USER GUIDE FOR USING AV EQUIPMENT AT LI DAK SUM YIP YIO CHIN ACADEMIC BUILDING LECTURE THEATRE
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1. Press the "system on" button on the touch screen.

2. Wait "10 seconds" for system start up

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**INTRODUCTION OF AV SYSTEM ON**

Please wait 10 seconds while the system start up
INTRODUCTION OF AV TOUCH SCREEN CONTROL PANEL

1. PC
   Display the image of Desktop Computer that install in the lecture desk.

2. Laptop
   Display the image of Laptop Computer.
   (User must connect the VGA cable provided at the cable cubby first.)

3. Visualizer
   Display the image of Visualizer (Doc Cam) on the lecture desk.

4. DVD
   Display the image of DVD disc player that install in the AV cabinet.

5. Aux In
   Display the image of user’s external AV equipment input.
   (User must connect the AV cable provided at the cable cubby first.)

6. Sound Mute
   Control the mute function “on/off”

7. Sound Volume
   Control the sound level directly except the Microphone volume.

8. Room Control
   Control the whiteboard lighting on/off and screen up/down.

9. Projector Control
   Control the two projectors on/off directly.

10. Projector Status
    Show the information of input source. (e.g. PC, DVD etc.)

11. System off
    Control the system off.
1.1 WAY TO DISPLAY THE DESKTOP COMPUTER IMAGE

1. Power on the desktop computer first.

2. Press the “PC” button at touch screen.

3. Press the touch screen button to select the projector to display.
1.2 WAY TO DISPLAY THE LAPTOP COMPUTER IMAGE

1. Connect the Laptop with VGA and Audio cable from the cable cubby first.

2. Press the “Laptop” button at touch screen.

3. Press the touch screen button to select the projector to display.
1.3 WAY TO DISPLAY THE DOC CAM (VISUALIZER) IMAGE

1. Adjust the camera head and lamp head to a suitable position. (Details please refer to Page 11-13)

2. Press the "Doc Cam" button at touch screen.

3. Press the touch screen button to select the projector to display
2.1 WAY TO POLYBACK DVD AND CD BY USING THE DVD PLAYER

1. Press the “DVD” button at touch screen.

2. Press the touch screen button to select the projector to display.

3. Press the control button of touch screen to “Power on” the DVD player. (Details please refer to page 14.)
3.1 WAY TO USING EXTERNAL AV EQUIPMENT

1. Connect the external device with video and audio cable from the cable cubby first.

2. Press the “Aux in” button at touch screen panel.

3. Press the touch screen button to select the projector to display.
4.1 WAY TO SET THE ROOM AND PROJECTOR CONTROL DIRECTLY

1. Press the “Room Control” button at touch screen panel.

2. Select to control the lighting preset, whiteboard lights and screen “Up or Down”

1. Press the “Projector control” button at touch screen panel.

2. Select to control the Power “On/Off”, Display “On/Off” and Display Aspect Ratio “normal/16:9”.
5.1 WAY TO SYSTEM OFF

1. Press the “system off” button at touch screen.

2. Select the “Yes” button at touch screen.

3. Wait for 180 seconds for shutdown the system.
6.1 INTRODUCE OF DOC CAM(VISUALIZER)

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Front

1. Camera head
2. Lamp head
3. Lamp column
4. Camera Column
5. Infrared receiver
6. Front operating Panel
7. Stage

Rear / Side

8. Camera head
9. Lamp head
10. Cord Cover
11. Remote Control
12. Slide shooting adapter
6.2 OPERATION INSTRUCTION SHEET

1. Raise the camera column. The lamp column is raised at the same time.

2. Rotate the camera head.

3. Adjust the lamp column and lamp head to a suitable position, as shown in the illustration on the right.
6.3 FRONT OPERATING PANEL

List of Functions

*Power LED status:  Flashes blue when the power is turned on.

- Power ON – Lit blue
- Standby – Lit red

1. Lamp:  To switch illumination “ON/OFF”.
2. Zoom:  Turn the dial to operate Zoom.
3. Image Select:  To switch the output image to camera image.
4. Brightness:  To brighten the camera image.
5. Brightness:  To darken the camera image.
6. AF (Auto Focus):  To perform One-shot Auto Focus.
7.1 OPERATION SHEET OF DVD PLAYER

**Front Panel**

<table>
<thead>
<tr>
<th>1. Disc Tray</th>
<th>6. Skip</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Display window</td>
<td>7. Stop</td>
</tr>
<tr>
<td>4. Open/close</td>
<td>9. USB Port</td>
</tr>
<tr>
<td>5. play</td>
<td></td>
</tr>
</tbody>
</table>

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**General Playback**

<table>
<thead>
<tr>
<th>Playing a Disc (DVD or ACD)</th>
<th>Playing the file (Movie/ Music / Photo)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Press “Open/Close” and place a disc on the disc tray.</td>
<td>1. Press “Open/Close” and place a disc on the disc tray. Or connect the USB device.</td>
</tr>
<tr>
<td>2. Press “Open/Close” to close the disc tray for the most DVD-ROM discs, playback starts automatically.</td>
<td>2. Select a file and press play to play the file.</td>
</tr>
</tbody>
</table>