



香港城市大學
City University of Hong Kong

IAS 2024 / CES 2025 / ITC STEM INTERNSHIP

Information Day

Co-operative Education Centre March 2024

專業 創新 胸懷全球
Professional • Creative
For The World

What is University Education?

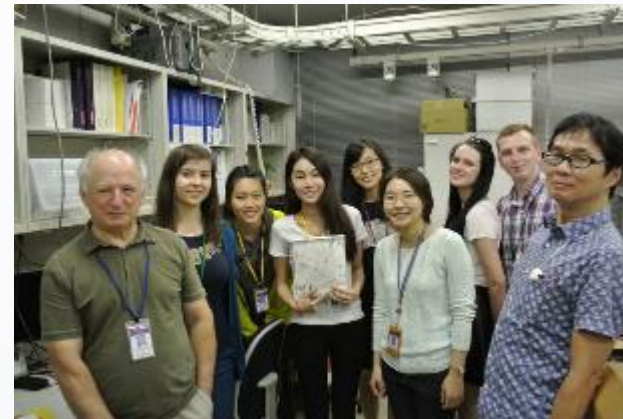
- Theory \neq Practical
- Learn to face/ solve problems & uncertainty
- Vocational training vs Thinking/ Methodology training
(Learn to learn)
- Attitude determines Altitude

How can an internship help?

- Make a difference of 1st year salary & job opportunities
- Explore your career interest & Plan your career
- Connect with the industry

Internship programmes overview

- **College level:** coordinated by Co-operative Education Centre
 - Industrial Attachment Scheme (IAS)
 - Co-operative Education Scheme (CES)
 - ITC STEM Internship
 - Overseas Internship Scheme (OIS)
- **Department level**



Internship Schemes by Co-operative Education Centre

	Industrial Attachment Scheme (IAS)	Co-operative Education Scheme (CES)	ITC STEM
What	Work base training <ul style="list-style-type: none"> • Minimum of 6 weeks 	Work base training <ul style="list-style-type: none"> • Industrial final-year project • 8-12 months placement 	Work base
When	Summer (Jun – Aug) 1 June – 25 August	Sept – Apr / Aug	Throughout the year
Location	HK/China/Macau	HK/China/Macau	HK / Overseas*
Credit Bearing?	Yes. 3 credits.	Yes. 8 credits.	No credit
Course	FS4002 or a course as advised by the Department	FS4001 or a course as advised by the Department	N.A.
Who	Year 1 – Year 3	Final year	Year 1 – Year 4

* Eligible non-local students who are not exchange-in students can take up internships in Hong Kong only

Credit-Bearing Internship or Non-Credit-Bearing Internship?

Industrial Attachment Scheme (IAS) (FS4002)

Department	Course Registration
ACE	FS4002/ CA3504/ CA3508
BME	FS4002
EE	Engineering Training II/ FS4002
MNE	MNE3123
MSE	FS4002
SEEM	FS4002

The status of FS4002 in a programme or how each programme recognizes the IAS is dependent upon individual programme requirements. Any related queries should be directed to the student's parent department.

CES (FS4001)

- FS4001 cannot be used to fulfil the GE requirement of any programme
- Credit distribution:
 - Sept batch (8/12 months): Sem A (4CUs) + Sem B (4CUs) + Summer (0CUs)
 - Jan batch (8 months): Sem B (4CUs) + Summer (4CUs)
 - Jan batch (12 months): Sem B (4CUs) + Summer (0CU) + Sem A (4CUs)

IAS / CES Online Application

- 12 – 16 March (Mon to Sat)

Start: 00:00 12 March (Mon)

End: 24:00 16 March (Sun)

* DO NOT apply before 00:00 12 March

Student Account Activation

- Account Activation email (**Sent by 8 March 2024**)
- To view job posts and apply for IAS/ CES
- **MUST** study the job details and choose before you apply



Fri 3/3/2023 10:39 AM

Co-operative Education Centre <secentre@cityu.edu.hk>

Important: OIS/IAS/CES Account Activation

To Miss Jessica Ng



Notes for online application procedure.pdf
522 KB

Co-operative Education Centre 协作教育中心

On-line Workflow Management System



IAS / CES Account Activation

Dear **Test7**,

If you are interested in applying for IAS / CES, please activate your user account via the following link:

[Activate User Account](#)

(IAS is opened for year 1 – 3 students, while CES is for the final year students only)

You may use the activated user account to:

- i) Access the training vacancy to see the job details.
- ii) Start up the application of IAS / CES in CEC webpage.

*Application Period: 6-12 Mar 2023; **the late application will not be accepted.**

IAS / CES Information sessions schedule (2023)

Information briefing sessions held from 6 - 8 March. Please refer to the PowerPoint below if you have yet to attend.

[IAS 2022 /CES 2023 Information Day](#)

For those who wish to bring in their internship offers as IAS, please refer to page 47 of the PowerPoint for the general requirements.

If you have any queries about IAS / CES, please contact:

Fred Wu: fred.wu@cityu.edu.hk / 3442 2807.



Account Activation

Please enter your password in the following Account Activation Form and then submit to us. Upon receiving the form, you have a right to access Job Vacancy Area and OIS/IAS/CES application under CEC web site. Thank you.

▶ Student ID	10000007
▶ Password	<input type="password"/>
▶ Retype Password	<input type="password"/>

Reset

Submit





Account Activation

Your student account has been activated successfully.
You are now allowed to access the Job Vancancy and OIS/IAS/CES application areas on CEC web site.

Close



Student Activation: Password For Your Account

 Fri 3/3/2023 10:44 AM
Co-operative Education Centre <secentre@cityu.edu.hk>
Student Activation: Password For Your Account
To  Miss Jessica Ng

Your password for OIS/IAS/CES application is xxxxxx .

Disclaimer: This email (including any attachments) is for the use of the intended recipient only and may contain confidential information and/or copyright material. If you are not the intended recipient, please notify the sender immediately and delete this email and all copies from your system. Any unauthorized use, disclosure, reproduction, copying, distribution, or other form of unauthorized dissemination of the contents is expressly prohibited.

Vacancy Browsing

- Mark the selected post codes for application
- Start application

(use IE



or Chrome



)



College of Engineering

香港城市大學
City University of Hong Kong

About Us ▾ Teaching & Learning ▾ Research ▾ Student Life ▾ Co-operative Education Centre ▾ News ▾

Bright Future Engineering Talent Hub ▾



College of Engineering

香港城市大學
City University of Hong Kong

CityU CENG Tech Day 2023

18 February 2023

Application Deadline:
20 January 2023

FULL





Co-operative Education Centre

Co-operative Education Centre

The mission of the Centre is to work with industry, local and overseas, to provide co-operative education for students. The Centre aims to nurture a new generation of engineering professionals and industrial leaders with a global outlook who are capable of meeting the challenges in this fast changing world. The Centre currently offers three major internship programmes for students:

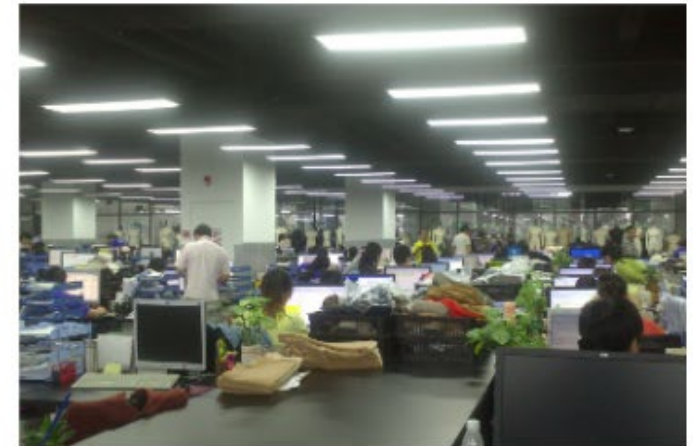
- Co-operative Education Scheme (CES)
- Industrial Attachment Scheme (IAS)
- Overseas Internship Scheme (OIS)



ITC STEM Internship



Co-operative Education Scheme (CES)



Industrial Attachment Scheme (IAS)



Industrial Attachment Scheme (IAS)



About the Scheme



Course Registration



Work Schedule



Application



IAS Vacancies



Powerpoint file from IAS / CES Information Session

User Logon

Logon ID

Password

Logon



Industrial Attachment Scheme (IAS)

Vacancies

Department of

[Advanced Design and Systems Engineering](#) (last modified on 3 March 2023)

[Architecture and Civil Engineering](#) (last modified on 3 March 2023)

[Biomedical Engineering](#) (last modified on 3 March 2023)

[Chemistry](#)

[Computer Science](#)

[Electrical Engineering](#) (last modified on 3 March 2023)

[Materials Science and Engineering](#) (last modified on 3 March 2023)

[Mathematics](#)

[Mechanical Engineering](#) (last modified on 3 March 2023)

[Physics](#)

[Systems Engineering and Management](#)

Industrial Attachment Scheme (IAS)

Department of Electrical Engineering

Vacancies (Post still open)

● A50 Real Assets Limited	Total Vacancies: 1
● Associated Engineers, Limited	Total Vacancies: 4
● Bureau Veritas Hong Kong Limited	Total Vacancies: 4
● BYME Engineering (Hong Kong) Limited	Total Vacancies: 15
● C.W.E Infotech Company Limited	Total Vacancies: 2
● Centre for Intelligent Multidimensional Data Analysis Limited	Total Vacancies: 10
● China CITIC Bank International Limited	Total Vacancies: 2
● China Mobile Hong Kong Company Limited	Total Vacancies: 2
● China State Construction Engineering (Hong Kong) Limited	Total Vacancies: 1
● CITIC Telecom International CPC Limited	Total Vacancies: 4
● Computer And Technologies Resources Limited	Total Vacancies: 2
● Designercity (HK) Limited	Total Vacancies: 4
● Fugro (Hong Kong) Limited	Total Vacancies: 3
● Gene Company Limited	Total Vacancies: 1
● Heraeus Limited	Total Vacancies: 1
● HKT Services Limited	Total Vacancies: 5
● Hong Kong Centre for Cerebro-cardiovascular Health Engineering Limited	Total Vacancies: 5
● IGEARS TECHNOLOGY LIMITED	Total Vacancies: 2
● InnoSpire Technology Limited	Total Vacancies: 5
● IOIO Limited	Total Vacancies: 1
● KBQuest Hong Kong Limited	Total Vacancies: 2
● Leapstack Hong Kong Limited	Total Vacancies: 1
● Lexwave Technology (Hong Kong) Limited	Total Vacancies: 4

Job Posts

- Company background / job details
- Location / travelling mode
- Duration / working days
- Scholarship / Allowance (Minimum, subsidy...)
- Extension (CES FS4001...)
- Special requirement (green card, swimming...)

Sanmina-SCI (Shenzhen) Limited		www.sanmina-sci.com
Post Code	I23-TC081-01-MC	
Department	Manufacturing Engineering Department	
Post	Manufacturing Engineering Trainee, Shenzhen (Summe	
Project Title	Manufacturing Engineering	
Job Description	1. Base on customer requirement to setup manufacturing process. 2. Response for control documentation preparation e.g. pFMEA, control lan, MEI, DFM etc. 3. Response for continuous improvement i.e. quality and output. 4. As project owner to co-ordinate different internal function teams. 5. Response for lean projects.	
No. of Vacancies	1	
Remaining Vacancies	1	
Duration	10-12 weeks	
Travelling Mode	Station outside HK, weekly return	
Working Location	BaoAn Shenzhen	
Eligible Applicants	ADSE/EE/MNE	
Programme	BEITME/BEECE/BEME	
Specific Requirement	1. Good in interpersonal and communication skills, with team spirit 2. Good in spoken English and conversational Mandarin 3. Station at BaoAn Shenzhen plant required	
Remarks	5 days station	



Top

Sengital Limited		https://www.senmedia.com.hk/
Post Code	I23-TC094-01-HK	
Department	Project Development Team	
Post	Programmer Intern	
Project Title	Internship	



CES

What is CES?

8 - 12 months placement program

Department (typical)	Training Period	Duration (months)
Main round	Sept – Apr/ Aug	8-12
Second round	Jan – Aug/ Dec	8-12

Industrial placement component (FS4001)

Industry-based project as FYP

Subsidy

- **China travel allowance (daily travel/ station)
HK\$1,000/month**
- **Subsidy outside PRD (the if company can't provide transportation, accommodation & allowance)
HK\$11,000 ceiling**
- **Non-profit making organizations
Top up to HK\$4,000/month**

Application

Online application



Eligibility

1. Full-time undergraduates students, local or non-local, in College of Engineering.
2. They should be in their penultimate year at the time of application.
3. For non-local students, the final approval rests with the Immigration Department of the HKSAR.
4. Students on outbound exchange programme in Semester B can apply through the online system. However, students who can attend the interviews in Hong Kong will stand a higher chance. The IAS must begin in early June. There is little room for adjustment to meet individual needs.
5. Students pending offers of the Overseas Internship Scheme and wish to apply for the IAS as backup should submit an application in March. The Co-operative Education Centre will withhold their IAS applications until rejection/withdrawal from OIS is confirmed.

Important notes

Event	
Before application	<ul style="list-style-type: none"> • Co-operative Education Centre will send students a link in March for account activation.
Application	<p>Early March</p> <ul style="list-style-type: none"> • No new posts will be uploaded during the application period. • Students shall apply online and the Online System is best viewed with MS Internet Explorer. The receiving time recorded by the system will be observed. Late application will NOT be processed. • For enquiry about online application, please contact Miss Jessica Ng (3442-6177).
Department screening	<ul style="list-style-type: none"> • Departments will arrange interviews for their students. • Selection is based on attitude, team-building ability, maturity, commitment and academic performance.

IMPORTANT:

1. Please check the job post from CEC's webpage first before you start your application. You can only view the job number **BUT NOT** the job details from this site.
2. **DO NOT** let this system lay idle for more than 30 minutes; or else, you need to start all over again.
3. Recommend to use IE (Internet Explorer) for application.

Note for Applicants:

The information provided will be used for internship recruitment, processing and related purposes. It may be disclosed to companies registered at the CEC database for purposes relating to recruitment and appointment.

For correction of or access to personal data after submission of the application form, please contact staff of CEC.

We thank applicants for their interest, but advise that only shortlisted candidates will be notified of the result of the application.

User Logon

Logon ID

Password

Logon

[Forget Password?](#)



The page you are about to access contains the personal files of candidates applying for Industrial Attachment Scheme (IAS) / Co-operative Education Scheme (CES) / Overseas Internship Scheme (OIS). Access is enabled in order that respective parties can view the information to facilitate the IAS/CES application, interview and placement processes.

In case the link has pointed you to personal files that are not intended for your information, please stop viewing them, do not make use of any information contained therein, delete the corresponding email/link, and inform the Co-operative Education Centre by phone (3442-6226) or by email (secentre@cityu.edu.hk) immediately.

I agree the above statement

I disagree the above statement

Continue

Please complete the following resume and submit to us for department screening.

Section A: Personal Particulars

(This system may not support simplified Chinese. Please use CSC Student-Lan.)

▶ Name (English) *
Surname First Name (example: CHAN Tai Man)

▶ Name (Chinese)

▶ Student ID *

▶ Student Type UGC Non-UGC/Self-Financed *

▶ Gender Male Female *

▶ Department *

▶ Programme *

▶ Year *

▶ Mobile *

▶ Home/2nd Contact *

▶ Address (District) *

Fields marked with an asterisk * denote mandatory fields.

Section B: Academic Results

▶ CGPA *

Section C: Working Experience

No	Period	Job Post	Duties
1	<input type="text" value="▼"/> / <input type="text"/> to <input type="text" value="▼"/> / <input type="text"/>	<input type="text"/>	<input type="text"/>

+ Add

Section D: Additional Information

▶ Technical knowledge and strengths
(e.g. C++, VB.Net, AutoCAD, Java, Japanese, Putongha, etc.)

▶ Extra-curricular activities

Student can present additional information to the training company during your interview.

Section E: Declaration, Terms and Conditions

1. I declare that
- I am a holder of Hong Kong permanent identity card.
 - I am a holder of Student Visa. I understand that the final approval of my work placement rests with the Hong Kong Immigration Department.
2. I authorize CEC to extract and attach my academic transcript to the application form to be sent to the training company for consideration.
3. I permit Co-operative Education Centre to release the information contained in/attached to this resume to training companies for student selection purpose under the internship schemes offered by the Co-operative Education Centre.
4. Once I submit this application, I undertake to participate in the selection interview(s) that follow(s), and if given a placement offer, I shall complete the scheme(s) duly.
5. I understand that IAS participants are NOT allowed to take courses during the Pre-summer Term and/or Summer Term.

Reset

Next

Section A: Personal Particulars

(This system may not support simplified Chinese. Please use CSC Student-Lan.)

▶ Name (English) *
Surname First Name (example: CHAN Tai Man)

▶ Name (Chinese)

▶ Student ID *

▶ Student Type UGC Non-UGC/Self-Financed *

▶ Gender Male Female *

▶ Department *

▶ Programme *

▶ Year *

▶ Mobile *

▶ Home/2nd Conact *

▶ Address (District) *

Fields marked with an asterisk * denote mandatory fields.

Section B: Academic Results

▶ CGPA *

Section C: Working Experience

No	Period	Job Post	Duties	Delete
1	Jul / 2021 to Aug / 2022	Sales	7-11 cashier	
2	Jun / 2022 to Aug / 2022	Student Helper		

+ Add

Section D: Additional Information

▶ Technical knowledge and strengths
(e.g. C++, VB.Net, AutoCAD, Java, Japanese, Putongha, etc.)

▶ Extra-curricular activities

Student can present additional information to the training company during your interview.

Section E: Declaration, Terms and Conditions

1. I declare that I am a holder of Hong Kong permanent identity card.
 I am a holder of Student Visa. I understand that the final approval of my work placement rests with the Hong Kong Immigration Department.
2. I authorize CEC to extract and attach my academic transcript to the application form to be sent to the training company for consideration.

Please complete the following resume and submit to us for department screening.

Information for Internal Use Only

▶ Choice of Internship Mode *

- OIS (Overseas Internship Scheme)
- IAS (Industrial Attachment Scheme)
- CES (Co-operative Education Scheme)

▶ Choice of Training Post For OIS

Priority	Post Code
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>

(In decreasing order of priority)

Show Eligible Post

▶ Choice of Training Post For IAS *

Priority	Post Code
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>

(In decreasing order of priority)

Show Eligible Post

▶ Choice of Training Post For CES *

Priority	Post Code
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>

(In decreasing order of priority)

Show Eligible Post

Do you want to try other posts if all your choices failed?

- Yes
- No (If you choose "No", we will not contact you again for IAS/CES/OIS.)

Please complete the following resume and submit to us

Information for Internal Use Only

▶ **Choice of Internship Mode ***

- OIS (Overseas Internship Scheme)
- IAS (Industrial Attachment Scheme)
- CES (Co-operative Education Scheme)

▶ **Choice of Training Post For OIS**

Priority	Post Code
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>

(In decreasing order of priority)

Show Eligible Post

Do you want to try other posts if all your choices failed?

- Yes
- No (If you choose "No", we will not contact you again for IAS/CES/OIS.)

Online Workflow Management System - Profile 1 - Microsoft Edge

https://cec.se.cityu.edu.hk/wfms/student/jobs2.asp?id=CAD137C755E2B328F1F355F3F4FABE30D...

43	I23-TC094-02-HK	Sengital Limited	5	01-03-2023	Work in HK only
44	I23-TC094-03-HK	Sengital Limited	3	01-03-2023	Work in HK only
45	I23-TC094-04-HK	Sengital Limited	3	01-03-2023	Work in HK only
46	I23-TC036-01-HK	Shinryo Hong Kong Limited	1	15-02-2023	Work in HK only
47	I23-TC002-01-MC	TEST1	1	07-02-2023	Occasional travel outside HK
48	I23-TC053-01-MC	test2	1	17-02-2023	Frequent travel outside HK
49	I23-TC003-01-HK	VHSoft Technologies Co., Ltd.	1	24-02-2023	Work in HK only
50	I23-TC003-02-HK	VHSoft Technologies Co., Ltd.	1	28-02-2023	Work in HK only

▶ **Choice of Training Post For IAS**

Priority	Post Code
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>

(In decreasing order of priority)

Show Eligible Post

Priority	Post Code
1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>

(In decreasing order of priority)

Show Eligible Post

► **Study Plan (For CES application only)**

You will normally be released at most 1 day per week for attending classes. Thus, you should not take more than 2 courses each semester. The remaining courses can be taken after Year 3. (excluding FS4001 / FS4003 / FYP)

	Summer Year 3	Semester A Year 4	Semester B Year 4	Summer Year 4	Semester A Year 5
Required Core	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)
Electives	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)
ELC	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)
CCIV	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)
OOD	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)	<input type="text"/> Courses (<input type="text"/> CUs)

► **Other Information**

- Have you applied or planned to apply for any other summer activities **this year**, e.g. exchange tour?
 - Yes, please specify the name and the date of the activity
 - No
- Have you ever applied for Overseas Internship Scheme (OIS)?
 - Yes
 - No
- Are you willing to travel to or station in China if required?
 - Yes
 - No
- Will you attend / are you attending student exchange in Semester B?
 - Yes, please indicate return date
 - No
- I have participated in the following internship related activities offered by the Co-operative Education Centre before:

(*select one or more)

 - Industrial Attachment Scheme (Year:)
 - Overseas Internship Scheme (Year:)
 - Co-operative Education Scheme (Year:)
 - None of the above



Please verify the following resume form and press **SUBMIT** button to continue.

Section A: Personal Particulars

▶ Name (English) SHEUNG Foon Heung
 ▶ Name (Chinese) -
 ▶ Student ID 10000007
 ▶ Student Type UGC
 ▶ Gender Female
 ▶ Department EE
 ▶ Programme BEECE - BEng Electronic and Electrical Engineering
 ▶ Year 2
 ▶ Mobile 12345678
 ▶ Home/2nd Contact 87654321
 ▶ Address (District) Sham Shui Po

Section B: Academic Results

▶ CGPA 2.50

Section C: Working Experience

No	Period	Job Post	Duties
1	Jul/2021 to Aug/2021	Sales	Cashier
2	Jun/2022 to Aug/2022	Student Helper	

Section D: Additional Information

▶ Technical knowledge and strengths AutoCAD, Java, Japanese, Putongha
 ▶ Extra-curricular activities N.A.

Section E: Declaration, Terms and Conditions

1. I declare that I am a holder of Hong Kong permanent identity card.
2. I authorize CEC to extract and attach my academic transcript to the application form to be sent to the training company for consideration.
3. I permit Co-operative Education Centre to release the information contained in/attached to this resume to training companies for student selection purpose under the internship schemes offered by the Co-operative Education Centre.
4. Once I submit this application, I undertake to participate in the selection interview(s) that follow(s), and if given a placement offer, I shall complete the scheme(s) duly.
5. I understand that IAS participants are NOT allowed to take courses during the Pre-summer Term and/or Summer Term.



Information for Internal Use Only

▶ Choice of Internship Mode

Industrial Attachment Scheme (IAS)

▶ Choice of Training Post of IAS

1. I23-TC053-01-MC (test2)

I will try other posts if all my choices failed.

▶ Study Plan (For CES application only)

	Summer Year 3	Semester A Year 4	Semester B Year 4	Summer Year 4	Semester A Year 5
Required Core					
Electives					
ELC					
CCIV					
OOD					
Total	0 Courses (0 CUs)				

▶ Other Information

1. I haven't applied for other summer training programmes.
2. I have applied for Overseas Internship Scheme (OIS).
3. I am willing to travel to or station in China if required.
4. I will not attend student exchange in Semester B.
5. I haven't participated in any internship related activities offered by the Co-operative Education Centre before.

Acceptance of Important Notices and Privacy Policy

[Important Notices and Privacy Policy](#)

I understand and accept the above "Important Notices and Privacy Policy"

Previous

Submit



Proofread carefully before you submit

Your resume has been sent to Co-operative Education Centre.
You will receive an email confirmation within 24 hours. If you do not receive the confirmation,
you may contact the following staff to clarify your status:
please feel free to contact Miss Jessica Ng (Phone: 3442 6177, Email: jessica.ng@cityu.edu.hk) or Mr. Fred Wu (Phone: 3442
2807, Email: fred.wu@cityu.edu.hk)
We will contact you once you are shortlisted for the company interview.


Close



Fri 3/3/2023 3:11 PM

Co-operative Education Centre <secentre@cityu.edu.hk>

Student Registration Result for 2023

To  Miss Jessica Ng

Co-operative Education Centre 協作教育中心

On-line Workflow Management System



Student Registration Result for 2023

Dear **SHEUNG Foon Heung**,

Thank you for your application, You **IAS/CES/OIS** application has been received. Should you want to make any changes, please login student application link for modification within application period.

Sincerely yours,

Co-operative Education Centre

Disclaimer: This email (including any attachments) is for the use of the intended recipient only and may contain confidential information and/or copyright material. If you are not the intended recipient, please notify the sender immediately and delete this email and all copies from your system. Any unauthorized use, disclosure, reproduction, copying, distribution, or other form of unauthorized dissemination of the contents is expressly prohibited.

Modification of application details

- For changing of choices, **12-16 March** (must within application period)
- For personal data amendment, on or before **19 March**.

Please verify the following resume form and press **SUBMIT** button to continue.

Section A: Personal Particulars

▶ Name (English) SHEUNG Foon Heung
 ▶ Name (Chinese) -
 ▶ Student ID 10000007
 ▶ Student Type UGC
 ▶ Gender Female
 ▶ Department EE
 ▶ Programme BEECE - BEng Electronic and Electrical Engineering
 ▶ Year 2
 ▶ Mobile 12345678
 ▶ Home/2nd Contact 87654321
 ▶ Address (District) Sham Shui Po

Section B: Academic Results

▶ CGPA 2.50

Section C: Working Experience

No	Period	Job Post	Duties
1	Jul/2021 to Aug/2021	Sales	Cashier
2	Jun/2022 to Aug/2022	Student Helper	

Section D: Additional Information

▶ Technical knowledge and strengths AutoCAD, Java, Japanese, Putongha
 ▶ Extra-curricular activities N.A.

Section E: Declaration, Terms and Conditions

1. I declare that I am a holder of Hong Kong permanent identity card.
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Section A: Personal Particulars

▶ Name (English)	CHAN Tammy
▶ Name (Chinese)	陳譚美
▶ Student ID	10000052
▶ Email	lcchan@cityu.edu.hk
▶ Gender	Female
▶ Department	BCH
▶ Programme	BSAB - BSc (Hons) Applied Biology
▶ Year	2
▶ Mobile	852-12345678
▶ Address (District)	Kowloon City

Section B: Academic Results

▶ Transcript File	 5790711.pdf
▶ Cumulative GPA	3.80

Section C: Working Experience

No working experience(s)

Section D: Additional Information

▶ Technical knowledge and strengths	N.A.
▶ Extra-curricular activities	N.A.

Close



Pre-attachment Training

Students have to complete 2 compulsory activities (a final briefing & a training workshop)

- **IAS: 31 May 2024**
- **CES: 23 August 2024**

Career coaching?

- **Career and Leadership Centre**

Phone: 3442 5591

Email: clc.careercentre@cityu.edu.hk

<https://www.cityu.edu.hk/caio/city-u/index.asp>

- **Co-operative Education Centre**

Mr. Fred Wu

Phone: 3442 2807

Email: fred.wu@cityu.edu.hk



Call 3442 5591
To make an appointment



Enhance Your Employability by

Professional Career Coaching

One-on-one Consultation Service
by Career and Leadership Centre

We help you with

- Cover letters review
- Job search skills
- Career planning
- Further studies advising
- CV review and advising
- Job application advising
- Occupational profiling
- Internship guidance and opportunities



Make an appointment:

Call us at **3442 5591** during office hours (09:00 - 17:30) on Monday – Friday, except for public holidays.
The appointment schedule is updated every Tuesday.



Eligibility:

Current CityU UNDERGRADUATE and RESEARCH POSTGRADUATE students; except College of Business (CB) students



More information at:

<http://www6.cityu.edu.hk/caio/city-u/page.asp?id=3>



香港城市大學
City University of Hong Kong



Important Date

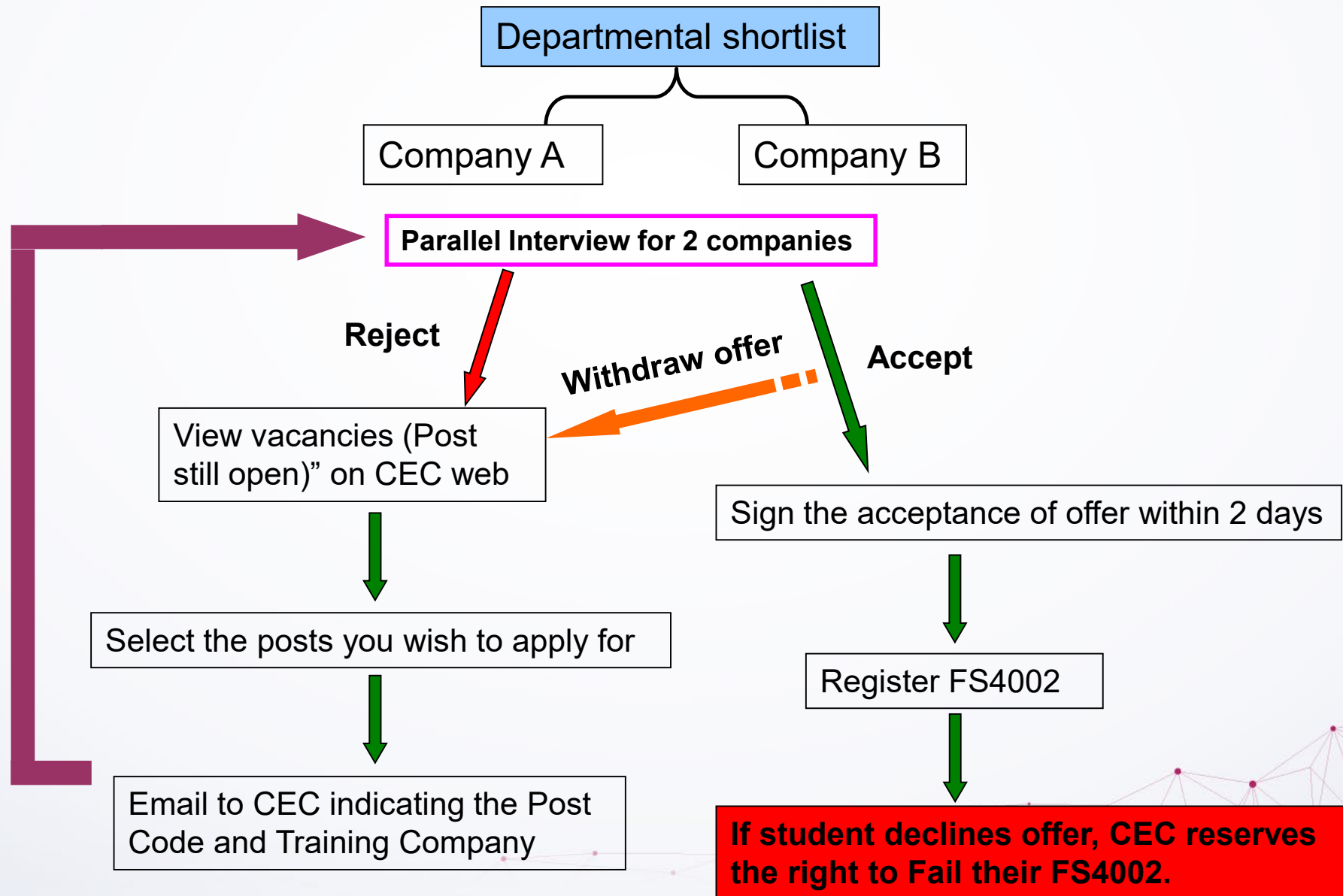
- Application (12-16 March)
- Departmental Shortlist (Mid - Late March)
- Company Interview (March – May)
- IAS earliest recommended start date: 3 June 2024 (Mon)
- recommended end date: 23 August 2024 (Fri)

➔ May contact Co-operative Education Centre if no interview notification after 12 April

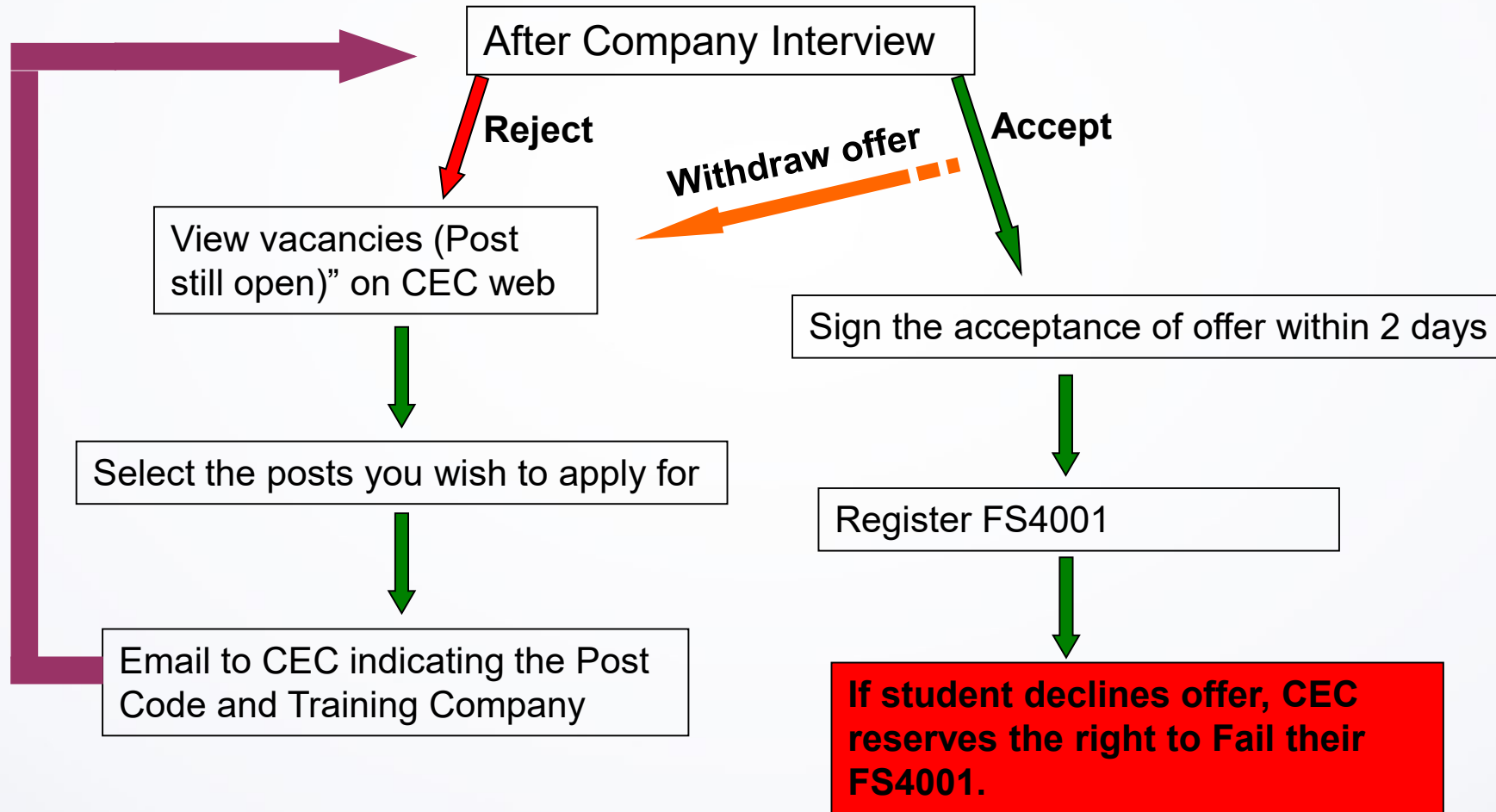
*Interview in PRD, China –

Check the **expiry date** of the Travel Document (回鄉証)

IAS Result Announcement



CES Result Announcement



Communication

- Provide a number that we can reach you
- Check email daily: we use the one in AIMS

STEM Internship

- Register internship opening with Career and Leadership Centre (CLC) by email at stem.internship@cityu.edu.hk. Please refer to the above STEM guideline for employer's eligibility.
- After a student receives the offer from the company, the student should submit the "[CENG Application form](#)" **at least THREE working days before the internship commencement date**

<https://www.cityu.edu.hk/ceng/co-operative-education-centre/itc-stem-internship>

Requirements for Other Internship Opportunities / Individual Connection

- Job relevancy
- Duration (6 weeks full time minimum)
- Supervisory visits
- Log book / Mentor's endorsement
- Deadline 10 May 2024 (Friday)

Other Internship Opportunities

- Co-operative Education Centre :

<https://www.cityu.edu.hk/ceng/co-operative-education-centre/other-internship-opportunities>

Other Internship Opportunities

1. The following internship activities will not and cannot be used to replace the internship schemes that the Centre offers;
2. These following activities do not receive the support from the Co-operative Education Centre.

Disclaimer: City University of Hong Kong does not bear any liability, damage and/or claim of any nature arising from, or in any way related to students' participation in any of these programmes and activities.

Company	Post	Application Deadline
ASM Pacific Technology Limited	Interns (2022 - 2023, 20+ Openings)	None
CLSA	Quantitative Researcher, Systematic Trading – PhD - Intern	None
ATAL Engineering Group	Part-time Internship (sales team)	None
HKAI Lab	HKAI Lab Portfolio Companies - Job Vacancies (Summer Internship/ Part Time/ Full Time)	Till post would be hired
ASM HK	Interns (2021 - 2022, 20+ Openings)	None
SOCIF Limited	Software Engineering Intern (Summer)	TBA
Hong Kong Science and Technology Parks Corporation (HKSTP)	Internship Link	None
Deloitte Touche Tohmatsu	Consulting Technology Associate Internship	None
Honeywell	JD - IT Intern(2-3 months)	None

- Career & Leadership Centre (CLC, SDS)
- Career Fair
- STEM Internship
- Joint Institutions Job Information System (JIJIS)

Preparation for interview

- Company background/ job information
- What you have learnt
- Questions & answers
- Dress code
- Be punctual

Prepare yourself

&

Make a difference

Contacts

IAS / CES Miss Jessica Ng 3442 6177
 Mr Fred Wu 3442 2807

Fax: 3442 0293

E-mail: secentre@cityu.edu.hk

Website: <https://www.cityu.edu.hk/ceng/co-operative-education-centre>

Address: Co-operative Education Centre
 B6502, YEUNG Academic Building

Thank you