AIMS
Demonstration
Non-Local Students (Cohort 2022)
For non-local students admitted in 2022 cohort

1. Login AIMS
For non-local students admitted in 2022 cohort

2. Click “Student Services”
3. Click “Student Residence”
4. Click “Student Residence Application (Undergraduate Students)”
5. Read the guidelines and important notes carefully, scroll down to the bottom.
6. Tick the checkbox.
7. Click “Go” to start your application.
8. Input the Score B information
9. State Your Health Related Information
10. Click “Next Page” to continue
Attention!

For Leadership Qualities, if you select “Any leadership position held”, you are required to upload Leadership proof bearing your name, position/title within the validity period.

For Leadership Qualities, Academic Merits, Special Achievements and Community Services, score B will only be counted within validity period (September 2021 to June 2023). If you overstate / select wrong category / provide false information, score B will be deducted and serious case will result in disqualified.

Please note that only certification(s) / document(s) bearing your name, position/title within validity period will be considered. Photo of the award / medal is NOT accepted. No mark will be given if you put in wrong categories.
11. Check the inputted information carefully

12. Click “Agree and submit”
13. If you submit your application successfully, you will have the application reference number: **310003**

14. You can modify your application information within the application period.
### Student Residence Application (Undergraduate Students)

**Important:**
Your application on AIMS has been submitted. Application result will be released on 16-May-2023.

#### Uploaded Documents

- If you are required to submit the supporting document(s),
  
15. Select “Document Type” and Click “Upload Document”

#### Document Upload Details

<table>
<thead>
<tr>
<th>Student/Applicant ID:</th>
<th>Student/Applicant Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>HXBO Rayae</td>
</tr>
</tbody>
</table>

**Document Type:** Proof for Leadership Qualities

*Declaration / Oath will NOT be accepted as proofs.

Upload New Document

<table>
<thead>
<tr>
<th>Document Description:</th>
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*Please keep below application reference number for your reference. Your enquiry may not be processed if you failed to provide the reference number!*

- Year: 2023/24

310003

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16. Key in the document description

17. Select the file to be uploaded

18. Click “Upload”

19. Click “Student Residence Application” and back to previous page
Email Acknowledgement after submission

From: Student Residence Office <sroura@cityu.edu.hk>
Sent: Tuesday, March 23, 2023 3:57 PM
Subject: Acknowledgement of Application for Student Residence

Dear Applicant,

Please be informed that your hall application has been submitted/amended on (23-Mar-2023). Your application reference number is 310003. Please keep it for your reference. You can view your most updated application form on AIMS. You are advised to print out your most updated application form for your record and future enquiry with the Student Residence Office.

Thank you for your submission.

Student Residence Office

Year: 2023/24

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