Anti-virus, teaching and special working arrangements
Notification from the Emergency Response Unit (ERU) (77)

In view of the development of the epidemic and after fully considering safety issues and our overall operations, the University would like to announce the following arrangements.

**Anti-virus measures:**
- The measures listed in the Notification from the Emergency Response Unit (76) will continue to be implemented.

**Teaching arrangements:**
- Real-time online teaching and learning arrangements will be continued.
- All staff and students should try their best to stay home and conduct/attend real-time online lessons according to their timetables.
  - Teaching staff who need technical support, please call: 3442 8340
  - Students who need technical support, please call: 3442 6488
  - All Schools/Colleges and Departments have set up emails for handling student enquiries regarding teaching arrangements.

**Administrative and academic departments:**
- The University will maintain normal services and operation.
- While the work-from-home arrangement will be extended until 8 March, department heads are responsible for ensuring that University services continue and making the necessary on-campus staffing arrangement while ensuring safety.
- Employees must complete Health Declaration Form before returning to campus.

In emergency situations, staff and students who need assistance should call our 24-hour emergency hotline: 3442 8888.

Emergency Response Unit
28 February 2020