City University of Hong Kong
Course Syllabus

offered by Department of Social and Behavioural Sciences
with effect from Semester A 2017/18

Part I   Course Overview

Course Title:	Social Work Practice Evaluation
Course Code:	SS4001
Course Duration:	One Semester
Credit Units:	2
Level:	B4
Proposed Area: *(for GE courses only)*	☐ Arts and Humanities ☐ Study of Societies, Social and Business Organisations ☐ Science and Technology
Medium of Instruction:	English
Medium of Assessment:	English
Prerequisites: *(Course Code and Title)*	Nil
Precursors: *(Course Code and Title)*	Nil
Equivalent Courses: *(Course Code and Title)*	Nil
Exclusive Courses: *(Course Code and Title)*	Nil

Part II   Course Details

1. **Abstract**

    One of the Major Intended Learning Outcomes is that students will be able to conduct research studies, evaluate and apply research findings to provide creative solution to practice and for the community, with an aim to engage in evidence-based practice. This course is designed to help students to achieve this outcome partially. In order to build indigenous practice knowledge appropriate to the local setting, this course will offer students hands-on experience using a range of evaluation research methodologies and techniques in developing and using research findings from a practitioner's perspective.

2. **Course Intended Learning Outcomes (CILOs)**
    (CILOs state what the student is expected to be able to do at the end of the course according to a given standard of performance.)

No.	CILOs[#]	Weighting* (if applicable)	Discovery-enriched curriculum related learning outcomes (please tick where appropriate)		
			A1	*A2*	*A3*
1.	describe social science research principles and concepts within the frameworks of ethical and best evidence-based social work practices both at the practitioner and agency levels;	20%	✓	✓	
2.	critically select and apply appropriate evaluation research methods and techniques to improve practice, programme and policy development;	20%	✓	✓	
3.	select, construct and employ appropriate measurement tools for the assessment and collection of feedback from service users receiving social work services;	20%		✓	✓
4.	demonstrate competence in using appropriate statistical tests for evaluation purposes; and	20%		✓	
5.	demonstrate ability to develop a practice or program evaluation research proposal in an area of social work practice.	20%		✓	
	* If weighting is assigned to CILOs, they should add up to 100%.	100%			

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[#] Please specify the alignment of CILOs to the Gateway Education Programme Intended Learning outcomes (PILOs) in Section A of Annex.

A1:   Attitude
        Develop an attitude of discovery/innovation/creativity, as demonstrated by students possessing a strong sense of curiosity, asking questions actively, challenging assumptions or engaging in inquiry together with teachers.
A2:   Ability
        Develop the ability/skill needed to discover/innovate/create, as demonstrated by students possessing critical thinking skills to assess ideas, acquiring research skills, synthesizing knowledge across disciplines or applying academic knowledge to self-life problems.
A3:   *Accomplishments*
        Demonstrate accomplishment of discovery/innovation/creativity through producing /constructing creative works/new artefacts, effective solutions to real-life problems or new processes.

3. **Teaching and Learning Activities (TLAs)**
(TLAs designed to facilitate students' achievement of the CILOs.)

TLA	Brief Description	CILO No.					Hours/week (if applicable)
		1	2	3	4	5	
Lecture	Conceptual materials will be presented through lectures.	✓	✓	✓	✓		
Workshop	Workshop on various topics will be conducted to apply knowledge into practice.		✓	✓	✓	✓	
Individual Assignments	Students will be guided in workshops to complete individual assignments. Selected individual assignments will be presented to the class for discussion.		✓	✓			
On Hand Statistics and Statistical Analysis using Excel	Live demonstration and classroom computer practice exercise to use Excel for data analysis for evaluation purposes.		✓		✓		

4. **Assessment Tasks/Activities (ATs)**
(ATs are designed to assess how well the students achieve the CILOs.)

Assessment Tasks/Activities	CILO No.					Weighting*	Remarks
	1	2	3	4	5		
Continuous Assessment: __100__ %							
Short Quizzes	✓	✓	✓	✓		40%	
Individual assignments		✓	✓	✓		20%	
Individual practice / programme evaluation proposal					✓	40%	
Examination: ____% (duration: , if applicable)							

* The weightings should add up to 100%.

100%

5. Assessment Rubrics

(Grading of student achievements is based on student performance in assessment tasks/activities with the following rubrics.)

Assessment Task	Criterion	Excellent (A+, A, A-)	Good (B+, B, B-)	Fair (C+, C, C-)	Marginal (D)	Failure (F)
1. Short Quizzes	1.1 ABILITY to DESCRIBE with ACCURACY concepts, models, methods, and knowledge for conducting social work practice evaluation.	Correctly answer 75-100% of the questions.	Correctly answer 60-74% of the questions.	Correctly answer 45-59% of the questions.	Correctly answer 40-44% of the questions.	Correctly answer less than 40% of the questions.
	1.2 ABILITY to APPLY with ACCURACY statistical concepts and methods in data analysis using Excel for evaluation purposes.	Correctly answer 75-100% of the questions.	Correctly answer 60-74% of the questions.	Correctly answer 45-59% of the questions.	Correctly answer 40-44% of the questions.	Correctly answer less than 40% of the questions.
2. Individual assignments	ABILITY to APPLY social science knowledge in designing social work practice evaluation tasks.	High	Significant	Moderate	Basic	Not even reaching marginal levels
3. Individual practice / programme evaluation proposal	3.1 ABILITY to APPLY social science knowledge and research methodology with ACCURACY in designing social work practice evaluation.	High	Significant	Moderate	Basic	Not even reaching marginal levels
	3.2 ABILITY to THINK clearly and rationally in discussion of issues on social work practice evaluation.	High	Significant	Moderate	Basic	Not even reaching marginal levels

Part III   Other Information (more details can be provided separately in the teaching plan)

1. **Keyword Syllabus**
   (An indication of the key topics of the course.)

   Scientific Attitude. Research and Evaluation. Types of Evaluation. Evaluation models. The Ethics and Politics of Practice Evaluation. Evidence-based practice. Program Evaluation. Empirical Research Process (Problem Formulation; Conceptualization and Operationalization; Measurement; Constructing Measurement Instruments). Evaluation designs and methods (Single-system design; pre-explanatory and explanatory designs). Statistical Analysis (Parametric and Non-parametric Tests).

2. **Reading List**
2.1 **Compulsory Readings**
   (Compulsory readings can include books, book chapters, or journal/magazine articles. There are also collections of e-books, e-journals available from the CityU Library.)

2.2 **Additional Readings**
   (Additional references for students to learn to expand their knowledge about the subject.)

   Recommended Reading
   Text:

1.	Unrau, Y. A., Gabor, P. A., & Grinnell, R. M., Jr. (2007). *Evaluation in social work: The art and science of practice.* (4th Ed.). New York: Oxford University Press. (E-book)
2.	Wholey, J. S., Hatry, H. P., & Newcomer, K. E. (2010). *Handbook of practical program evaluation.* (3rd Ed.). San Francisco, CA: Jossey-Bass. (E-book)

   Practice Evaluation:

1.	Bloom, M., Fischer, J., & Orme, J. G. (2009). *Evaluating practice: Guidelines for the accountable professional.* (6th ed.). Boston: Pearson.
2.	Corcoran, K., & Fisher, J. (2000). *Measures for clinical practice: A sourcebook* (3rd Ed.). (Vol. Volume 1: Couples, families and children). New York: Free Press.
3.	Corcoran, K., & Fisher, J. (2000). *Measures for clinical practice: A sourcebook* (3rd Ed.). (Vol. Volume 2: Adults). New York: Free Press.
4.	Di Noia, J., & Tripodi, T. (2008). *Single-case design for clinical social workers.* (2nd Ed.).Washington, DC: NASW Press.
5.	Faulkner, S. S., & Faulkner, C. A. (2014). *Research methods for social workers: A practice-based approach.* (2nd Ed.). Chicago: Lyceum Books.
6.	Rubin, A. (2008). *Practitioner's guide to using research for evidence-based practice.* Hoboken, New Jersey: John Wiley and Sons. **[electronic resource]**
7.	Weinbach, R. W. (2005). *Evaluating social work services and programs.* Boston: Pearson.

Qualitative research and evaluation methods:

1.	Grinnell, Jr. R. M., & Unrau, Y. A. (2014). *Social work research and evaluation: Foundations of evidence-based practice* (10th Ed.). Oxford: Oxford University Press.
2.	Patton, M. Q. (2002). *Qualitative research and evaluation methods* (3rd Ed.). Thousand Oaks, CA: Sage Publications.
3.	Reason, P., & Bradbury, H. (Eds.). (2008). *The Sage handbook of action research: Participative inquiry and practice* (2nd Ed.). London: Sage.

Research Methods and Statistics for Social Workers

1.	Rosen, A. (2002). *Evidence-Based Social work Practice: Challenges and Promise*. http://sswr.org/rosen.htm Society for Social Work and Research, http://www.sswr.org/
2.	Thyer, B.A. (2010). (Ed.). *The handbook of social work research methods* (2nd Ed.). London: Sage.
3.	Weinbach, R.W., & Grinnell, R.M., Jr. (2010). *Statistics for social workers* (8th ed.). Boston: Allyn & Bacon.

Local Examples

1.	Cheung, C. K., Lee, T. Y., Chan, W. T., Liu, S. C., & Leung, K. K. (2004). Developing civic consciousness through social engagement among Hong Kong youths. *The Social Science Journal, 41*, 651-660.
2.	Cheung, C. K., Liu, S. C., & Lee, T. Y. (2005). Parents, teachers, and peers and early adolescent runaway in Hong Kong. *Adolescence, 40*(158), 403-424.
3.	Cheung, C. K., & Lee, T. Y. (2010). Improving social competence through character education. *Evaluation and Program Planning, 33*(3), 255-63.
4.	Lee, T. Y. (2008). A case study on the implementation of a positive youth development program (Project P.A.T.H.S.) in a changing policy environment. *TheScientificWorldJOURNAL: TSW Holistic Health & Medicine 8*, 1010-1026. DOI 10.1100/tsw.2008.122. http://www.thescientificworld.co.uk/headeradmin/upload/2008.01.122.pdf
5.	Lee, T. Y. (2008). A case study on the implementation of a positive youth development program (Project P.A.T.H.S.) in Hong Kong: Learning from the experimental implementation phase. *TheScientificWorldJOURNAL: TSW Holistic Health & Medicine, 8,* 1047-1062. DOI 10.1100/tsw.2008.125. http://www.thescientificworld.co.uk/headeradmin/upload/2008.01.125.pdf
6.	Shek, D. T. L., Lee, T. Y., & Sun, R. C. F. (2008). Process evaluation of the implementation of the Secondary 2 program of Project P.A.T.H.S. in the experimental implementation phase. *TheScientificWorldJOURNAL: TSW Holistic Health & Medicine, 8,* 83-94. DOI 10.1100/tsw.2008.23. http://www.thescientificworld.co.uk/headeradmin/upload/2008.01.23.pdf

7.	Shek, D. T. L., Lee, T. Y., Siu, A., & Lam, C. M. (2006). Qualitative evaluation of the Project P.A.T.H.S. based on the perceptions of the program participants. *TSW Holistic Health & Medicine, 1,* 290–299. DOI 10.1100/tswhhm.2006.239. http://www.thescientificworld.com/headeradmin/upload/2006.01.239.pdf
8.	Shek, D. T. L., Lee, T. Y., Siu, A., & Ma, H. K. (2007). Convergence of subjective outcome and objective outcome evaluation findings: Insights based on the Project P.A.T.H.S. *TheScientificWorldJOURNAL, 7,* 258-267. DOI 10.1100/tsw.2007.59. http://www.thescientificworld.com/headeradmin/upload/2007.01.59.pdf
9.	Shek, D. T. L., Lee, T. Y., Sun, R. C. F., & Lung, D. W. M. (2008). Positive youth development programs targeting students with greater psychosocial needs: Subjective outcome evaluation. *TheScientificWorldJOURNAL: TSW Holistic Health & Medicine*, *8,* 73-82. DOI 10.1100/tsw.2008.3. http://www.thescientificworld.co.uk/headeradmin/upload/2008.01.3.pdf
10.	Shek, D. T. L., Siu, A., & Lee, T. Y. (2007). Subjective outcome evaluation of the Project P.A.T.H.S.: Findings based on the perspective of the program implementers. *TheScientificWorldJOURNAL*, *7,* 195-203. DOI 10.1100/tsw.2007.43. http://www.thescientificworld.com/headeradmin/upload/2007.01.43.pdf

Web Resources

1.	*Information for practice* (http://www.nyu.edu/socialwork/wwwrsw: a substantially updated version of World Wide Web Resources for Social Workers
2.	*Social Research Methods*: http://www.socialresearchmethods.net/
3.	*Research Methods Tutorials*: http://www.socialresearchmethods.net/tutorial/tutorial.htm
4.	**Social Research Update** (published quarterly by the Department of Sociology, University of Surrey) http://sru.soc.surrey.ac.uk/
5.	*The Society for Social Work and Research*: http://secure.sswr.org/
6.	**Social work research & abstracts** [electronic resource]. New York: National Association of Social Workers. http://swra.oxfordjournals.org/content/by/year
7.	臺灣博碩士論文知識加值系統。http://ndltd.ncl.edu.tw/

Related Journals

1.	Evaluation Review
2.	Harvard Business Review
3.	Social Service Review
4.	Journal of Policy Analysis and Management
5.	Evaluation Research
6.	Evaluation and Program Planning

7.	Evaluation
8.	Research on Social Work Practice

Internet Resources on Social Science Research and Program Evaluation

1.	www.sosig.ac.uk
2.	www.pscw.uva.nl/sociosite
3.	www.iaswresearch.org
4.	www.utexas.edu/research/cswr
5.	www.clas.ufl.edu/users/gthursby/socsci
6.	www.gis.com
7.	www.cml.upenn.edu
8.	www.gisca.adelaide.edu
9.	www.esri.com/industries/health/index.html
10.	www.ppgis.net
11.	www.qualitative-research.net
12.	www.parnet.org
13.	www.eval.org
14.	www.gao.org
15.	www.elseviersocialsciences.com/evaluation
16.	www.mathematica-mpr.com
17.	www.cgdev.org/section/initiatives/_active/evalgap
18.	www.rand.org
19.	www.mdrc.org
20.	www.urban.org
21.	modelprograms.samhsa.gov
22.	www.evidencebasedprograms.org
23.	aspe.hhs.gov/_/index.cfm
24.	www.cachildwelfareclearinghouse.org

E-Journals

1.	Social Work Research; Social Service Review; Social Work; 社聯季刊; 參考資料; 社会工作; *Journal of Policy Analysis and Management; Administration in Social Work; Community, Work and Family; Journal of Comparative Social Welfare; Journal of Social Service Research; The Journal of Social Welfare and Family Law; Journal of Social Work Practice; Social Work Education*