Change of Personal Particulars
[for Master’s (Taught Postgraduate) students only]

➢ Please complete the appropriate part(s) and submit this application in-person to the SGS Service Counter together with the original of relevant supporting documents for verification.

➢ Information provided in this form will be treated as strictly confidential. For details, please read Personal Information Collection Statement (PICS) for Students (https://banweb.cityu.edu.hk/cityu/pics.htm).

Student Name: ___________________________  Student No. ___________________________
Programme Title: ___________________________  Department: ____________
Day-time Contact Phone No.: ____________________  Email Address: ________________________________

I Change of Legal Name (The Application for Replacement of Student Identity Card is required for processing)
(Supporting documents e.g. Deed on Change of Name, HKID Card, passport, etc. required.)

Name in English
Surname
First/Other Names

Name in Chinese

Chinese Commerical Codes

II Change of HKID/Passport No.
(Supporting documents required.)

HKID/Passport No.*: ______________________________

III Change of Student Status
(Supporting documents e.g. student visa, employment visa, HKID Card, etc. required.)

Original Status: Holder of student visa/employment visa/dependant visa/others* (please specify) _________
New Status: ________________________________ with effect from _______________________________

I declare that the information given above is true and correct at the time of submission.

_________________________________          ______________________________
Signature of Student                Date

(For Office Use Only)

Computer record updated by __________________  on  ____________

* Please delete where inappropriate