



香港城市大學
City University of Hong Kong

University Announcement

Flexible work arrangements

Notification from the Emergency Response Unit (ERU) (119)

The safety of our staff and students is our top priority and at the same time we wish to maintain normal services and operations. In view of the latest developments of the pandemic, all activities involving more than 25 persons to be held in the next two weeks will be postponed. Additionally, department heads should exercise flexible work arrangements.

Academic and administrative departments:

- Department heads should refer to the FMO [website](#) for making the appropriate work arrangements to ensure sufficient manpower for providing services and to prevent delays.
- Arrangements for work and lunch hours should be flexible for colleagues in the office.

We will continue to pay close attention to developments, take all necessary steps and handle the situation carefully. For the benefit of both you and those around you, we once again advise everyone to maintain good personal hygiene and social distancing.

We hope you and your loved ones remain safe and healthy!

Professor Horace Ip, Vice-President (Student Affairs)
Mr Sunny Lee, Vice-President (Administration)
Chairmen, Emergency Response Unit

23 November 2020