

# CS3505: IT PROFESSIONAL INTERNSHIP

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## Effective Term

Semester B 2025/26

## Part I Course Overview

### Course Title

IT Professional Internship

### Subject Code

CS - Computer Science

### Course Number

3505

### Academic Unit

Computer Science (CS)

### College/School

College of Computing (CC)

### Course Duration

Two Semesters

### Credit Units

0-9

### Level

B1, B2, B3, B4 - Bachelor's Degree

### Medium of Instruction

Other Languages

### Other Languages for Medium of Instruction

English and other languages appropriate to the internship setting

### Medium of Assessment

English

### Prerequisites

Completed at least 25 credit units of CS courses and attained CGPA of 2.0 or above in semester prior to internship

### Precursors

Nil

### Equivalent Courses

Nil

### Exclusive Courses

CS3000 Professional Career Development Internship

## Part II Course Details

### Abstract

This course aims to allow students the opportunity to appreciate a real (computer oriented) working environment; to relate concepts and principles of different subject areas learned to the 'real' environment; and to put into practice some of the methods, tools and techniques of the computer related disciplines of the programme.

### Course Intended Learning Outcomes (CILOs)

CILOs	Weighting (if app.)	DEC-A1	DEC-A2	DEC-A3
1 Develop a range of communication skills for different audiences (e.g. peer, client, manager or employer). Appreciate the role and functioning of IT in a business organization through observation of its operations and discovering the practice and standards.	25	x		
2 Demonstrate and work competently in skill-oriented aspect of the programme.	17		x	
3 Demonstrate and work effectively, independently and professionally.	30		x	
4 Demonstrate, collaborate and function effectively with IT and non IT personnel.	12		x	
5 Propose solution for problems through independent investigation.	16	x		

#### A1: Attitude

Develop an attitude of discovery/innovation/creativity, as demonstrated by students possessing a strong sense of curiosity, asking questions actively, challenging assumptions or engaging in inquiry together with teachers.

#### A2: Ability

Develop the ability/skill needed to discover/innovate/create, as demonstrated by students possessing critical thinking skills to assess ideas, acquiring research skills, synthesizing knowledge across disciplines or applying academic knowledge to real-life problems.

#### A3: Accomplishments

Demonstrate accomplishment of discovery/innovation/creativity through producing /constructing creative works/new artefacts, effective solutions to real-life problems or new processes.

### Learning and Teaching Activities (LTAs)

LTAs	Brief Description	CILO No.	Hours/week (if applicable)
1	Student will participate special training arranged for CV writing and interview techniques and going through the job finding process	1, 2, 3, 4, 5	
2	Student will participate in pre/post-internship training seminars and reflection through writing interim and final reports	1, 2, 3, 4, 5	

3		Student will engage in actual internship work, supervision and feedback from working supervisor	1, 2, 3, 4, 5	
4		Student will receive advise and feedback from academic supervisor	1, 2, 3, 4, 5	

**Assessment Tasks / Activities (ATs)**

ATs		CILO No.	Weighting (%)	Remarks ("- for nil entry)	Allow Use of GenAI?
1	Interview performance in job finding Actual internship work Internship report Feedback from company supervisor Feedback from academic supervisor based on company visit and internship report	1, 2, 3, 4, 5	100	-	Yes

**Continuous Assessment (%)**

100

**Examination (%)**

0

**Additional Information for ATs**

(ATs are designed to assess how well the students achieve the CILOs.) Interview performance in job finding (CILO No. 1) Actual internship work (CILO Nos. 1 , 4, 5) Internship report (CILO Nos. 1 , 2) Feedback from company supervisor (CILO Nos. 2, 3, 4) Feedback from academic supervisor based on company visit and internship report (CILO Nos. 2, 3)

**Assessment Rubrics (AR)****Assessment Task**

1. Interview performance in job finding

**Criterion**

1.1. Ability to get a job and show good performance

**Failure (F)**

Fail to get a job

**Assessment Task**

2. Actual internship work

**Criterion**

2.1. Ability to complete and fulfil all job duties

**Failure (F)**

Not even reaching margin level

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**Assessment Task**

3. Internship report

**Criterion**

3.1 Ability to report and reflect on internship learning experience

**Failure (F)**

Not even reaching margin level

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**Assessment Task**

4. Feedback from company supervisor

**Criterion**

4.1. Ability to achieve in overall performance

**Failure (F)**

Not even reaching margin level

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**Assessment Task**

5. Feedback from academic supervisor

**Criterion**

5.1. Ability to perform in internship work, report and reflection

**Failure (F)**

Not even reaching margin level

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## Part III Other Information

**Keyword Syllabus**

Nil

**Reading List**

**Compulsory Readings**

Title	
1	Nil

**Additional Readings**

Title	
1	Nil