

# WebPrint from Mobile Devices

Print from mobile devices with WebPrint

## Connect to CityUHK WiFi

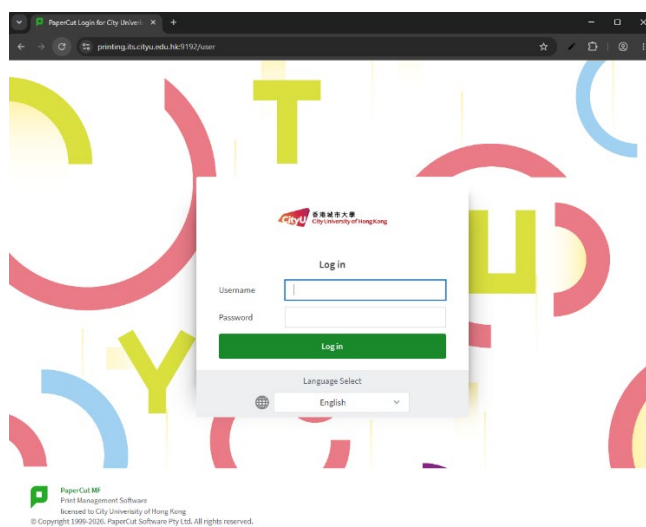
Make sure your device is connected to CityUHK WiFi  
**CityU WLAN (WPA)**

## Connect to WebPrint Service and upload your file(s)

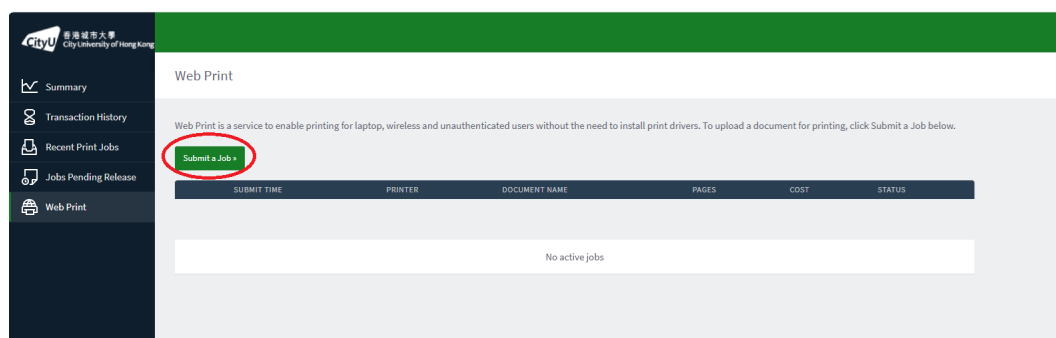
Visit the link or scan the QR code below



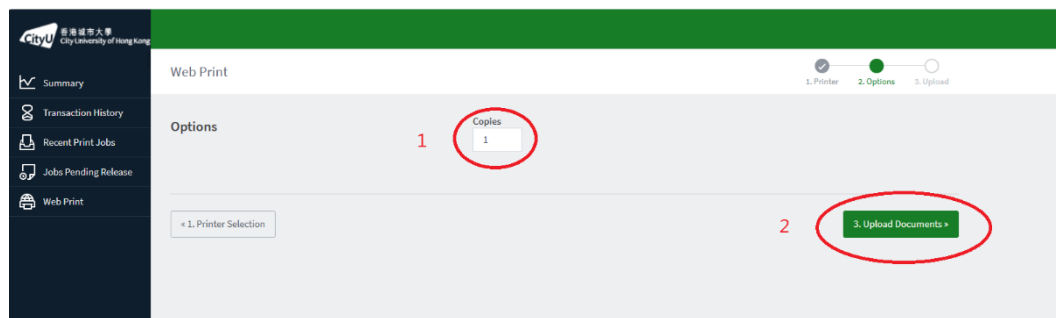
Sign in to the system with your **EID** and **password**.



Click “**Submit a Job**”

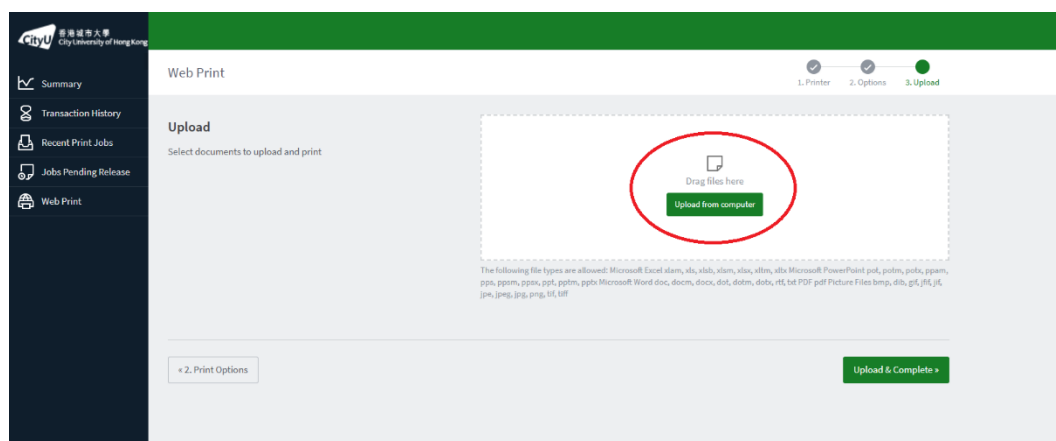


Select **one copy** and click “**Upload Documents**”

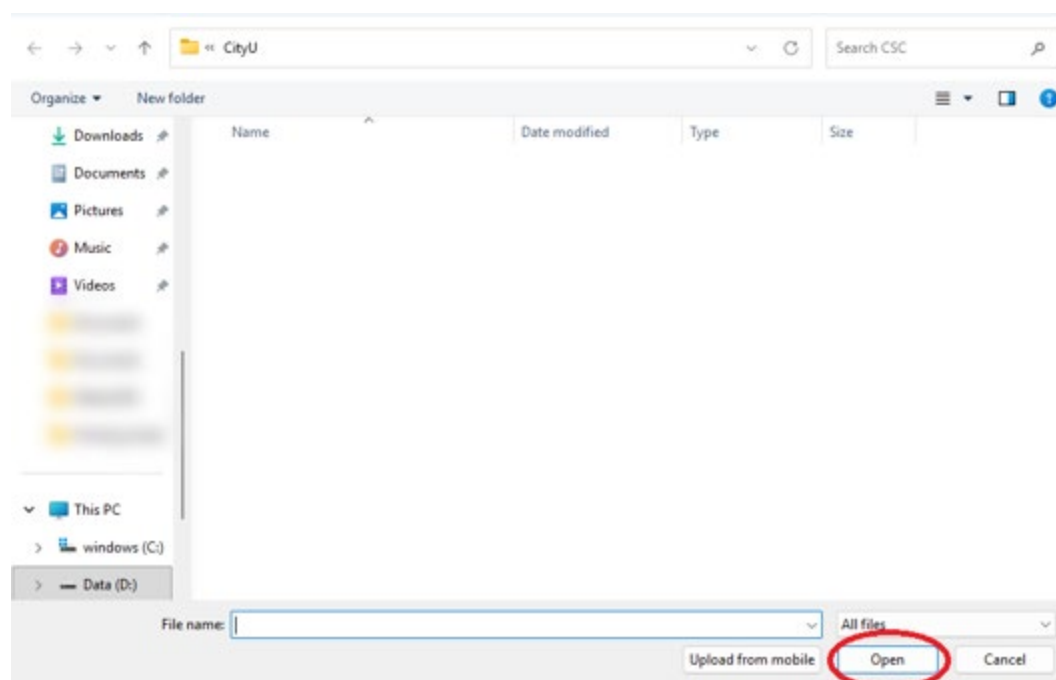


*Only 1 Copy is allowed for every print job*

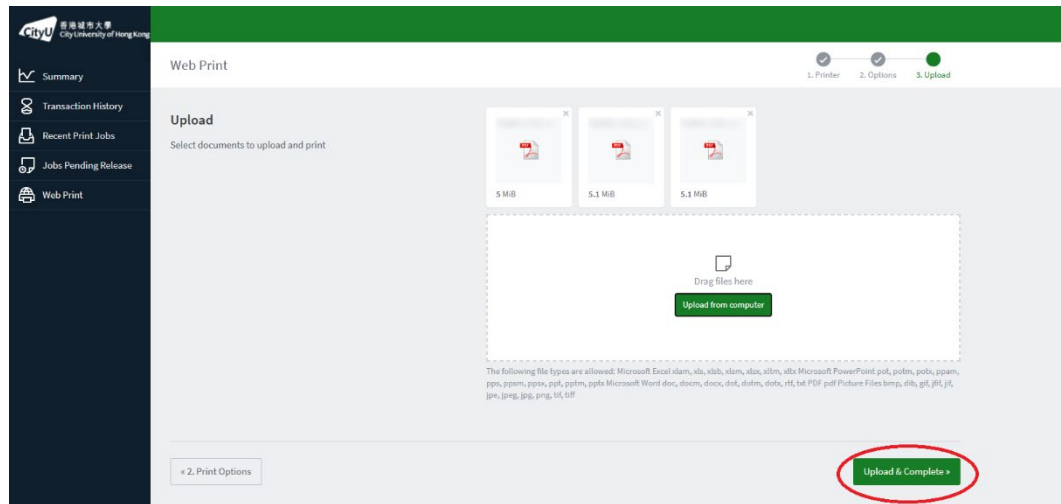
Click “**Upload from computer**” to select your file(s)



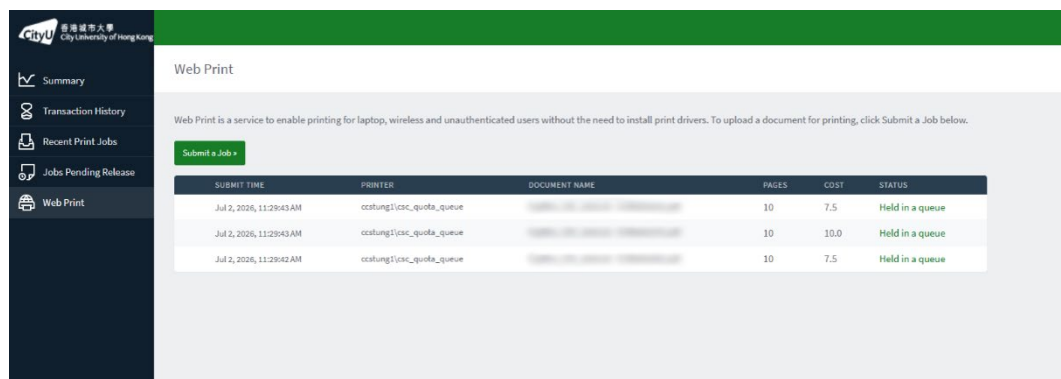
Select the file(s) you would like to print and then click “**Open**”



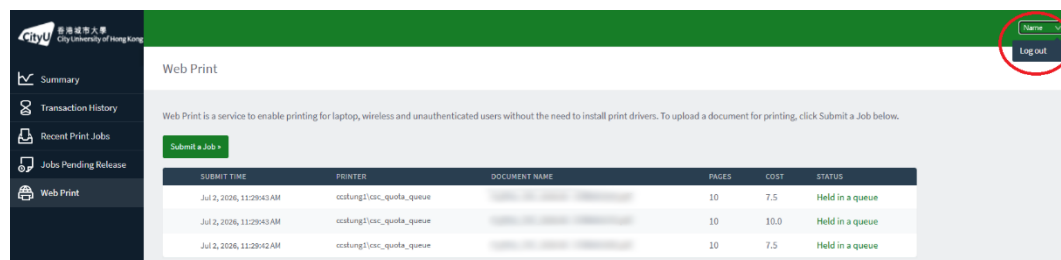
Click **“Upload & Complete”** to finish uploading



The uploaded file will be held in the central print queue



Click “Log Out” to sign out

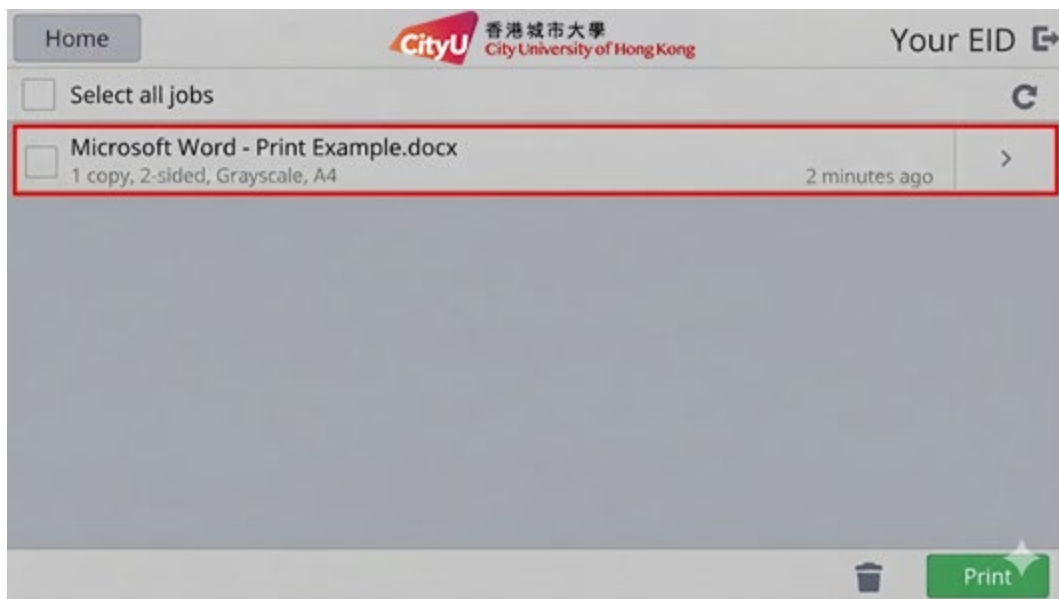


## Release your print job(s) at Release Stations

Tap your **CityUHK ID card** or scan your **CityUHK Mobile ID** at any designated release station location.



Select the submitted print job(s), then click “**Print**” at the bottom-right of the screen to release your print job(s).



Click the “**Exit**” icon at the upper-right corner of the screen to sign out.

