A. General Information

<table>
<thead>
<tr>
<th>Duration:</th>
<th>6 - 8 weeks as virtual intern from June to August 2021</th>
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<tr>
<td>Choices of Employer:</td>
<td>Various companies based in Bangkok, Thailand</td>
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B. Aims of Programme

The Virtual Internship Programme in Bangkok, Thailand 2021 aims to provide opportunities for students to:

- Develop a better understanding of local work culture through working in interning organisations overseas virtually;
- Develop inter-cultural communication skills and cultural sensitivity for effective communication with people from different cultural and ethnic backgrounds virtually;
- Enhance international outlook and global mindset through interning in overseas/mainland corporations virtually; and
- Immerse in a virtual working environment and share/learn the good practices of work-from-home/flexible workplace from internship employers.

C. Eligibility

- Cumulative GPA: 3.0 or above
- Year-1, Year-2 and Year-3 Undergraduates
D. Programme Activities

This Programme is organised by Career and Leadership Centre (CLC) in collaboration with The Intern Group (TIG). The following scope of activities will be provided for selected student participants:

- Professional internship placement in a role or project which can be executed & supervised online
- Professional DISC assessment of the student’s workplace behavior profile
- Welcome & orientation sessions with TIG and the host company
- Remote working support & tutorials
- TIG’s proprietary Career Advancement Training & resources
- Access to TIG’s Keynote Speaker Series of exclusive live-streamed Q&A’s with successful speakers from various fields
- Access to Talkspace, a service which enables the student to speak with a license mental health professional at any time
- A certificate of completion
- Exit interview/debrief with TIG staff
- A 60-minute session with a professional career coach
- Lifetime membership in TIG’s worldwide alumni network

E. Internship Subsidies

- The original TIG Programme fee is USD 2,790 (equivalent to ~HKD 21,800) per student. The University will cover the full programme fee for selected students, which means the students **DO NOT NEED to pay any programme fees if they are nominated by CLC and successfully admitted by the internship company.**
- As this internship has already been directly subsidised by the University, students are **NOT ALLOWED to apply for and accept any other financial supports distributed by CityU**, including but not limited to all supports in the name of subsidy, award and scholarship, be it at the institutional, collegiate or departmental level, for their participation in this specific internship programme, unless additional source(s) of financial aid is announced by CLC, if any.

F. Application Procedures

- Prepare your CV by [TIG standard form – view template for reference here](#)
- Complete the online application form here: [CLICK HERE](#) by the application deadline; you will be asked to upload your CV in the online application form

G. Application Deadline

- 12:00nn, 26 Apr 2021 (Mon).

H. Enquiries

- All enquiries should be directed to Career and Leadership Centre via Email at clc.careercentre@cityu.edu.hk.