AIMS
Demonstration
Research Degree Student
User Login

To protect your privacy, please Exit and close your browser when you are finished.

User ID: [Input field]
PIN: [Input field]

1. Login AIMS

Login  Forgot PIN?

CityU Home

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Release: 8.8.3
Student Services

- Online Teaching
- Student Helper and Campus Internship Scheme
- Confirmation of Commencement Attendance
- Congregation Job Supplementary Information
- JobPlus Vacancies
- Learning and Study Strategies Inventory (LASSI)
- Lynda.com Online Learning
- Online Application for In-house Student Development Courses
- Outbound Student Exchange Application
- Scholarship and Financial Aid
- Student Locker
- Student Residence
- Central Repository on Student Develop Activities (CRESDA)
- Counselling Service
- Request for Student Visa/Entry Permit Sponsorship
- Mental Assessment Corner
- Student Certificate for MTR Student Travel Scheme

2. Click “Student Services”
3. Click “Student residence”
Student Residence

- Student Residence Application (Undergraduate Students)
- Student Residence Application (Research Postgraduate Students)
- Student Residence Application (Exchange Students)
- Summer Residence Application (All Students)
- Service Request
- Resident List
- Room Assignment Enquiry
- Resident Profile Survey
- Declaration for accessing CMC via SR

4. Click “Student Residence Application (Research Postgraduate Students)”
SR Appl for RPg/TPg Students - Application Form

PG Hall Admission for 2022/23
Acknowledgement and Undertaking

Part A Special message to applicants

1. There is a possible chance of an amendment of the residential period or check-in date.
2. Construction works in the Circular site outside Hall 3 & the facade repairing work in different halls will be carried out throughout the whole residential year. Noise and vibration are expected.
3. Starting from 24 February 2022, all residents are required to upload vaccination record into AIMS (Declaration for COVID-19 Vaccination) so as to gain access into the Student Residence (SR)/hall. Please stay alert and strictly follow to our announcement if any update.

Fail to fulfil the above requirement, residents will NOT be able to check-in in person can NOT gain access to SR will NOT be refunded of any fees paid

Part B Additional undertaking under COVID-19

1. The University strictly follows the Government infection control measure. Students who come to campus must adhere to Government and University safety and health guidelines. Non-adherence may result in disciplinary action.
2. All residents are expected to pay attention and strictly follow the SR Notice & the latest update from HKSAR government carefully for COVID-19.
3. Completed all the quarantine requirements of the government and requirements of the University, e.g., Compulsory Quarantine and Self-Monitoring period, before being granted access into the SR for check-in.
4. Residents shall comply with mandatory requirement of undergoing COVID-test if when deemed necessary by the University for your best interest and contain cross-infection in the hall community.
5. Student Residence Office (SRO) and the Residence Masters reserve the right to relocate/move the residents to a reallocated room in hall (or

Agree and understand the above terms and conditions

Agree and Continue
SR Appl for RPg/TPg Students - Application Form

7. Students should comply with the "Regulations and Rules" in particular abide by "Fees & Charges of Postgraduate Hall" for research degree students which may be updated from time to time.

8. Check in procedure

§1. You MUST complete the check-in procedure IN PERSON within one week from 25 August 2022.
§2. All residents MUST complete the Pre Check-in procedure and obtain the "Check-in PassCode" on the day of arrival in SR for check-in.
§3. If you are unable to do so, your offer and paid confirmation fee will be forfeited.
§4. New Students MUST complete the student enrollment procedures within 3 working days after check-in. If you do not complete the enrollment procedure within the designated date, you are not allowed to continue staying in the Hall.

9. Vacate the Room and Early Withdrawal

9.1. You are required to inform SRO and vacate your rooms upon termination, suspension, leave of absence, study interruption, withdrawal, completion of their studies/exchange programmes, change of funding source or any cases that result in inactive student status.
9.2. If there is any change in the mode of study and source of funding, the residence stay will be reviewed. If the continuance of stay is offered, new charging rates may take effect according to the "Fees and Charges of Postgraduate Hall".
9.3. If you intend to check out earlier than the last date of stay originally approved by SRO, you are required to submit written notification to SRO at least one month before your new intended last date of stay. Sending the required written notification late will result in the payment of a penalty fee up to one month's hall charges.
9.4. The last month's hall lodging fee for research degree students will be calculated as follows: residents have to pay one-half of the monthly hall lodging fee if they check out at any time on or before 12 noon on the 16th day of the month, otherwise residents shall pay a full month's hall lodging fee if they check out at any time after 12 noon on the 16th day of the month.

10. Personal Information Collection Statement

10.1. The personal data collected in this application form will be used by Student Residence Office to process Hall Admission. All personal data on the application form are regarded as mandatory for the aforementioned purposes.
10.2. You have the right to request access to and correction of the information under the Personal Data (Privacy) Ordinance.

Agree and understand the above terms and conditions

5

Agree and Continue

6

5. Read the guidelines and important notes carefully, scroll down to the bottom
6. Click “Agree and Continue” to start your application
For Research Student

Information of Room Type & Hall Lodging Fee

The hall lodging fee of Research Student for 2022/23 is listed as below

<table>
<thead>
<tr>
<th>Hall/Room Type</th>
<th>Layout of Student Apartment</th>
<th>No. of bedplaces</th>
<th>Monthly Hall Fee (per person) (UGC-funded Student)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hall 6 - Single Room</td>
<td>0</td>
<td>416</td>
<td>HK$3,950</td>
</tr>
<tr>
<td>iCHE - Single Room</td>
<td>0</td>
<td>76</td>
<td>HK$4,460</td>
</tr>
<tr>
<td>Hall 7 - Single Room (in 2-bedroom apartment - Regular)</td>
<td>0</td>
<td>3</td>
<td>HK$5,100</td>
</tr>
<tr>
<td>iCHE - Double Room</td>
<td>0</td>
<td>16</td>
<td>HK$2,650</td>
</tr>
<tr>
<td>Hall 7 - Double Room (Studio-Regular)</td>
<td>0</td>
<td>12</td>
<td>HK$3,150</td>
</tr>
<tr>
<td>Hall 7 - Double Room (Studio-Large)</td>
<td>0</td>
<td>6</td>
<td>HK$5,000</td>
</tr>
<tr>
<td>Hall 7 - Double Room (in 2-bedroom apartment - Large)</td>
<td>0</td>
<td>12</td>
<td>HK$4,900</td>
</tr>
<tr>
<td>Hall 7 - 3-Person Room (in 2-bedroom apartment - Regular)</td>
<td>0</td>
<td>9</td>
<td>HK$3,750</td>
</tr>
<tr>
<td>Hall 7 - 3-Person Room (in 1-bedroom unit)</td>
<td>0</td>
<td>36</td>
<td>HK$4,360</td>
</tr>
</tbody>
</table>

**Pay attention to Layout of Student Apartment, No. of bedplaces, monthly hall fees and special remarks**

**Hall and Room Type Preference:**
Please prioritize your Hall and Room preference. Please note that the Hall and Room allocation depends on the number of applicants, the availability of the rooms and lottery result. There is no guarantee that you will be assigned to your preference hall and / or room type. The result is subject to final decision of Student Residence Office.

**Special Remarks on PG Hall Admission for 2022/23**

1. Construction works in the Circular site outside Hall 3 & the facade repainting work in different hall will be carried out throughout the whole residential year. Noise and vibration are expected.

2. **First choice: Hall 6 - Single Room**
3. **Second choice: Hall 7 - Double Room (in 2-bedroom apartment - Regular)**
4. **Third choice: Hall 7 - 3-Person Room (in 1-bedroom unit)**

**Remarks (optional):**
(1) If you would like to apply for residence for married couple in Hall 7 (i.e. Double Room (Studio-Regular)) and Double Room (Studio-Large), please state the name and student ID/Application Number of your spouse and send a copy of the marriage certificate to Student Residence Office by using the upload function together with this application.
(2) If you have any medical or special reasons, please state the reasons and upload the documentary proof by using the upload function with this application.

7. Prioritize Hall and Room Preference
For Research Student

8. You may state here and upload the documentary proof if necessary

9. Click “Proceed” to continue
10. Select “Document Type”, state “Document Description” and choose file
11. Upload supporting documents (Only pdf file is acceptable)

Supporting document is successfully uploaded
For Research Student

Check input data carefully
You can MODIFY your application information within the application period

12. Click “Confirm and Submit”
- Application is successfully submitted.
- Upload document(s) is received.
* Application result will be released on 7 June 2022.

Important:
1. Your application has been submitted.
2. Application result will be released on 07-Jun-2022.
3. Successful applicants need to pay confirmation fee by the designated date as required to accept the hall offer.
Email Acknowledgement after submission

Dear Applicant,

Please be informed that your hall application has been submitted/amended on 25 Apr 2022. You can view your most updated application form on AIMS/Admission Application System.

Thank you for your submission.

Student Residence Office

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Result Announcement

Your application has been submitted.

Your student residence application result is shown below.

1. Student Residence application result is shown, including
   - application status;
   - Hall and Room Type Allocated and
   - Assigned Residence Period

   | Application Status: Successful |
   | Room Type allocated: JCH-Double Room |
   | Residence period: 25-Aug-2022 To 15-Aug-2023 |

2. Click “payment” to pay confirmation fee of HK$1,900 to secure hall offer

Your application information is shown below.

Hall and Room Type Preference

| First choice: | Hall 6 - Single Room |
| Second choice: | JCH - Single Room |
| Third choice: | Hall 7-3-person room (in 1-bedroom) |

Remarks (Optional):
(1) If you would like to apply for residence for married couple in Hall 7 (i.e. Double Room (Studio-Regulars)) and Double Room (Studio-Large), please state the name and student ID/ Application Number of your spouse using the upload function together with this application;
(2) If you have any medical or special reasons, please state the reasons and upload the documentary proof by using the upload function with this application.
(3) Your upload document(s) will be reviewed on a case by case basis before result announcement. There is NO guarantee that special arrangement MUST be granted, i.e. bedplace and/or room type preference.

Uploaded Documents
-- N/A --
Result Announcement

Payment of Confirmation Fee

You are required to pay a non-refundable and non-transferable confirmation fee of HKD $1900.00. The confirmation fee will be used to offset against the Student Residence fee.

Press "Proceed to Payment" to the online payment gateway. Otherwise, press "Back" button to exit this page.

3. Click “Proceed to Payment”

In the course of web payment, the exchanged data is protected by secure Internet protocol/encryption from viewing or changing by third-party.

Back
Online Payment

4. Select the card type for the Online Payment

5. Enter card details.
6. Click “pay” to complete the payment
Payment of Confirmation Fee (Successful)

- Ensure payment of confirmation fee successfully
- The receipt number is shown

**Student Residence Confirmation fee for 2022/23**

Student Name: UTi, lejwp Vkp  Student ID: [redacted]

Transaction Date/Time: [redacted]

The confirmation fee has been paid. The receipt number is 111616553488. You are advised to print this page for your record.

Please click "Back" to continue processing.

HK$1,900
Student Residence

- Student Residence Application (Undergraduate Students)
  - Student Residence Application (Research Postgraduate Students)
- Student Residence Application (Exchange Students)
- Summer Residence Application (All Students)
- Service Request
- Resident List
- Room Assignment Enquiry
- Resident Profile Survey
- Declaration for accessing CMC via SR

Your application has been submitted.

Your student residence application result is shown below.

**Application Status:** Confirmed

- **Room Type allocated:** ICH - Double Room
- **Residence period:** 25-Aug-2022 to 16-Aug-2023
- **Confirmation fee paid on:** 26-Apr-2022

Your application information is shown below.

Hall and Room Type Preference

- **First choice:** Hall A - Single Room
- **Second choice:** ICH - Single Room
- **Third choice:** Hall B - 3-person room (in 1-bedroom)

Remarks (Optional):
1. If you would like to apply for residence for a married couple in Hall 7 (i.e. Double Room (Studio-Regular)) and Double Room (Studio-Large), please state the name and student ID. Application Number of your spouse and send a copy of the marriage certificate to the upload function together with this application.
2. If you have any medical or special reasons, please state the reasons and upload the documentary proof by using the upload function with this application.
3. Your upload document(s) will be reviewed on a case by case basis before result announcement. There is NO guarantee that special arrangement MUST be granted, i.e. bedplace and/or room type preference.

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**Uploaded Documents**

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End