

## Tertiary Student Finance Scheme – Publicly-funded Programmes (TSFS)

### 資助專上課程學生資助計劃

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For Local Full-time UGC-funded Students (including UGC-funded associate degree programmes)

#### Introduction

If you are a full-time UGC-funded CityU student and have the right of abode in Hong Kong or have resided/had a home in Hong Kong continuously for three complete years immediately prior to the commencement of your programme, you are eligible to apply for financial assistance through this Scheme which is administered by the Hong Kong Government. For guidelines of application, please visit the following websites of the **Student Finance Office (SFO)**[學生資助處], which is under the **Working Family and Student Financial Assistance Agency (WFSFAA) of the Hong Kong SAR Government**.

<http://www.wfsfaa.gov.hk/sfo/tc/postsecondary/tsfs/overview.htm> (Chinese version)

<http://www.wfsfaa.gov.hk/sfo/en/postsecondary/tsfs/overview.htm> (English version)

The Scheme offers assistance in the forms of grants and/or loans to cover tuition fees, academic expenses, students' union fees and living expenses. As this is the main source of financial assistance, you are strongly advised not to miss the application periods. Continuing and new students are normally invited to submit applications in April and September each year respectively. The earlier the application is submitted, the earlier the application is processed.

#### Enquiries

Student Finance Office (SFO) Enquiry Hotline : 2152 9000  
24-hour Automated Enquiry Hotline provided by SFO : 2802 2345

#### 2020/21 Application

##### Online Application Form (E-submission)

All TSFS applicants are required to submit their applications through the online application form at SFO E-link – My Applications platform (<https://ess.wfsfaa.gov.hk>). **No more hard copy of application form can be submitted / processed.**

For Course Coding Sheet, please visit the Student Finance Office website :

<http://www.wfsfaa.gov.hk/sfo/tc/postsecondary/tsfs/general/coding.htm>

(Please note that your Institution Course Code means “Programme” + “Major” codes as enlisted in AIMS. For details, please click [here](#)).

To ensure you have filled in each and every item of information in the appropriate parts accurately and attached all documentary proofs when submitting the online application form, you are highly recommended to read through the information enlisted in SFO’s leaflet [\(Chinese\)](#) [\(English\)](#).

Online demonstration on E-submission of TSFS applications:

<https://ess.wfsfaa.gov.hk/demo/tc/> (Chinese version)

<https://ess.wfsfaa.gov.hk/demo/en/> (English version)

#### Submission of Declaration (paper signing selected) & Supporting Documents

Students should submit the signed declaration (paper signing selected) and supporting documents to the SFO directly **within 7 days** from submission of online application form through the following means:

A. Online upload (<https://ess.wfsfaa.gov.hk>)

- Through SFO E-link – My Applications
- File formats - PDF or JPEG
- File capacity - 20 MB (about 50 pages)

If applicants have more than 50 pages of documents, please use other means to submit the documents in one go.

B. By mail (together with the Reply Slip)

Address: Student Finance Office  
Working Family and Student Financial Assistance Agency  
12/F, One Mong Kok Road Commercial Centre  
1 Mong Kok Road, Kowloon

(Attn: Application Team (TSFS))

### **Application Period**

#### **For Full-time Current Students: (Application deadline: 29 May 2020)**

In 2020/21 academic year, TSFS applicants should submit their applications through the online application form at SFO E-link – My Applications platform (<https://ess.wfsfaa.gov.hk>) **from 20 April to 29 May 2020**.

Please note that the earlier you hand in your application, the earlier your application will be processed. And you may obtain your Government Grant and Loan / Non-means-tested Loan in time to cover your tuition fee for 2020/21.

#### **Late Application**

Late application should be submitted through the online application form at SFO E-link – My Applications platform (<https://ess.wfsfaa.gov.hk>).

#### **For Full-time New Students: (Application deadline: 18 September 2020)**

In 2020/21 academic year, TSFS applicants should submit their applications through the online application form at SFO E-link – My Applications platform (<https://ess.wfsfaa.gov.hk>) **from 1 August 2020 to 18 September 2020**.

Please note that the earlier you hand in your application, the earlier your application will be processed.

And you may obtain your Government Grant and Loan / Non-means-tested Loan in time to cover your tuition fee for 2020/21.

#### **For Local Full-time Postgraduate (by Research) UGC-funded Students:**

Application should be submitted within one month after registration of 2020/21 programme which starts before March 2021. Application after March 2021 will not be accepted.

## Maximum Grant & Loan Offered to CityU Students

### A. Maximum Grant 2020/21

Sum of Items 1 and 2 below.

#### 1. The 2020/21 Tuition Fee Payable

- Degree and Postgraduate Programme HK\$42,100
- Associate Degree / Sub-degree Programme HK\$31,575

#### 2. The 2020/21 Academic Expenses of Related Discipline:

Discipline of Studies	Undergraduate (HK\$)
Arts	12,120
Social Science	10,000
Science	8,730
Business Administration	9,870
Engineering	9,520
Architecture	39,140
Building & Surveying	13,630
Law	15,670
Fine Arts / Design	39,660

Note: The above rates are applicable to undergraduates. For postgraduates, 28% would be added to the above rates.

### B. Maximum Loan 2020/21

HK\$53,070

### C. Maximum Deduction for Medical Expenses 2020/21

Maximum deduction for medical expenses in AFI formula per household member with chronic illness or permanent disability is HK\$21,780.

## Student Travel Subsidy Scheme (STS)

### Eligibility

- Study in full-time UGC-funded programme
- Succeed in TSFS application
- Reside (at home / hostel) beyond 10 minute's walking distance from place of study
- Require the use of public transport

Students wish to apply for student travel subsidy, they must do so through the TSFS online application. The applicants who have been approved to receive any kind of travel allowance are NOT entitled to apply for STS from the SFO.

### Enquiries

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