

City University of Hong Kong

Chow Yei Ching School of Graduate Studies

Thesis Submission Requirements

Policy on Copyright Ownership

1. According to the University's intellectual property policy, the copyright for all original work produced by students in the course of or for the purposes of their studies, scholarship or research with or at the University will be owned by the students concerned. The University will, however, have a royalty-free and non-exclusive perpetual licence to use such work for normal University educational and operational purposes. (These rules also apply to work created by students that has been either partly or wholly funded by a consultancy project, unless copyright ownership is otherwise specified in the contract terms.)
2. Despite the above, for work created by students in research projects either partly or wholly funded by the University or ITF or other external organizations (other than in the context of a consultancy project), the copyright ownership of the work will be determined by the terms of the project contract. If the terms are silent on this issue, the copyright will be owned by the University.

Thesis Submission Requirement

3. Research degree and professional doctorate students are required to submit, upon the completion of their studies at CityU, both printed and electronic copies of their thesis to the University. An electronic copy will be uploaded by the Library onto online databases for both internal and public access.
4. Students may apply to the School of Graduate Studies for a restriction on access to their theses, for valid reasons, for up to a maximum of three years. Please refer to the "Guidelines for the Imposition of a Restriction on Access to a Thesis" for details.

Student's Declaration (please read the above before completing this section)

I note the above thesis submission requirements and agree to comply with them.

- (*for students involved in consultancy or research projects that are funded by external organisations*) (*please tick, if appropriate*)

According to the copyright ownership policy mentioned above, approval has been obtained from the external organisation in question to allow me to comply with the above thesis submission requirements. (*Please attach the approval document to this form.*)

Student Name: _____ Student No.: _____
(in capital letters)

Department: _____ Programme: _____

Signature: _____ Date: _____