

LW4677A: INTERNSHIP

Effective Term

Semester A 2024/25

Part I Course Overview

Course Title

Internship

Subject Code

LW - Law

Course Number

4677A

Academic Unit

School of Law (FL)

College/School

School of Law (FL)

Course Duration

One Semester

Credit Units

0

Level

B1, B2, B3, B4 - Bachelor's Degree

Medium of Instruction

Other Languages

Other Languages for Medium of Instruction

English and other languages appropriate to the internship setting

Medium of Assessment

English

Prerequisites

Nil

Precursors

Nil

Equivalent Courses

Nil

Exclusive Courses

Nil

Additional Information

- 1) Each student is only allowed to register once within each academic year not including the Legal Placement course LW4612/LW5612; and
 2) This course is offered to Year 1 students only.

Part II Course Details

Abstract

This course is designed to enhance and enrich students' educational experience by integrating the academic component of their degree programme with the practical workplace experience gained at the internship site in local and/or international contexts. The course provides an opportunity for students to apply legal theories, practices, and skills in the workplace setting which should be a law firm, a barrister chamber or a legally-related working environment, doing law-related work relevant to their level of competence and to critically reflect on the efficacy of the knowledge learnt in the classroom. Students work at their host organisations for a minimum of 2 weeks (full-time) or 75 hours (part-time).

Course Intended Learning Outcomes (CILOs)

CILOs	Weighting (if app.)	DEC-A1	DEC-A2	DEC-A3
1 Show initiative in identifying a suitable internship site.		x	x	
2 Describe and explain the nature of the host organisation and how it operates and how it is legally related.		x	x	
3 Analyse the workplace practices observed in the host organisation and evaluate their effectiveness by applying theories, practices and skills learned in previous courses.		x	x	x
4 Critically reflect on the overall internship learning experience and work performance in fulfilling tasks assigned by the host, and creatively propose innovative ways to solve any problems or difficulties encountered during the internship.		x	x	x
5 Develop and hone professional competencies, skills and attributes in an authentic workplace setting.			x	x
6 Describe and understand the operation of the law and its interplay with the society			x	x

A1: Attitude

Develop an attitude of discovery/innovation/creativity, as demonstrated by students possessing a strong sense of curiosity, asking questions actively, challenging assumptions or engaging in inquiry together with teachers.

A2: Ability

Develop the ability/skill needed to discover/innovate/create, as demonstrated by students possessing critical thinking skills to assess ideas, acquiring research skills, synthesizing knowledge across disciplines or applying academic knowledge to real-life problems.

A3: Accomplishments

Demonstrate accomplishment of discovery/innovation/creativity through producing /constructing creative works/new artefacts, effective solutions to real-life problems or new processes.

Learning and Teaching Activities (LTAs)

LTAs		Brief Description	CILO No.	Hours/week (if applicable)
1	Internship placement	Students are engaged in real life working experience in local and/ or international legally related environments for a period of no less than least 2 week (full-time) or 75 working hours (part-time)	1, 2, 3, 4, 5, 6	

Assessment Tasks / Activities (ATs)

ATs	CILO No.	Weighting (%)	Remarks (e.g. Parameter for GenAI use)
1 Continuous Assessment: 100% - Internship reflective report (500 words) - Evaluation report from host organisation/ employer	1, 2, 3, 4, 5, 6	100	Pass/Fail Grading

Continuous Assessment (%)

100

Examination (%)

0

Additional Information for ATs

Internship reflective report (500 words)

This course will be assessed by the internship reflective report. The student will complete a report, with a maximum word limit of 500 words, to be submitted to the General Office, SLW. The submission deadline will be notified by the Course Leader in due course. The subject of the paper may describe or evaluate a significant experience or achievement that has special meaning for the student during the internship and describe how they have grown and developed over the period, or write about a teammate or work colleague who has had special influence on them and describe that influence.

Evaluation report from host organisation/employer

Evaluation by workplace supervisor should be given to the intern throughout the period accumulating in a formal evaluation form with quantitative and qualitative comments from the supervisor.

Assessment Rubrics (AR)**Assessment Task**

Internship reflective report

Criterion

Student should demonstrate skills of critical reflection and consolidation on own learning experience in the internship

Pass (P)

Basic or above basic level

Failure (F)

Not reaching basic level

Assessment Task

Evaluation report from host organisation / employer

Criterion

Student should be recognised by host organisation of the capacity for good working attitude and teamwork (if applicable) throughout the internship

Pass (P)

Basic or above basic level; positive / satisfactory comments from workplace supervisor

Failure (F)

Not reaching basic level; negative comments / complaints from workplace supervisor

Part III Other Information

Keyword Syllabus

Internship, professional communication, real world applications, experiential learning, career planning, self-reflective learning, law-related work.

Reading List

Compulsory Readings

Title	
1	Nil

Additional Readings

Title	
1	Nil