Anti-virus and Work Arrangement
Special Announcement

Notification from the Emergency Response Unit (ERU) (74)

In view of the uncertain development of the novel coronavirus and the latest announcements from the Centre for Health Protection’s (CHP), the University has made the following arrangement and appeal:

**Anti-virus measures**

- All assignments and exchange programmes that require travel to mainland China will continue to be suspended. Staff and students are strongly advised not to go to the mainland for the time being.
- Starting from midnight on 8 February, all staff and students returning from the mainland must strictly follow the 14-day mandatory quarantine requirement, as required by the law.
- All students should stay at home and attend real-time online lessons, according to scheduled timetables.
- Anyone who needs to go to campus, including service providers and family members of staff members, must make health declarations through the University's online reporting system and wear masks on campus.
- Heads of departments / units are required to remind their staff and students to observe the above mentioned measures and ensure that those measures are in place.

**Working arrangement**

- All staff, except those performing emergency duties and providing essential services, should work from home until 16 February.
According to needs, supervisors may arrange staff to return to their offices to provide essential services. For details, please refer to the notice to be issued by the Facilities Management Office.

The University would like to thank all staff for fulfilling their duties with great professionalism during this challenging time and we call on everyone to collaborate and safeguard our campus. In emergency situations, staff and students who need assistance may call our 24-hour emergency hotline: 3442 8888.

Emergency Response Unit
8 February 2020