

**City University of Hong Kong
Course Syllabus**

**offered by Department of Computer Science
with effect from Semester A 2017/18**

Part I Course Overview

Course Title:	IT Professional Placement
Course Code:	CS3504
Course Duration:	Two semesters
Credit Units:	12 credits
Level:	B3
Proposed Area: <i>(for GE courses only)</i>	<input type="checkbox"/> Arts and Humanities <input type="checkbox"/> Study of Societies, Social and Business Organisations <input type="checkbox"/> Science and Technology
Medium of Instruction:	English and other languages appropriate to the placement setting
Medium of Assessment:	English
Prerequisites: <i>(Course Code and Title)</i>	Completed at least 25 credit units of CS courses and attained CGPA of 1.7 or above in semester prior to placement
Precursors: <i>(Course Code and Title)</i>	Nil
Equivalent Courses: <i>(Course Code and Title)</i>	Nil
Exclusive Courses: <i>(Course Code and Title)</i>	Nil

Part II Course Details

1. Abstract

(A 150-word description about the course)

This course aims to allow students the opportunity to appreciate a real (computer oriented) working environment; to relate concepts and principles of different subject areas learned to the 'real' environment; and to put into practice some of the methods, tools and techniques of the computer related disciplines of the programme.

2. Course Intended Learning Outcomes (CILOs)

(CILOs state what the student is expected to be able to do at the end of the course according to a given standard of performance.)

No.	CILOs [#]	Weighting* (if applicable)	Discovery-enriched curriculum related learning outcomes (please tick where appropriate)		
			A1	A2	A3
1.	Develop and apply a range of communication skills for different audiences (e.g. peer, client, manager or employer).	25%	✓		
2.	Appreciate the role and functioning of IT in a business organization through observation of its operations and discovering the practice and standards.	Nil	✓		
3.	Demonstrate level of competence in skill-oriented aspect of the programme.	17%		✓	
4.	Demonstrate the ability to work effectively, independently and professionally.	30%		✓	
5.	Demonstrate the ability to collaborate and function effectively with IT and non IT personnel.	12%		✓	
6.	Develop an attitude to propose solution for problems through independent investigation.	16%	✓		
		100%			

* If weighting is assigned to CILOs, they should add up to 100%.

Please specify the alignment of CILOs to the Gateway Education Programme Intended Learning outcomes (PILOs) in Section A of Annex.

A1: Attitude

Develop an attitude of discovery/innovation/creativity, as demonstrated by students possessing a strong sense of curiosity, asking questions actively, challenging assumptions or engaging in inquiry together with teachers.

A2: Ability

Develop the ability/skill needed to discover/innovate/create, as demonstrated by students possessing critical thinking skills to assess ideas, acquiring research skills, synthesizing knowledge across disciplines or applying academic knowledge to self-life problems.

A3: Accomplishments

Demonstrate accomplishment of discovery/innovation/creativity through producing /constructing creative works/new artefacts, effective solutions to real-life problems or new processes.

3. Teaching and Learning Activities (TLAs)

(TLAs designed to facilitate students' achievement of the CILOs.)

TLA	Brief Description	CILO No.						Hours/week (if applicable)
		1	2	3	4	5	6	
1.	Special training arranged with Career and Leadership Centre for CV writing and interview techniques and going through the job finding process	✓	✓	✓	✓	✓	✓	
2.	Pre/post-placement training seminars and reflection through writing interim and final reports	✓	✓	✓	✓	✓	✓	
3.	The actual placement work, supervision and feedback from working supervisor	✓	✓	✓	✓	✓	✓	
4.	Supervision and feedback from academic supervisor	✓	✓	✓	✓	✓	✓	

4. Assessment Tasks/Activities (ATs)

(ATs are designed to assess how well the students achieve the CILOs.)

Assessment Tasks/Activities	CILO No.						Weighting*	Remarks
	1	2	3	4	5	6		
Continuous Assessment: 100% (Pass or Fail assessment)								
Interview performance in job finding	✓						N/A	
Actual placement work	✓	✓			✓	✓	N/A	
Placement report		✓	✓				N/A	
Feedback from company supervisor			✓	✓	✓		N/A	
Feedback from academic supervisor based on company visit and placement report			✓	✓			N/A	
							N/A	

* The weightings should add up to 100%.

5. Assessment Rubrics

(Grading of student achievements is based on student performance in assessment tasks/activities with the following rubrics.)

Assessment Task	Criterion	Excellent (A+, A, A-)	Good (B+, B, B-)	Fair (C+, C, C-)	Marginal (D)	Poor (F)
1. Interview performance in job finding	1.1. Ability to get a job and show good performance	High	Significant	Moderate	Basic	Fail to get a job
2. Actual placement work	2.1. Ability to complete and fulfil all job duties	High	Significant	Moderate	Basic	Not even reaching margin level
3. Placement report	3.1 Ability to report and reflect on placement learning experience	High	Significant	Moderate	Basic	Not even reaching margin level
4. Feedback from company supervisor	4.1. Ability to achieve in overall performance	High	Significant	Moderate	Basic	Not even reaching margin level
5. Feedback from academic supervisor	5.1. Ability to perform in placement work, report and reflection	High	Significant	Moderate	Basic	Not even reaching margin level

Part III Other Information (more details can be provided separately in the teaching plan)

1. Keyword Syllabus

(An indication of the key topics of the course.)

N/A

2. Reading List

2.1 Compulsory Readings

(Compulsory readings can include books, book chapters, or journal/magazine articles. There are also collections of e-books, e-journals available from the CityU Library.)

N/A

2.2 Additional Readings

(Additional references for students to learn to expand their knowledge about the subject.)

N/A