

## General Information of Student Activity Venues and Facilities Managed by SDS

### Venues for Student Societies & University Activities (Online Booking at: CityU Portal → Student → For Student Societies Only → Venue & Classroom Booking)

Location	Venue	Room No.	Function	Capacity (approximate)	Size (M <sup>2</sup> )	Opening Hours	Facilities and Equipment provided							
							Chair	Table	LCD Projector	Projector Screen	Speaker	Handheld Mic	AV System (Audio, HDMI, VGA) (*4)(*5)	Others
4/F, BOC	James Liu Multi-Purpose Room A	R4057A	<b>Temporary closed until further notice</b>											
	James Liu Multi-Purpose Room B	R4057B												
	James Liu Multi-Purpose Room C	R4057C												
5/F, BOC	Multi-Purpose Room D	R5004	Practice of dancing and Art performance, or holding events and activities (*1)	60	135	09:00-22:50 (Daily)	Online booking (for Student Society only) (*3)		loan by request(*5)	√	√	loan by request (*5)	VGA only(*4) (*5)	Piano
	Multi-Purpose Room E	R5000	Holding events and activities (*1)	30	59		PVC Chair X 20	Foldable table X 5	X	X	X	X	X	
Flow Centre, G/F @ LI	Studio 1	G408	Practice of dancing and Art performance (*1)	30	108		PVC Chair X 20	Foldable table X 1	√	√	√	1	√	Piano/mirror
	Studio 2	G412		30	107		PVC Chair X 20	Foldable table X 1	√	√	√	1	√	Piano/mirror

### Venue for All Students (Online Booking at: CityU Portal → SDS Student Activity Venue Booking System)

Location	Venue	Room No.	Function	Capacity (approximate)	Size (M <sup>2</sup> )	Opening Hours	Facilities and Equipment provided		
							Chair	Table	Others
4/F, BOC	Band Room	R4210	Practice of musical instruments	8	21	09:00-21:00 (Mon-Sat; Closed on Sun & Public Holiday)	High steel Chair X 3	X	Drum set, music stand, guitar amplifier
Flow Centre, G/F @ LI	Music Room1	G204	Practice of musical instruments	9	11		PVC Chair X 5	X	Piano
	Music Room2	G315	Musical performance or practice of musical instruments	20	37		PVC Chair X 30	X	Piano
	Music Station	G307		40	129		PVC Chair X 60	Foldable table X 1	Piano & Keyboard LCD projector and screen, speaker, and AV system (Audio, HDMI, VGA)(*4)(*5)

### Theme Rooms @ Flow Centre (G/F, Li Dak Sum Yip Yio Chin Academic Bldg) (Download booking form at: SDS Homepage → 'Download' at Right Top Corner)

Room No.	Venue	Theme / Target Activities	Capacity (approximate)	Size (M <sup>2</sup> )	Opening Hours	Facilities and Equipment provided							
						Chair	Table	LCD Projector	Projector Screen	Speaker	Handheld Mic	AV System (HDMI, Audio, VGA)	Others
G302	Soul Talk	Personal Growth, Spiritual Development, Community Service & Intellectual Development	40	69	09:00-21:00 (Mon-Sat; Closed on Sun & Public Holiday)	PVC Chair X 40	round table X 10	√	√	√	1	√(*4)(*5)	Piano
G304	Service Learning		30	58		PVC Chair X 30	round table X 10	√	√	√	1	√(*4)(*5)	
G313	Planet		20	36		PVC Chair X 20	round table X 6	√	√	√	1	√(*4)(*5)	

### Quiet Room @ 4/F, BOC (Non-bookable)

Room No.	Function
R4205	For reflection and praying only

### Remarks:

- The default configuration of all Multi-purpose Rooms and studios are not designed for classes and conferences.
- Users must arrange the moving and resetting of movable partitions, if required. Please also allow enough time for these to be set-up and restored during your bookings.
- Users must arrange their bookings for additional furniture and equipment, if required. This can be done as follows:
  - Departments: should submit the request online to FMO via Services / Work Request Form
  - Student Societies: online booking is available at 'CityU Portal → SDS Student Activity Equipment Booking'
- SDS shall not provide AV technical support.
- Mic can be borrowed at Flow Centre from Mon to Fri (14:00-17:30).
- For enquiries, please contact Flow Centre counter (Tel: 3442 5584)