

# Instructions for Confirmation of Commencement Attendance and e-Ticket Registration

Go to: **AIMS > Student Services/Alumni Services > Confirmation of Commencement Attendance**

Welcome Page

## Confirmation of Commencement Attendance

Please confirm your attendance for the College/School Commencement session by **15 May 2025 (Thu)**.

**Continue**

1. Confirm your attendance by the specified deadline.

### A. For Graduates Attending the Commencement

## Confirmation of Commencement Attendance

**Name :** GTJG Xgda

**Student ID :** [REDACTED]

### College/School Commencement Details (for award obtained in 2025)

**Programme :** Bachelor of Business Administration  
**Home Major :** Accountancy  
**Session No. :** CB04  
**Date & Time :** 12-Jun-2025 03:00 pm  
**Venue :** Wong Cheung Lo Hui Yuet Hall, 5/F, Lau Ming Wai Academic Building, City University of Hong Kong

Will you be attending the [College/School Commencement \(for award obtained in 2025\)](#)?  Yes  No

Do you/your guest(s) have accessibility needs? (e.g., a wheelchair-user, a guide dog user)

Nil

Yes, please specify the person with accessibility needs and your request below:

2. Choose "Yes" and fill in the box if you have a request on accessibility needs for you or your guest(s). If not, simply choose "Nil".

3. Indicate your attendance option

**Continue** **Reset** **Cancel**

4. Click "Continue"

## Confirmation of Commencement Attendance

Name : GTJG Xgda

Student ID :

banwebdev.cityu.edu.hk:7065 says

You won't be able to change your decision via this function after confirmation. Press OK to proceed.

OK

Cancel

### College/School Commencement Details (for award obtained in 2025)

If you would like to invite guests (up to a maximum of two guests) to the ceremony, you should register for them and enter their information by clicking the button "Enter/Edit Guest Information" by the specified deadline, after you have confirmed your attendance. Graduates and registered guests will receive the e-Tickets two working days prior to the event via SMS and/or email (e.g. for ceremonies on 11 June, e-Tickets will be sent on 9 June). Seats for registered guests are available on a first-come-first-served basis. If the hall reaches full capacity, registered guests will be directed to watch the live broadcast of the ceremony at a designated venue. Guests without e-Tickets may NOT be admitted to the hall if it is fully seated with graduates and registered guests. They will be directed to watch the live broadcast of the ceremony at a designated venue.

Your attendance and other details are summarized below:

**Programme** : Bachelor of Business Administration  
**Home Major** : Accountancy  
**Session No.** : CB04  
**Date & Time** : 12-Jun-2025 03:00 pm  
**Venue** : Wong Cheung Lo Hui Yuet Hall, 5/F, Lau Ming Wai Academic Building, City University of Hong Kong

You have indicated that you **WILL BE** attending the **College/School Commencement (for award obtained in 2025)**.  
Do you/your guest(s) have accessibility needs? (e.g., a wheelchair-user, a guide dog user)

GTJG Xgda needs to access by wheelchair.

Confirm

Back

Cancel

6. Once you click "OK" to confirm your attendance, your decision cannot be changed.

5. Double-check your attendance option and request input, if any, before "Confirm".

## 7. You have successfully registered to attend the ceremony.

### Confirmation of Commencement Attendance

Name : GTJG Xgda

Student ID :

#### College/School Commencement Details (for award obtained in 2025)

If you would like to invite guests (up to a maximum of two guests) to the ceremony, you should register for them and enter their information by clicking the button "Enter/Edit Guest Information" by the specified deadline, after you have confirmed your attendance. Graduates and registered guests will receive the e-Tickets **two working days prior to the event** via SMS and/or email (e.g. for ceremonies on 11 June, e-Tickets will be sent on 9 June). **Seats for registered guests are available on a first-come-first-served basis**. If the hall reaches full capacity, registered guests will be directed to watch the live broadcast of the ceremony at a designated venue. **Guests without e-Tickets may NOT be admitted to the hall if it is fully seated with graduates and registered guests**. They will be directed to watch the live broadcast of the ceremony at a designated venue.

Your attendance and other details are summarized below:

**Programme** : Bachelor of Business Administration  
**Home Major** : Accountancy  
**Session No.** : CB04  
**Date & Time** : 12-Jun-2025 03:00 pm  
**Venue** : Wong Cheung Lo Hui Yuet Hall, 5/F, Lau Ming Wai Academic Building, City University of Hong Kong

You have indicated on **15-Apr-2025 10:11 am** that you **WILL BE** attending the [College/School Commencement \(for award obtained in 2025\)](#).  
Do you/your guest(s) have accessibility needs? (e.g., a wheelchair-user, a guide dog user)

**GTJG Xgda needs to access by wheelchair.**

**Enter/Edit Guest Information for Session CB04 by 6 Jun 2025 (Fri) 23:59:59**

**e-Ticket Recipient(s)**

Full Name	HKID/Passport/Other	Mobile Phone No.	Language Preference
Mr GTJG Xgda	HKID M562	852 - 88184679	English

9. You are automatically included in the e-Ticket recipient list.

8. Press this button to enter/edit your guest information by the specified deadline, i.e., 4 working days before your Commencement session.

You can modify the information for yourself and your guests by **06 Jun 2025 (Fri) 23:59:59**. The personal information collected here will be used exclusively for the distribution of e-Tickets and admission verification. Registered graduates and registered guests will receive the e-Tickets **two working days prior to the event** via SMS and/or email (e.g. for ceremonies on 11 June, e-Tickets will be sent on 9 June).

In addition to receiving e-Tickets, all updates and announcements regarding the Commencement will be communicated via email. Please ensure that your email address [desiff3@my.cityu.edu.hk](mailto:desiff3@my.cityu.edu.hk), is accurately recorded in our system.

**If you need to update the email address, please do so by clicking "Personal Data for Communication" under Personal Information in AIMS.**

#### Important Notes to e-Ticket Holders:

1. Before entering information of your guests, please make sure that they have read the [Personal Information Collection Statement](#).
2. Upon entry to the CityUHK campus on the Commencement day, please present the e-Ticket either in electronic form or in printed form, together with your HKID card/passport/personal identity document, to the security staff at the campus entrance.
3. The duty staff will scan the QR code on the e-Ticket for your admission to the campus and the ceremonial hall. Please DO NOT fold the printed copy QR code.
4. The e-Ticket is non-transferrable and admits the registered graduate/guest only.
5. Registered graduates will have an assigned seat in the hall, while registered guests will have free seating.
6. **Seats for registered guests are available on a first-come-first-served basis. If the hall reaches full capacity, registered guests will be directed to watch the live broadcast of the ceremony at a designated venue.**
7. The hall will be open for admission about 30 minutes before the ceremony.
8. The right of admission to the hall is reserved and subject to the venue's conditions of entry. Late-comers will only be admitted at the appropriate points of the ceremony as determined by the University.
9. As courtesy to the ceremony, any person who disturbs the event or other attendees will be asked to leave the venue.
10. Eating and drinking are not allowed throughout the ceremony.
11. Photo-taking and video recording will take place during the Commencement. The live videos will be webcast through different platforms on the Commencement day. The image and/or videos may be posted on CityUHK's websites and social media for promotional and archival purposes.

## Commencement Guest Information

### 2025 Commencement Ceremony

Name : GTJG Xgda Student ID :

Programme : Bachelor of Business Administration

Home Major : Accountancy

Session No. : CB04

Date & Time : 12-Jun-2025 03:00 pm

You can modify the information for yourself and your guests by [06 Jun 2025 \(Fri\) at 23:59:59](#). The personal information collected here will be used exclusively for the distribution of e-Tickets and admission verification. Registered graduates and registered guests will receive the e-Tickets **two working days prior to the event** via SMS and/or email (e.g. for ceremonies on 11 June, e-Tickets will be sent on 9 June).

	Title	Full Name (as shown on your HKID/Passport/Other)	Document Type HKID/Passport/Other*	Mobile Phone No. (country code + mobile phone no.)	Language Preference (for sending SMS only)	
Graduate	Mr	GTJG Xgda	HKID (M562)	Hong Kong (852) 88184679	English	
Guest 1	<input checked="" type="radio"/> Mr <input type="radio"/> Ms <input type="radio"/> Dr	Chan Tai Man	<input checked="" type="radio"/> HKID <input type="radio"/> Passport <input type="radio"/> Other No.: A258 (first 4 characters)	Hong Kong (852) 90009000	<input type="radio"/> English <input checked="" type="radio"/> Chinese	Clear
Guest 2	<input type="radio"/> Mr <input checked="" type="radio"/> Ms <input type="radio"/> Dr	Lee Siu Ming	<input type="radio"/> HKID <input checked="" type="radio"/> Passport <input type="radio"/> Other No.: 9874 (first 4 characters)	Hong Kong (852) 65436543	<input checked="" type="radio"/> English <input type="radio"/> Chinese	Clear

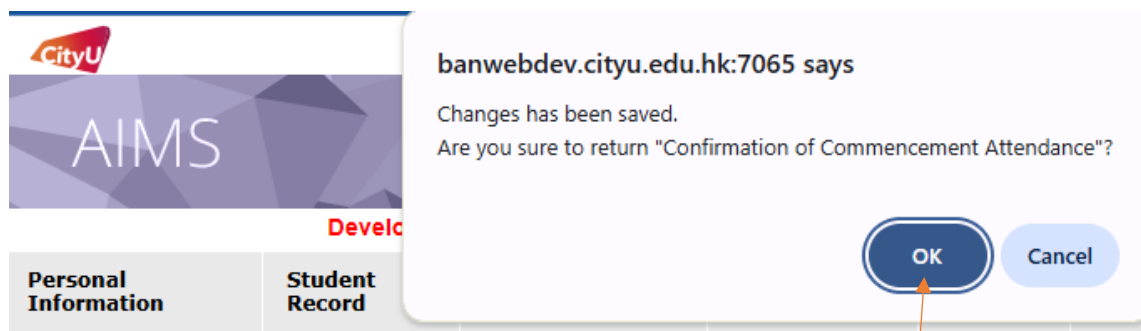
Save

Important Notes to e-Ticket Holders:

11. Click "Save"

10. Enter guest information (maximum of 2 guests).

1. Before entering information of your guests, please make sure that they have read the [Personal Information Collection Statement](#).
2. Upon entry to the CityUHK campus on the Commencement day, please present the e-Ticket either in electronic form or in printed form, together with your HKID card/passport/personal identity document, to the security staff at the campus entrance.
3. The duty staff will scan the QR code on the e-Ticket for your admission to the campus and the ceremonial hall. Please DO NOT fold the printed copy QR code.
4. The e-Ticket is non-transferrable and admits the registered graduate/guest only.
5. Registered graduates will have an assigned seat in the hall, while registered guests will have free seating.
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10. Eating and drinking are not allowed throughout the ceremony.
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12. Confirm by clicking "OK"

## Commencement Guest Information

### 2025 Commencement Ceremony

Loading....Please wait....

## Confirmation of Commencement Attendance

Name : GTJG Xgda

Student ID :

### College/School Commencement Details (for award obtained in 2025)

If you would like to invite guests (up to a maximum of two guests) to the ceremony, you should register for them and enter their information by clicking the button "Enter/Edit Guest Information" by the specified deadline, after you have confirmed your attendance. Graduates and registered guests will receive the e-Tickets two working days prior to the event via SMS and/or email (e.g. for ceremonies on 11 June, e-Tickets will be sent on 9 June). Seats for registered guests are available on a first-come-first-served basis. If the hall reaches full capacity, registered guests will be directed to watch the live broadcast of the ceremony at a designated venue. Guests without e-Tickets may NOT be admitted to the hall if it is fully seated with graduates and registered guests. They will be directed to watch the live broadcast of the ceremony at a designated venue.

Your attendance and other details are summarized below:

<b>Programme</b> : Bachelor of Business Administration																
<b>Home Major</b> : Accountancy																
<b>Session No.</b> : CB04																
<b>Date &amp; Time</b> : 12-Jun-2025 03:00 pm																
<b>Venue</b> : Wong Cheung Lo Hui Yuet Hall, 5/F, Lau Ming Wai Academic Building, City University of Hong Kong																
<b>Seat</b> : To be announced on 10-Jun-2025																
You have indicated on 15-Apr-2025 10:11 am that you WILL BE attending the College/School Commencement (for award obtained in 2025).																
Do you/your guest(s) have accessibility needs? (e.g., a wheelchair-user, a guide dog user)																
GTJG Xgda needs to access by wheelchair.																
<b>Enter/Edit Guest Information for Session CB04 by 6 Jun 2025 (Fri) 23:59:59</b>																
<b>e-Ticket Recipient(s)</b>																
<table border="1"><thead><tr><th>Full Name</th><th>HKID/Passport/Other</th><th>Mobile Phone No.</th><th>Language Preference</th></tr></thead><tbody><tr><td>Mr GTJG Xgda</td><td>HKID M562</td><td>852 - 88184679</td><td>English</td></tr><tr><td>Mr Chan Tai Man</td><td>HKID A258</td><td>852 - 90009000</td><td>Chinese</td></tr><tr><td>Ms Lee Siu Ming</td><td>Passport 9874</td><td>852 - 65436543</td><td>English</td></tr></tbody></table>	Full Name	HKID/Passport/Other	Mobile Phone No.	Language Preference	Mr GTJG Xgda	HKID M562	852 - 88184679	English	Mr Chan Tai Man	HKID A258	852 - 90009000	Chinese	Ms Lee Siu Ming	Passport 9874	852 - 65436543	English
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Mr Chan Tai Man	HKID A258	852 - 90009000	Chinese													
Ms Lee Siu Ming	Passport 9874	852 - 65436543	English													

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13. Guest information is added. They will receive the e-Tickets two working days before your Commencement session. The registration is completed.

## B. For Graduates NOT Attending the Commencement

### Confirmation of Commencement Attendance

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Name : ATI Qorn Kl [REDACTED]

Student ID : [REDACTED]

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#### College/School Commencement Details (for award obtained in 2025)

**Programme** : Doctor of Philosophy in Biomedical Engineering  
**Session No.** : CBM01  
**Date & Time** : 17-Jun-2025 10:00 am  
**Venue** : Wong Cheung Lo Hui Yuet Hall, 5/F, Lau Ming Wai Academic Building, City University of Hong Kong

Will you be attending the [College/School Commencement \(for award obtained in 2025\)](#)?  Yes  No

Do you/your guest(s) have accessibility needs? (e.g., a wheelchair-user, a guide dog user)

Nil  
 Yes, please specify the person with accessibility needs and your request below:

1. Indicate your attendance option

**Continue** **Reset** **Cancel**

2. Click "Continue"

### Confirmation of Commencement Attendance

---

Name : ATI Qorn Kl [REDACTED]

Student ID [REDACTED]

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#### College/School Commencement Details (for award obtained in 2025)

**Programme** : Doctor of Philosophy in Biomedical Engineering  
**Session No.** : CBM01  
**Date & Time** : 17-Jun-2025 10:00 am  
**Venue** : Wong Cheung Lo Hui Yuet Hall, 5/F, Lau Ming Wai Academic Building, City University of Hong Kong

You have indicated that you **WILL NOT BE** attending the [College/School Commencement \(for award obtained in 2025\)](#).

**Confirm** **Back** **Cancel**

3. Check and click "Confirm"



AIMS

Development

- Personal Information
- Student Record
- Course Registration
- Student Services
- Study Plan
- SC

banwebdev.cityu.edu.hk:7065 says  
 You won't be able to change your decision via this function after confirmation. Press OK to proceed.

OK Cancel

### Confirmation of Commencement Attendance

Name : ATI Qorn KI Student ID :

#### College/School Commencement Details (for award obtained in 2025)

**Programme** : Doctor of Philosophy in Biomedical Engineering  
**Session No.** : CBM01  
**Date & Time** : 17-Jun-2025 10:00 am  
**Venue** : Wong Cheung Lo Hui Yuet Hall, 5/F, Lau Ming Wai Academic Building, City University of Hong Kong

You have indicated that you **WILL NOT BE** attending the College/School Commencement (for award obtained in 2025).

Confirm Back Cancel

4. Once you click "OK" to confirm your attendance, your decision cannot be changed.

### Confirmation of Commencement Attendance

Name : ATI Qorn KI Student ID :

#### College/School Commencement Details (for award obtained in 2025)

**Programme** : Doctor of Philosophy in Biomedical Engineering  
**Session No.** : CBM01  
**Date & Time** : 17-Jun-2025 10:00 am  
**Venue** : Wong Cheung Lo Hui Yuet Hall, 5/F, Lau Ming Wai Academic Building, City University of Hong Kong

You have indicated on 15-Apr-2025 10:40 am that you **WILL NOT BE** attending the College/School Commencement (for award obtained in 2025).

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5. You have registered NOT to attend the ceremony. The registration is completed.

Last update: 15 April 2025