

AC6780: PROFESSIONAL INTERNSHIP

Effective Term

Semester A 2025/26

Part I Course Overview

Course Title

Professional Internship

Subject Code

AC - Accountancy

Course Number

6780

Academic Unit

Accountancy (AC)

College/School

College of Business (CB)

Course Duration

One Semester

Credit Units

3

Level

P5, P6 - Postgraduate Degree

Medium of Instruction

Other Languages

Other Languages for Medium of Instruction

English and other languages appropriate to the attachment setting

Medium of Assessment

English

Prerequisites

AC5511 Financial and Management Accounting or
AC5601 Corporate Accounting I or
AC5710 Advanced International Financial Accounting

Precursors

Nil

Equivalent Courses

Nil

Exclusive Courses

Nil

Part II Course Details

Abstract

- Provide real-life working experience in local and/or international contexts for at least 4 weeks or 150 work hours;
- Develop an in-depth and practical understanding of business operations and the professional environment by applying the theoretical knowledge, concepts and practical skills of accounting and business learnt in the formal curriculum;
- Sharpen students' skills in effective communication, individual and team work, time management, data analysis and reporting; and
- Develop students' ability to apply theoretical knowledge and explore different ways to solve real-life problem(s) during the internship period.

Course Intended Learning Outcomes (CILOs)

CILOs		Weighting (if app.)	DEC-A1	DEC-A2	DEC-A3
1	Discuss the practical applications of rules and regulations of professional requirements.		x	x	
2	Communicate, work and manage themselves effectively in a real-world professional work setting.		x	x	x
3	Identify one of the difficult problems encountered during the internship period and explore an effective way to solve the problem.		x	x	x
4	Reflect on personal strengths and weaknesses and set career goals and plans.		x	x	

A1: Attitude

Develop an attitude of discovery/innovation/creativity, as demonstrated by students possessing a strong sense of curiosity, asking questions actively, challenging assumptions or engaging in inquiry together with teachers.

A2: Ability

Develop the ability/skill needed to discover/innovate/create, as demonstrated by students possessing critical thinking skills to assess ideas, acquiring research skills, synthesizing knowledge across disciplines or applying academic knowledge to real-life problems.

A3: Accomplishments

Demonstrate accomplishment of discovery/innovation/creativity through producing /constructing creative works/new artefacts, effective solutions to real-life problems or new processes.

Learning and Teaching Activities (LTAs)

LTAs	Brief Description	CILO No.	Hours/week (if applicable)
1	Pre-internship training workshop	Students will engage in a pre-internship training workshop to get the students to well prepare themselves for the internship.	1, 2, 3, 4

2	Internship#	Students will spend a reasonable amount of time in local and/or overseas professional or commercial firms/ organizations to observe, analyse and solve the problems and issues they encounter during the internship.	1, 2, 3, 4	
3	Final Reflection Report#	Students will engage in a self-reflection report to share their internship experience. Specifically, they need to identify the most challenging problem faced during the internship period and describe how they have explored various alternatives to solve the problem. Students will also evaluate the effectiveness and efficiency of the other possible alternatives.	1, 2, 3, 4	

Additional Information for LTAs

DEC LTA element

Assessment Tasks / Activities (ATs)

	ATs	CILO No.	Weighting (%)	Remarks ("- for nil entry)	Allow Use of GenAI?
1	Pre-internship training workshop	1, 2, 3, 4	10	Students may use GenAI tools during training workshop to support learning, such as generating ideas or enhancing collaboration.	Yes
2	Company evaluation by the participating organization#	1, 2, 3, 4	50	Students are required to properly acknowledge the use of GenAI tools, and provide explanation of why the piece of response from the GenAI tool is adopted if they are required to provide any response.	Yes

3	Final reflection report#	1, 2, 3, 4	40	Students are required to properly acknowledge the use of GenAI tools, and provide explanation of why the piece of response from the GenAI tool is adopted if they are required to provide any response.	Yes
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Continuous Assessment (%)

100

Additional Information for ATs

Students are required to pass all components in order to pass the course.

Assessed on a Pass/Fail basis.

DEC AT element.

Assessment Rubrics (AR)

Assessment Task

Pre-internship training workshop and Company evaluation by the participating organization (for students admitted before Semester A 2022/23 and in Semester A 2024/25 & thereafter)

Criterion

1.1 ABILITY to COMMUNICATE, WORK and MANAGE themselves in a real-world professional work setting

Pass (P)

(P) Basic or above basic level

Failure (F)

(F)Not even reaching basic level

Assessment Task

Pre-internship training workshop and Company evaluation by the participating organization (for students admitted before Semester A 2022/23 and in Semester A 2024/25 & thereafter)

Criterion

1.2 CAPACITY to UNDERSTAND the practical applications of rules and regulations of professional requirements

Pass (P)

(P) Basic or above basic level

Failure (F)

(F)Not even reaching basic level

Assessment Task

Final reflection report (for students admitted before Semester A 2022/23 and in Semester A 2024/25 & thereafter)

Criterion

2.1 ABILITY to IDENTIFY the problem and EXPLORE an effective way to solve it

Pass (P)

(P) Basic or above basic level

Failure (F)

(F) Not even reaching basic level

Assessment Task

Final reflection report (for students admitted before Semester A 2022/23 and in Semester A 2024/25 & thereafter)

Criterion

2.2 ABILITY to SOLIDIFY the internship experience and DEVELOP a set of career goals and plans

Pass (P)

(P) Basic or above basic level

Failure (F)

(F) Not even reaching basic level

Assessment Task

Pre-internship training workshop and Company evaluation by the participating organization (for students admitted from Semester A 2022/23 to Summer Term 2024)

Criterion

1.1 ABILITY to COMMUNICATE, WORK and MANAGE themselves in a real-world professional work setting

Pass (P)

(P) Basic or above basic level

Failure (F)

(F) Not even reaching basic level

Assessment Task

Pre-internship training workshop and Company evaluation by the participating organization (for students admitted from Semester A 2022/23 to Summer Term 2024)

Criterion

1.2 CAPACITY to UNDERSTAND the practical applications of rules and regulations of professional requirements

Pass (P)

(P) Basic or above basic level

Failure (F)

(F) Not even reaching basic level

Assessment Task

Final reflection report (for students admitted from Semester A 2022/23 to Summer Term 2024)

Criterion

2.1 ABILITY to IDENTIFY the problem and EXPLORE an effective way to solve it

Pass (P)

(P) Basic or above basic level

Failure (F)

(F) Not even reaching basic level

Assessment Task

Final reflection report (for students admitted from Semester A 2022/23 to Summer Term 2024)

Criterion

2.2 ABILITY to SOLIDIFY the internship experience and DEVELOP a set of career goals and plans

Pass (P)

(P) Basic or above basic level

Failure (F)

(F) Not even reaching basic level

Part III Other Information**Keyword Syllabus**

Internship; real-life working experience; understanding of business operations and the professional environment; skills in effective communication individual and team work time management, data analysis and reporting; application of theoretical accounting and business knowledge and concepts learnt in the formal curriculum; real-life problem(s) solving; reflection of personal strengths and weaknesses; career planning.

Reading List**Compulsory Readings**

Title	
1	None

Additional Readings

Title	
1	None