



Chow Yei Ching School of Graduate Studies
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Student's Authorization – Permission to Disclose Academic Records to a Third Party

Student data held by the University is governed by Hong Kong's Personal Data (Privacy) Ordinance. No such information will be released to a third party (e.g. potential employer/recruitment agency) unless written consent from the student concerned is obtained.

The duly completed form should be returned to the Chow Yei Ching School of Graduate Studies together with a formal written request on letterhead for verification of the student's academic records from the third party.

This authorization is valid up to **three months** from the date of signature.

Typed signature is **not accepted**.

To be completed by the student concerned

I confirm that I permit the release of my academic record information held by the City University of Hong Kong to the following party:

Company: _____

Address: _____

Signature of Student: _____ HKID/Student No.: _____

Name of Student: _____ Date: _____