City University of Hong Kong

RUN RUN SHAW LIBRARY

at a Glance

Mission of the Library

In line with the University’s mission to nurture and develop the talents of students and to create applicable knowledge, the Library endeavours to support and augment learning, teaching and research by providing an environment conducive to studying and offering seamless access to the diverse, up-to-date and high-quality resources. It delivers effective and value-added services and actively encourages and facilitates use of the collections and services critical to the success of students and faculty.
**Introduction**

The Library was established in 1984. In 1989, the Library moved to its current location in the Yeung Kin Man Academic Building (YEUNG) of the University campus in Kowloon Tong and the following year it was named Run Run Shaw Library in recognition of a generous donation by Sir Run Run Shaw. Located on Level 2 and 3 of Yeung Kin Man Academic Building (YEUNG), the Library occupies a central location which is easily accessible to users.

**Major Milestones of Establishment**

- **2005**  Information Space
- **2009**  User Education Room, the Oval, IT Help Desk, Reference Desk, Mini Theatre, Humanities Academy, Library Lounge, Leisure Corner, and Wofoo Foundation Gallery
- **2013**  Quiet Individual Study Area on the 2/F Library Extension
- **2014**  Innovation Commons
- **2015**  Si Ku Quan Shu Reading Room
- **2016**  Discovery Corner - Virtual Reality Services (CAVE)

**Quick Facts**

**Physical Area**

- Floor Area Size 13,605 sq. m.

**Collection Size**

- Volumes of Print Books 1,028,000
- Volumes of Bound Periodicals 205,000
- No. of Audiovisual Materials 70,900
- No. of E-journals 116,500
- No. of E-books 2,016,000
- No. of Databases 380
- No. of Online Audiovisual Materials 161,000
- No. of Current Serials 1,090

**Usage**

- Total Yearly Entrance 2,242,203
- Total Yearly Checkout 235,640

**Facilities**

- Seats 2,697
- Computer Terminals 395
- Printers 12
- Scanners 7
- 3D Scanners 2
- Photocopiers 8
- Study Carrels 18
- Group Study Rooms 11

**Other Major Facilities**

Wofoo Foundation Gallery, Information Space, Mini Theatre, User Education Room, Special Education Needs Rooms, Humanities Academy, Library Lounge, Leisure Corner, Innovation Commons, Korean Room, Mrs Chao King Lin Study Room
**Collection Development**

The Library collection has a comprehensive coverage of subject fields with emphasis on those included in or closely related to the academic activities of the University.

**Our major collections include:**
- Circulation Collection
- Digital Collections
- Law Collection
- Media Resources Collection

**Our Special Collections include:**
- Chinese Legal History Special Collection
- English Law Special Collection
- Reference Collection
- Serials Collection
- Si Ku Quan Shu Collection
- Special Collection & Archives
- Digital CityU Artwork Collection

For details of the Collection Development Policy, please refer to this URL: http://www.cityu.edu.hk/lib/about/collpolicy/coll_policy.htm

**Library Regulations**

The Library is established with the primary aim of supporting the teaching and research activities in City University. Library Regulations have been formulated to enable staff and students to maximize the use of the Library. For details, please refer to this URL: http://www.cityu.edu.hk/lib/about/libreg/regulat.htm

**Opening Hours of Term Time**

<table>
<thead>
<tr>
<th>Term Time</th>
<th>Opening Hours</th>
<th>Circulation Counter / Semi-closed Collection/ Media Resources Collection Service Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday to Friday</td>
<td>08:30 - 23:00</td>
<td>08:30 - 23:00</td>
</tr>
<tr>
<td>Saturday</td>
<td>08:30 - 23:00</td>
<td>08:30 - 19:00</td>
</tr>
<tr>
<td>Sunday</td>
<td>08:30 - 23:00</td>
<td>12:00 - 18:00</td>
</tr>
<tr>
<td>Public Holidays</td>
<td>08:30 - 23:00</td>
<td>Closed</td>
</tr>
</tbody>
</table>

1. Excluding the four weeks preceding the Student Revision Periods of Semester A & B.
2. The Library will be closed on the following days:
   January 1st, December 25th and the first three days of Lunar New Year.

For more details of the library opening and counter hours, please refer to this URL: http://www.cityu.edu.hk/lib/about/hours.htm
### Loan Quotas and Periods

<table>
<thead>
<tr>
<th>Categories of Borrowers</th>
<th>Quota</th>
<th>Periods</th>
<th>Book Request Quota</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Council Members and DAC Members</td>
<td>60 items</td>
<td>90 days</td>
<td>8 items</td>
</tr>
<tr>
<td>2 Departmental Advisory Committee Members with Borrower's Ticket issued by the Library</td>
<td>60 items</td>
<td>90 days</td>
<td>8 items</td>
</tr>
<tr>
<td>3 Academic/Teaching/Research Staff</td>
<td>60 items</td>
<td>90 days</td>
<td>8 items</td>
</tr>
<tr>
<td>4 Administrative Staff</td>
<td>60 items</td>
<td>90 days</td>
<td>8 items</td>
</tr>
<tr>
<td>5 Staff other than Categories 3 &amp; 4</td>
<td>40 items</td>
<td>30 days</td>
<td>8 items</td>
</tr>
<tr>
<td>6 Research &amp; Postgraduate Students</td>
<td>60 items</td>
<td>90 days</td>
<td>8 items</td>
</tr>
<tr>
<td>7 Students other than Categories 6 &amp; 8</td>
<td>40 items</td>
<td>30 days</td>
<td>8 items</td>
</tr>
<tr>
<td>8 Elder Academy Students</td>
<td>10 items</td>
<td>30 days</td>
<td>2 items</td>
</tr>
<tr>
<td>9 SCOPE Staff and Students of all levels</td>
<td>10 items</td>
<td>30 days</td>
<td>2 items</td>
</tr>
<tr>
<td>10 Alumni Library Ticket - Borrowers</td>
<td>10 items</td>
<td>30 days</td>
<td>2 items</td>
</tr>
</tbody>
</table>

For more details of loan quotas and periods, please refer to this URL: [http://www.cityu.edu.hk/lib/about/libreg/regulat.htm#loanquota](http://www.cityu.edu.hk/lib/about/libreg/regulat.htm#loanquota)

### Library Floor Plan

The Library provides a floor plan to help users navigate the Library. To see the floor plan, please refer to this URL: [http://www.cityu.edu.hk/lib/about/flplan/plan.htm](http://www.cityu.edu.hk/lib/about/flplan/plan.htm)

### Contact Us

**Address:**
3/F Yeung Kin Man Academic Building (YEUNG), City University of Hong Kong, Tat Chee Avenue, Kowloon, Hong Kong SAR

**Major Service Contact Points:**

<table>
<thead>
<tr>
<th>Services</th>
<th>Tel.</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Enquiry</td>
<td>---</td>
<td><a href="mailto:lb@cityu.edu.hk">lb@cityu.edu.hk</a></td>
</tr>
<tr>
<td>Circulation Counter</td>
<td>3442 - 8316</td>
<td><a href="mailto:lbasprs@cityu.edu.hk">lbasprs@cityu.edu.hk</a></td>
</tr>
<tr>
<td>Law &amp; Reference Help Desk</td>
<td>3442 - 8395</td>
<td><a href="mailto:lblaw@cityu.edu.hk">lblaw@cityu.edu.hk</a></td>
</tr>
<tr>
<td>IT Help Desk</td>
<td>3442 - 6963</td>
<td><a href="mailto:lbinf@cityu.edu.hk">lbinf@cityu.edu.hk</a></td>
</tr>
<tr>
<td>Recommendation on Library Materials / Donation</td>
<td>3442 - 6074</td>
<td><a href="mailto:lbacq@cityu.edu.hk">lbacq@cityu.edu.hk</a></td>
</tr>
</tbody>
</table>

**Facebook page:**
[https://www.facebook.com/cityulib](https://www.facebook.com/cityulib)

**WhatsApp-a-Librarian:**
Phone No.: 6798 7732 (Operating Hours: 2:00 - 5:00pm, Monday to Friday)