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**College of Engineering**

**Outstanding Teaching Award 2019/20**

**Departmental Nomination Statement**

Notes to Department:

1. The department should obtain consent from the candidate before making a nomination.
2. The candidate should submit the Candidate Form and the teaching portfolio to the department for comment by the Head. The department should advise the candidate of the departmental deadline.
3. Please return this nomination statement and the candidate’s application materials by email to Ms Vivian Lee (eevivian@cityu.edu.hk) of the College Office **on or before 17 January 2020 (Friday)**.
4. Please refer to the [guidelines for the Outstanding Teaching Award 2019/20](https://www.cityu.edu.hk/ceng/about-us/ceng-outstanding-teaching-award-2019-20-guidelines) for reference.

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| Name of Candidate: | Click or tap here to enter text. |
| Post:  | Click or tap here to enter text. |

**Head’s comments** (please use additional sheets if necessary)

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| Click or tap here to enter text. |

**Submission checklist**

[ ]  Candidate Form [ ]  Candidate’s teaching portfolio [ ]  Departmental Nomination Statement

**Signature**

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| The Department hereby nominates | Click or tap here to enter text. | (Name of the Candidate)  |
| to compete for the Outstanding Teaching Award 2019/20. |

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| Signature: |  | Date: | Click or tap here to enter text. |
|  | ( | Click or tap here to enter text. | ) |  |  |
|  | Head of Department |  |  |