User’s Guide for Using AV Equipment at Lecture Theatre 5 (LT5), Chan Kei Biu Lecture Theatre (LT6) and Mr & Mrs Chan Hon Pun Lecture Theatre (LT18)
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PC
To use the network computer installed at the Teacher’s Desk.

Laptop
To use a Laptop Computer.
(User must connect the VGA or HDMI cable provided at the Teacher’s Desk to Laptop Computer first.)

Visualizer
To use the Visualizer (document camera) on the teacher’s Desk

Aux In
To use user’s portable AV equipment.

DVD
To use DVD Disc Player installed at the AV Cabinet, for playing DVD, VCD or CD.

Video Net
For routing of AV signals for special Events.

Room Control
To select one of the six pre-set light settings.

System Off
To switch off the power of the AV system.
(Please remember to press this button before leaving the Lecture Theatre.)

Sound Volume
To increase or decrease the sound level except the Microphone volume.

Projection Control
To Control projectors directly. (e.g. Display Ratio 4:3 or 16:9, video mute, etc.)
Way to playback DVD, VCD or CD by using the DVD Player

1. Please press source below
2. Press the projector(s) below for DVD display
3. DVD Control
4. Left Projector Status
5. Right Projector Status
6. System Off
7. STOP
8. PLAY
9. DVD Control

POWER
OPEN/CLOSE
1. Press the icon “DVD”.

2. Press the projector(s) for “DVD” display.

3. Wait for around 40 seconds for projector warm-up.

4. Press “DVD Control” to control the DVD Player.

5. Press the “POWER” button on the DVD Player’s front panel to turn it ON.

6. Open the Disc Tray and place the disc on the disc tray.

7. Press the “PLAY” button to start playback.

8. After use, press the “STOP” button, the playing Disc will stop.

9. Press the “System Off” icon to turn off the Video Projector.
Way to display the video using Ext. AV Equipment

1. Connect the AV cables to your AV equipment.

2. Press the icon “Aux In”.

3. Press the projector(s) for “Aux In” display.

4. Wait for around 40 seconds for projector warm-up.

5. After use, press the “System Off” icon to turn off the projector.
1. Press the icon “PC”.

2. Press the projector(s) for “PC” display

3. Turn on the Network Computer.

4. Wait for around 40 seconds for projector warm-up.

5. After use, press the “System Off” icon to turn off the projector.
1. Connect either VGA or HDMI cable to your Laptop Computer.

2. Set the resolution of your Laptop Computer to 1280x768 pixels or below when connecting HDMI cable.

3. Connect the audio cable to your Laptop Computer (when connecting VGA cable), if there is audio signal in the presentation material.

4. Press the icon “Laptop”.

5. Press the projector(s) for “Laptop” display.

6. Wait for 40 seconds for the projector to warm-up.

7. After use, press “System Off” icon to turn off the projector.
Way to display the Visualizer image

1. Press the icon “Visualizer”.

2. Press the projector(s) for “Visualizer” display.

3. Wait for around 40 seconds for the projector to warm-up.
   When projector is just switched off from previous user, it requires a “cool-down to warm up” time of around 4 minutes.

   *For the following steps, please refer to the “Visualizer-Operation Guide” on P. 13 for more details.*

   - Press the [POWER] key of the Visualizer to turn it ON.
   - Please select the appropriate lighting mode of the Visualizer.
   - Place the object/document/transparency onto the Stage, adjust the viewing area using the ZOOM WHEEL [TELE] & [WIDE], and press the Auto Focus button [AF] for focusing.

4. After use, press the “System Off” icon to turn off the projector.
1. Press the [POWER] key to switch the unit on.

2. [LIGHT] key – switches the top light on and off.

3. ZOOM WHEEL – turn the wheel down to zoom in (TELE), and up to zoom out (WIDE).

4. AUTO FOCUS [AF] key – switches the auto focus on and off. The AF (green) light indicates if the AF is switched on.
Way to set room lighting

1. Press “Room Control” icon then
2. Select the desired light presets
Way to control the projectors

1. Press "Projectors Control" icon then

2. Select the desired function of projectors