Virtual Global Work Attachment Programme (Virtual GWAP) 2022
by CityU Career and Leadership Centre (CLC)

Notes on Deposit Payment

Virtual GWAP participants are required to settle **HK$2,000 deposit** as caution money to confirm the admission to the Virtual Global Work Attachment Programme (Programme).

Students will receive a reimbursement of the deposit payment if and when they have completed the Programme with satisfaction, fulfilled all Programme requirements, and submitted all the required documents to CLC before the deadlines or upon completion of the Programme. Please expect the reimbursement procedure to take place in September or October 2022.

**Terms and Conditions**

- Students are required to fulfill the below requirements to receive a reimbursement of the deposit payment.
  - Fulfilment of the virtual internship working hours requirement
  - Satisfactory feedback from the virtual internship employer
  - Attendance of 2 CLC career preparation workshops, compulsory pre-internship training session, regular meetings with CLC, and post-internship sharing session
  - Submission of weekly reports and learning reflective journal
  - Submission of pre-internship self-evaluation form and post-internship self-evaluation form

- Students who fail to meet any of the above stated requirements or decide to withdraw from the Programme at any time for any reason, the deposit payment will be forfeited in full.

**Deposit Payment Details**

Virtual GWAP participants are required to transfer money to the below bank account to settle the **HK$2,000 deposit on or before 31 March 2022**. Please keep the transaction advice printed by ATM machine/ bank deposit slip for proof of payment for future records.

Please find below the bank information:

Name of Bank : Hang Seng Bank Limited (Bank Code 024)
Account No. : 293-318028-001 (Hong Kong Dollar Account)
Account Holder : City University of Hong Kong

Students are required to upload their proof of payment on or before 31 March 2022 to the link below for records.

https://virtual-gwap-deposit-record.questionpro.com

Last updated on 16 March 2022