USER GUIDE FOR USING AV EQUIPMENT AT CLASSROOM
(5/F BLUE & GREEN ZONE
YEUNG KIN MAN ACADEMIC BUILDING)

(Single Projection)
INTRODUCTION OF AV TOUCH SCREEN CONTROL PANEL

Please Press Source Below

1. PC
   Use for the Desktop computer install in the lecture Desk.

2. Notebook
   Use for a Notebook Computer.
   (User must connect the VGA cable provided at the lecture Desk to
   Notebook Computer first.)

3. Blu-Ray / DVD
   Use for the Blu-Ray / DVD Disc Player install in the AV Cabinet

4. HDMI In
   To connect user’s portable HDMI equipment input.

5. Visualizer
   Use for the Visualizer (document camera) on the lecture Desk.

6. Aux In
   To connect user’s portable AV equipment input.

7. Sound Volume
   Increase or decrease the sound level except the Microphone volume.

8. Projection Control
   Control the projector and screen up/down directly.

9. System off
   Shutdown the system.
1. “Power On” the desktop computer first.

2. Press the “PC” button at touch screen.
OPERATION PROCEDURE OF Notebook COMPUTER

1. Connect the Notebook with VGA, and audio cable from the cable cubby first.

2. Press the “Notebook” button at touch screen.
1. Adjust the camera head and lamp head to a suitable position as shown.

2. Press the "Visualizer" button at touch screen.
OPERATION PROCEDURE OF BLU-RAY PLAYER

1. Press the “Blu-ray” button at touch screen.

3. Press the “Blu-ray Player Control” button of touch screen.
1. Connect the external device with video and audio cable from the cable cubby first.

2. Press the “Aux In” button at touch screen panel.
OPERATION PROCEDURE OF EXTERNAL DEVICE (HDMI)

1. Connect the external device with HDMI cable from the cable cubby first.

2. Press the “HDMI In” button at touch screen panel.
OPERATION PROCEDURE OF PROJECTOR CONTROL

1. Press the “Projector Control” button at touch screen panel.

2. Select to control the Power On/Off, picture mute On/Off and projector screen up and down.
### Operation Procedure of Shut Down the System

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<td><strong>1.</strong> Press the “System OFF” Button at touch screen.</td>
<td>![Image of a control panel with options for PC, Blu-ray, Visualizer, Notebook, HDMI In, AUX In, Projector Control, and System OFF]</td>
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<td><strong>2.</strong> Select the “YES” Button at touch screen.</td>
<td>![Image of a screen asking “Shut down the system?” with options for YES and NO]</td>
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<td><strong>3.</strong> Wait for 180 seconds for shutdown the system.</td>
<td>![Image of a message saying “System is shutting down, please wait” with a countdown of 180 seconds]</td>
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INTRODUCE OF VISUALIZER

1. Pull up the camera and the camera arm. The camera should aim at the center of the presenter.
2. Pull up the lamp arm and adjust it to appropriate position.
3. Place an object to be displayed under the camera.
4. Turn the power on.
5. Press the [AUTO TUNE] button to optimize the image. You are ready to teach / present.