

Chow Yei Ching School of Graduate Studies 香港城市大學 City University of Hong Kong

## Important Dates for Semester B 2023/24

| Month         | Date              | Event  |
|---------------|-------------------|--|
| November 2023 | 7                 | • Release of Semester B 2023/24 class schedule in <u>AIMS</u> *  |
| December      | 16                | <ul> <li>1<sup>st</sup> e-statement of account for tuition fee of two credit units*/instalment and other fees<sup>^</sup> for Semester B 2023/24 posted in <u>AIMS</u><sup>+</sup> (AIMS &gt; Student Record tab &gt; My Finance)</li> </ul>   |
|               | 18                | • First day for add/drop of non web-enabled courses  |
| January 2024  | 4                 | <ul> <li>First day for add/drop of web-enabled courses         (To add/drop courses on the web, please check your course registration time ticket and class schedule in <u>AIMS</u><sup>\$</sup>.)     </li> </ul>   |
|               | 12                | • Last day for application for credit transfer via <u>AIMS</u> *<br>(Applicable to students admitted in Semester B 2023/24 or current students who<br>have outside work completed after admission to the University)   |
|               | 15                | Semester B 2023/24 begins  |
|               |                   | • Due date for 1 <sup>st</sup> e-statement of Semester B 2023/24 tuition<br>( <i>If the tuition and other fees are not settled in full by the due date, a late payment charge of 2% of the outstanding balance will be imposed.</i> )  |
|               | 22                | Last day for course add/drop   |
|               | 27                | • Last day for withdrawal of studies, application for leave of absence and late drop of courses with no tuition fees charged ( <i>If the application is submitted after 27 January 2024, you will be liable for the tuition fees payable for the semester in accordance with the Regulations on Tuition Fees. The acceptance fee paid at the time of admission will not be refunded under any circumstances.</i> ) |
| February      | 3                 | <ul> <li>2<sup>nd</sup> e-statement of account for Semester B 2023/24 tuition and other fees posted<br/>in <u>AIMS</u>* (AIMS &gt; Student Record tab &gt; My Finance), if applicable</li> </ul>   |
|               | 19                | • Due date for 2 <sup>nd</sup> e-statement of Semester B 2023/24 tuition, if applicable  |
| March         | 2                 | <ul> <li>Last day for 50% tuition fees<sup>#</sup> charged for withdrawal of studies, application for<br/>leave of absence and late drop of courses</li> </ul>   |
|               | 3 onwards         | • 100% tuition fees <sup>#</sup> charged for withdrawal of studies, application for leave of absence and late drop of courses  |
|               | 28                | • Release of Semester B 2023/24 examination timetable in <u>AIMS</u> *   |
| April         | 29 April – 13 May | Examination period   |
| May           | 22 onwards        | • Release of Semester B 2023/24 course grades in <u>AIMS</u> <sup>+</sup>  |

\* AIMS stands for Administrative Information Management System

\* Applicable to students admitted in 2019/20 or before

^ Applicable to students admitted in 2020/21 or thereafter

<sup>#</sup> For programmes charging tuition fees according to the number of credit units taken, students will be liable for the tuition fees chargeable or the minimum tuition fees of two credit units, whichever is higher.