

# Information for Students under the Age of 18

## Introduction

With the implementation of the 4-year curriculum, more students under the age of 18 will be admitted to the University. Students under 18 will be treated in the same way as all other University students. They should observe all the relevant rules, regulations, guidelines and policies at the University. However, the law draws an important line at the age of 18; we draw your attention to a number of issues related to this age boundary.

How do we distinguish students under 18? The student-University relationship is established when the student has completed the enrolment procedures by obtaining his / her student identity card, or comes to the University on the first day of the semester, whichever happens earlier. In other words, if the student has not turned 18 when he / she enrolls on campus, he / she will be considered a student under 18.

## Parental Responsibility / Parental Consent Form

The University will do all it can to support students under 18 and help them adapt to the new environment. At the same time, parents or guardians should be aware of their responsibility and recognise that the University cannot assume parental responsibility for students under 18. In this connection, parents or guardians will be asked to complete a parental consent form which is available at

[https://www.cityu.edu.hk/arro/files/file/hk/Enrolment/Parental Consent Form for student under 18 201906.pdf](https://www.cityu.edu.hk/arro/files/file/hk/Enrolment/Parental%20Consent%20Form%20for%20student%20under%2018%201906.pdf). The completed form has to be submitted at the time of the student's enrolment on campus.

Students / parents or guardians for students of the College of Engineering, College of Science, and Jockey Club College of Veterinary Medicine and Life Sciences are also required to complete an undertaking for laboratory safety before Semester A of Year 1. Details of the undertaking will be available at the home departments.

Additional parental or guardian consent may be required for students under 18 for other University activities, including overseas activities. Relevant consent forms and additional information will be available from the individual in charge of the activities. Departments and / or the University's Critical Incident Management Teams (CIMAT) may need to access the information in case of emergency.

## **Access to Information**

Students can access information freely through the University network, the Library and other channels. It is important to note that all the materials are for learning and students should use the information responsibly. Information of the Control of Obscene and Indecent Articles Ordinance (COIAO) can be found at <http://www.coiao.gov.hk>. Students are responsible for deleting any indecent or inappropriate materials in their computers irrespective of how they receive them.

## **Alcohol**

Hong Kong laws require that a person under the age of 18 is not allowed to consume alcoholic beverages in bars, clubs or anywhere with liquor licence, or buy alcoholic beverages from any person. Students under 18 are reminded that it is their responsibility to abstain from consuming alcoholic beverages when participating in University-organised activities within or outside the campus. Students under 18 are not allowed by law to buy any alcoholic beverages from anywhere.

## **Emergency Contact**

To safeguard the well-being of students, the University may need to contact parents / guardians of students under 18 under emergency situations, such as accidents. It is necessary for students under 18 to provide the University with the most updated emergency contacts of their parents / guardians and during their study period at CityU.

## **Internships / Part-time Work**

Students under 18 who are or will be participating in internships or part-time work are reminded of the Employment of Young Persons (Industry) Regulations which regulate the hours of work and the general conditions of employment of young persons in industrial undertakings. Details of the regulations can be found at <http://www.labour.gov.hk/eng/legislat/content2.htm>.

## **Student Organisations and Activities**

Students under 18 are welcome to participate in activities organised by different student organisations. However, students under 18 should not enter into any contract(s) on behalf of any student organisation(s).

## **Accommodation**

Students under 18 can apply for Student Residence and will be treated equally with those above the age of 18. For adjustment to hall life, students under 18 are welcome to seek assistance from staff of the Student Residence Office, the Residence Master or Residence Tutors.

## **24-Hour Campus**

There are areas in the University which are open 24 hours daily to facilitate student learning, such as the Library (during revision and examination periods). Students should observe the relevant users' guidelines and inform parents / guardians that they are staying on campus overnight.

## **Additional Support**

To achieve a smooth transition to university, Students under 18 are encouraged to visit the website of Student Development Services (SDS) at [http://www.cityu.edu.hk/sds/web/index\\_main.shtml](http://www.cityu.edu.hk/sds/web/index_main.shtml) for their university adjustment, personal growth, and career development.

Academic Colleges / Schools / Departments at City University of Hong Kong also strives to offer academic support to students for academic success and happy learning. Individual College / School / Department may arrange additional activities and support services for their students. Students are advised to contact their Colleges / Schools / Departments for the most updated information. Please refer to the general enquiry contact list at the last page for the contact details of Colleges and Schools.

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## 未滿十八歲之學生 資訊頁

### 簡介

隨著四年制課程的開展，將有更多未滿十八歲的學生入讀大學。未滿十八歲的學生將受到跟其他大學生同樣的對待。他們亦應遵守大學所有相關的守則、規例、指南與政策。不過，因為香港法律將「十八歲」劃為一個重要的年齡分界線，故此我們希望各位關注下列與該年齡界線有關的事宜。

當學生完成註冊程序並獲得學生證或者在學期的第一天(以先發生者為準)，學生與大學之間的關係便正式確立。大學為方便支援未滿十八歲的學生，若某學生在校內註冊時未滿十八歲，該學生即被視為未滿十八歲的學生。

### 父母責任及家長同意書

大學會盡力協助未滿十八歲的學生適應新環境。同時，家長或監護人亦應明瞭自己的責任，並同意大學不可為未滿十八歲的學生承擔家長責任。故此家長或監護人須填寫家長同意書，參見 [https://www.cityu.edu.hk/arro/files/file/hk/Enrolment/Parental Consent Form for student under 18 201906.pdf](https://www.cityu.edu.hk/arro/files/file/hk/Enrolment/Parental%20Consent%20Form%20for%20student%20under%2018%20201906.pdf)。家長同意書填妥後須在校內註冊的同時呈交。工學院、理學院及賽馬會動物醫學及生命科學院的學生（或其家長或其監護人）在首個學期開學前另須填寫一份關於實驗室安全的保證書，詳細資料可向所屬學系查詢。

此外，未滿十八歲的學生在參加其他大學舉辦的活動時（包括海外活動），或須另行填寫附加的家長同意書。相關的同意書與其他資訊可向活動主辦單位索取。如出現緊急情況，大學的「學生嚴重事故管理小組」(CIMAT)或有關單位或須使用相關資料。

### 公開資料

學生可透過大學互聯網絡、圖書館及其他渠道獲取公開資料。獲取的資料僅供學習、科學、文化與研究之用，學生使用時應謹慎負責，此點尤須留意。有關淫褻及不雅物品管制條例的詳情可瀏覽 <http://www.coiao.gov.hk>。若無意中收到任何不雅或不當的物品，學生有責任將其從電腦中刪除。

### 飲酒

香港法例規定，未滿十八歲的人士不得在酒吧、俱樂部或任何持有酒牌的地方飲用酒精類飲料，或向任何人士購買酒精類飲料。未滿十八歲的學生應避免在大學校內或校外的大學活動舉行期間飲用酒精類飲料。法例規定，未滿十八歲的學生不得在任何地方購買任何酒精類飲料。

## 緊急聯絡

為確保學生安全，當未滿十八歲的學生遇上意外事故或健康問題，大學或需聯絡該學生的家長或監護人。未滿十八歲的學生須向大學提供其家長或監護人的緊急聯絡方式，如有必要，須更新上述聯絡方式。

## 實習或兼職

未滿十八歲而正在或將要進行實習或兼職的學生，必須了解《僱用青年（工業）規例》中對工作時間及一般僱傭條件所作的管制。規例的詳情請瀏覽 <https://www.labour.gov.hk/tc/legislat/content2.htm>。

## 學生組織及活動

大學歡迎未滿十八歲的學生參加各個學生組織舉辦的活動。未滿十八歲的學生不應代表任何學生組織簽訂任何合約。

## 住宿

未滿十八歲與年滿十八歲的學生皆可申請入住學生宿舍，並獲同等對待。學生於適應宿舍生活上若需要任何支援，歡迎他們聯絡學生宿舍處、舍監或宿舍導師。

## 全天候校內設施

為促進學生學習，大學部分地區是全日開放的，例如圖書館（溫習和考試期間）。學生應遵守相關的使用者須知，未滿十八歲的學生如果須要徹夜逗留，應告知其家長或監護人。

## 額外支援

為加強未滿十八歲的學生對大學生活和學習的適應，學生發展處提供一系列活動、服務和課程，以幫助學生適應大學生活及成就他們個人成長和職業發展。詳情可瀏覽該處網站：  
[http://www.cityu.edu.hk/sds/web/index\\_main.shtml](http://www.cityu.edu.hk/sds/web/index_main.shtml)

個別學院或學系可為學生安排額外的活動與支援服務。建議學生聯繫他們的學院或學系，瞭解最新的資訊。各學院的相關聯絡方式詳列於下頁。

## General Enquiry Contact

Colleges/ Schools	Telephone	Email Address	Useful Contact Links
College of Business (CB)	(852) 3442 8989	<a href="mailto:cb@cityu.edu.hk">cb@cityu.edu.hk</a>	College Website: <a href="https://www.cb.cityu.edu.hk/">https://www.cb.cityu.edu.hk/</a>
College of Engineering (CENG)	(852) 3442 4133	<a href="mailto:ceng.office@cityu.edu.hk">ceng.office@cityu.edu.hk</a>	College Website: <a href="https://www.cityu.edu.hk/ceng/">https://www.cityu.edu.hk/ceng/</a>
College of Liberal Arts and Social Sciences (CLASS)	(852) 3442 7151	<a href="mailto:chgenoff@cityu.edu.hk">chgenoff@cityu.edu.hk</a>	College Website: <a href="http://www.cityu.edu.hk/class/">http://www.cityu.edu.hk/class/</a>
College of Science (CSCI)	(852) 3442 4567	<a href="mailto:csci.office@cityu.edu.hk">csci.office@cityu.edu.hk</a>	College Website: <a href="https://www.cityu.edu.hk/csci/">https://www.cityu.edu.hk/csci/</a>
Jockey Club College of Veterinary Medicine and Life Sciences (JCC)	(852) 3442 5365	<a href="mailto:cvmls.go@cityu.edu.hk">cvmls.go@cityu.edu.hk</a>	College Website: <a href="https://www.cityu.edu.hk/jcc/">https://www.cityu.edu.hk/jcc/</a>
School of Creative Media (SCM)	(852) 3442 8049	<a href="mailto:smgo@cityu.edu.hk">smgo@cityu.edu.hk</a>	School Website: <a href="http://www.scm.cityu.edu.hk">http://www.scm.cityu.edu.hk</a>
School of Data Science (SDSC)	(852) 3442 7887	<a href="mailto:sdscgo@cityu.edu.hk">sdscgo@cityu.edu.hk</a>	School Website: <a href="https://www.cityu.edu.hk/sdsc/">https://www.cityu.edu.hk/sdsc/</a>
School of Energy and Environment (SEE)	(852) 3442 2410 / (852) 3442 2414	<a href="mailto:see.enquiry@cityu.edu.hk">see.enquiry@cityu.edu.hk</a>	School Website: <a href="http://www.cityu.edu.hk/see">http://www.cityu.edu.hk/see</a>
School of Law (SLW)	(852) 3442 8008	<a href="mailto:lwgo@cityu.edu.hk">lwgo@cityu.edu.hk</a>	School Website: <a href="https://www.cityu.edu.hk/slw">https://www.cityu.edu.hk/slw</a>
<b>Departments</b>			
Academic Regulations and Records Office (ARRO)	(852) 3442 2300	<b>Online Enquiry Form:</b> <a href="http://www.cityu.edu.hk/arro/enquiry.asp">http://www.cityu.edu.hk/arro/enquiry.asp</a>	<b>ARRO Service Centre:</b> <a href="http://www.cityu.edu.hk/arro/content.asp?cid=5#ARRO_Ser_Centre">http://www.cityu.edu.hk/arro/content.asp?cid=5#ARRO_Ser_Centre</a> <b>Contact Us Webpage:</b> <a href="http://www.cityu.edu.hk/arro/contactus.asp">http://www.cityu.edu.hk/arro/contactus.asp</a>
Admissions Office (ADMO)	(852) 3442 9094	<b>Online Enquiry Form:</b> <a href="http://www.admo.cityu.edu.hk/enquiry">http://www.admo.cityu.edu.hk/enquiry</a>	<b>Contact Us Webpage:</b> <a href="http://www.admo.cityu.edu.hk/aboutus/contact/">http://www.admo.cityu.edu.hk/aboutus/contact/</a>
Student Development Services (SDS)	(852) 3442 8090	<a href="mailto:sds@cityu.edu.hk">sds@cityu.edu.hk</a>	<b>Contact Us Webpage:</b> <a href="http://www.cityu.edu.hk/sds/web/about_contact.shtml">http://www.cityu.edu.hk/sds/web/about_contact.shtml</a>
Computing Services Centre (CSC)	(852) 3442 6284	<a href="mailto:csc@cityu.edu.hk">csc@cityu.edu.hk</a>	<b>Centre Website:</b> <a href="https://www.cityu.edu.hk/csc">https://www.cityu.edu.hk/csc</a> <b>IT Info for Students:</b> <a href="http://www.cityu.edu.hk/it/student.htm#newstudents">http://www.cityu.edu.hk/it/student.htm#newstudents</a> <b>Policy on Use of IT Services and Facilities:</b> <a href="http://wikisites.cityu.edu.hk/sites/upolicies/itpolicy/Wiki%20Pages/Home.aspx">http://wikisites.cityu.edu.hk/sites/upolicies/itpolicy/Wiki%20Pages/Home.aspx</a>