Admissions Office
香港城市大學
City University of Hong Kong

Latest update: 22 Sep 2026

Checklist for Student Visa / Entry Permit Application

	Electronic submission requirements: (1) file size: 2MB or below (2) recent photograph: JPEG only, other documents: PDF
	ALL applicants MUST submit the following documents:
☐	Completed original form ID995A "Application for Entry for Study in Hong Kong" (Sample) ▪ with one recent photo affixed to Page 2 ▪ **same handwritten signature on all 4 pages**
☐	Applicant's Recent Photograph (Please also affix it on Page 2 of ID995A.) ▪ Requirements: **JPEG only,** 1200 W x 1600 H pixels
☐	**For new students:** Copy of the letter of admission/letter of acceptance issued by the University **For current students:** Copy of a letter of certification from the Academic Regulations and Records Office / Chow Yei Ching School of Graduate Studies as proof of your student status
☐	Copy of the following document(s) **For students from the Chinese Mainland:** ▪ People's Republic of China Resident Identity Card (中華人民共和國居民身份證) ▪ Exit-Entry Permit for Travelling to and from Hong Kong and Macau (EEP) (往來港澳通行證) (if applicable) ▪ Self-declaration on application for an Exit-Entry Permit for Travelling to and from Hong Kong and Macao (EEP) and exit endorsement **For students from the Macao Special Administrative Region (Macao SAR):** ▪ Passport ▪ Macao Identity Card and ▪ Visit Permit for Residents of the Macao SAR to the Hong Kong SAR (澳門居民往來香港特別行政區旅遊證) **For students from Taiwan, China:** ▪ Passport ▪ Household Registration Transcript (戶籍謄本) (front and back pages) ▪ Taiwan Identity Card (front and back pages) **For students from countries/regions other than the Chinese Mainland, Macao SAR, and Taiwan, China:** ▪ Passport
☐	Copy of financial proof (The proof is preferably issued within the last three months. You should demonstrate to the relevant authority that you have sufficient funds to cover expenses during your study period in Hong Kong.) ▪ Financial documents under your name, e.g., bank statements, savings account passbooks, scholarship award notification, tax receipts, and salary slips OR ▪ Financial documents under your financial sponsor's name with • Declaration of Sponsor • Copy of financial sponsor's passport including the page showing the holder's signature (not applicable to students from the Chinese Mainland)
☐	**For students who have indicated change of name on Section 9(i) on Page 4 of form ID995A:** Copy of proof of change of name, e.g., Household Register (居民户口簿), Household Registration Transcript (戶籍謄本)
	Additional documents for students who are under 18 years old:
☐	Completed Letter of Consent signed by your parent or guardian
☐	Copy of the proof of your accommodation arrangement in Hong Kong if you will not live in the student residence managed by the University

Please upload your prepared documents and complete your sponsorship request in the Student Visa/Entry Permit Sponsorship Request System. Applications sent by post or email will not be accepted. If these documents are not in English or Chinese, please provide officially translated documents in English. Upon verification, they will be forwarded to the Immigration Department of the Government of the Hong Kong Special Administrative Region of the People's Republic of China. You may view your latest visa application status under the dashboard of the Student Visa/Entry Permit Sponsorship Request System.

Please check your email inbox regularly for updates and actions required. Check here for more information.

SAMPLE: Application for Entry for Study in Hong Kong (Form ID995A)

香港特別行政區政府入境事務處
Immigration Department, the Government of the Hong Kong Special Administrative Region
來港就讀申請表（*由申請人填寫*）
Application for Entry for Study in Hong Kong
(to be completed by the applicant)

此欄由辦理機關處理
FOR OFFICIAL USE ONLY
檔案條碼 Reference barcode

注意： (i) 有關申請手續及所需文件，請參閱「來港就讀人境指南」[ID(C)-996]。
Note: Please read the 'Guidebook for Entry for Study in Hong Kong' [ID(E) 996] for the application procedures and documents required for the application.
(ii) 領取本表格無須繳費。This form is issued free of charge.
(iii) 請用黑色或藍色筆以正楷填寫本表格。Please complete this form in BLOCK letters using black or blue pen.
(iv) ☐ 請在適當方格內填上「✓」號。☐ Please tick as appropriate.

警告： 根據香港法例，任何人士如明知而故意申報失實或填報明知其為虛假或不相信為真實的資料，即屬違法，而該人所獲發的任何簽證／進入許可或獲准的逗留期限即告無效。
Warning: A person who knowingly and wilfully makes a statement or gives information which he/she knows to be false or does not believe to be true shall be guilty of an offence under the Laws of Hong Kong and any such visa/entry permit issued or permission to enter or remain in Hong Kong granted shall have no effect.

甲部 Part A: 申請來港就讀 Application for Study in Hong Kong

1. 個人資料 Personal Particulars

姓名（中文）（如適用）
Name in Chinese (if applicable)

婚前姓氏（如適用）

姓（英文）
Surname in English: SMITH

名（英文）
Given names in English: AVA

別名（如有）
Alias (if any)

性別 Sex: ☐ 男 Male ☑ 女 Female

出生日期 Date of birth: 10 (日 dd) 12 (月 mm) 1996 (年 yyyy)

出生地點 Place of birth

國籍／申居地（適用於內地、澳門及台灣居民）
Nationality/Place of domicile (applicable to Mainland, Macao and Taiwan residents): BRITISH

婚姻／關係狀況 Marital/Relationship status: ☑ 未婚 Bachelor/Spinster ☐ 已婚 ☐ 分居 Separated ☐ 喪偶 Widowed ☐ 其他 Others

香港身份證號碼（如有）
Hong Kong identity card no. (if any): ( )

內地身份證號碼（如有）
Mainland identity card no. (if any)

旅行證件類別
Travel document type: PASSPORT

旅行證件號碼
Travel document no.

簽發地點 Place of issue: UNITED KINGDOM 簽發日期 Date of issue: 10 (日 dd) 12 (月 mm) 2019 (年 yyyy)

電郵地址（如有）
E-mail address (if any): AVA.S@XMAIL.COM

聯絡電話號碼
Contact telephone no.: +44 1235867590

傳真號碼（如有）
Fax no. (if any)

現時定居國家／地區
Country/Territory of domicile: UK

申請人是否在定居國家／地區獲得永久居留權？
Has the applicant acquired permanent residence in his/her country/territory of domicile? ☑ 是 Yes ☐ 否 No

在定居國家／地區的居留時間
Length of residence in country/territory of domicile: 27 年 year(s) 0 月 month(s)

職業
Occupation: STUDENT

現時僱主的名稱（如適用）
Name of current employer (if applicable)

現時僱主的地址（如適用）
Address of current employer (if applicable)

申請人是否現正在香港？Is the applicant currently staying in Hong Kong?

☐ 是 Yes ⇨ 獲准逗留至 Permitted to remain until (日 dd) (月 mm) (年 yyyy) 在港身份 Status ☐ 就業 Employment ☐ 居留／受養人 Residence/Dependant ☐ 訪客 Visitor ☐ 其他 Others

☑ 否 No

如本表格為影印本或從互聯網下載，請填寫此欄。
Please complete this column if this form is a photocopy or downloaded copy.

本頁內所填報的資料均屬正確、完備和真實。
The information given on this page is correct, complete and true.

日期 Date: 31/5/2026 *申請人／父／母／合法監護人簽署 *Signature of applicant/parent/legal guardian: Smith

*16歲以下的申請人須由其父、母或合法監護人簽署，請將不適用者刪去。
*If the applicant is under the age of 16, this application should be signed by his/her parent/legal guardian. Please delete where inappropriate.

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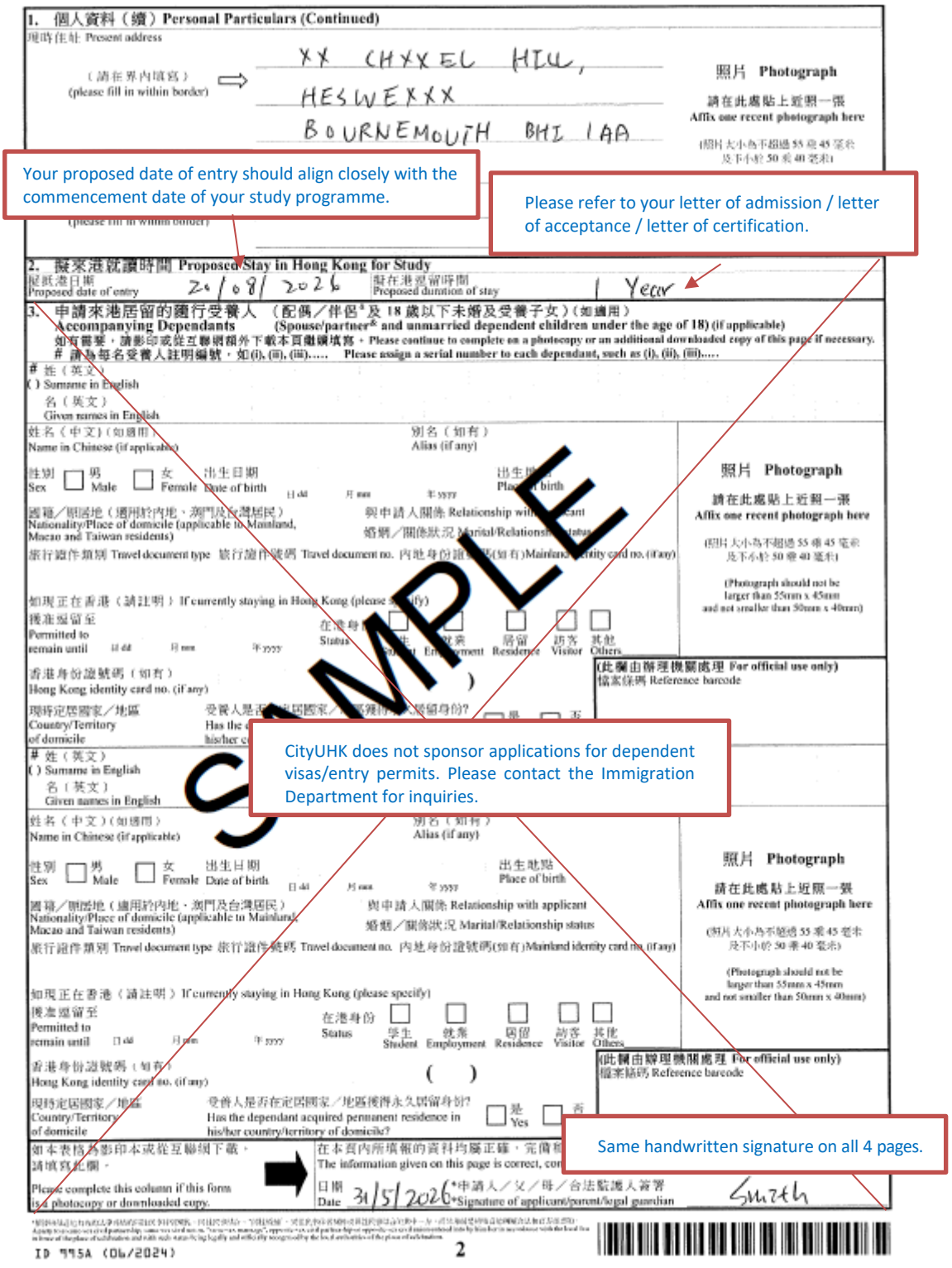
SAMPLE

The name must be the same as the one used in your passport / travel document.

If you are under the age of 18, enclose the Letter of Consent completed and signed by your parent or guardian to authorize a relative, friend, or visa sponsor in Hong Kong to be your guardian. The responsibility of this guardian is non-parental; they serve as a contact person in Hong Kong to facilitate the communications between the Immigration Department of the Government of the Hong Kong Special Administrative Region of the People's Republic of China (the Immigration Department) and the parent.

Travel document no. applies to students with a passport OR students from the Chinese Mainland with an EEP (leave it blank if you do not have a travel document for the time being.)

Same handwritten signature on all 4 pages.



Sample: Page 2 of 4

4. 申請人擬在港就讀的資料 Information of Applicant's Proposed Study in Hong Kong

在港就讀學校的名稱及地址 Name and address of school in Hong Kong

CITY UNIVERSITY OF HONG KONG, TAT CHEE AVENUE, KOWLOON, HONG KONG

在港入讀的年級／修讀的課程 Class/Course to be attended in Hong Kong

YEAR 3 / EXCHANGE PROGRAMME

5. 學歷／專業資格（按獲取資格的日期序列出） Education/Professional Qualifications (in chronological order)

曾就讀的學校／學院／大學／其他教育機構名稱 Name of school/college/university/other educational institution	主修科目 Major subject	獲頒發的學位／資格 Degree/Qualification obtained	就讀日期 Period of study 由（月／年） From (mm/yy)	至（月／年） To (mm/yy)
XXXX UNIVERSITY	ENGINEERING	BACHELOR OF ENGINEERING	10/24	06/27
XXX COLLEGE	/	A-LEVEL	09/22	06/24

6. 申請人預計在港的生活開支 Applicant's Estimated Cost of Living in Hong Kong

	事項 Item	費用（港幣） Cost (HK$)
(i)	學費（每學年） School fee (each academic year)	
(ii)	住宿（每月） Accommodation (each month) ☑ 宿舍 residential hall ☐ 租住樓宇 rented flat ☐ 與親人居住 lives with relative	
(iii)	交通費及膳食費（每月約數） Costs of transport and meal (approximately each month)	
(iv)	其他（每月） Others (each month)	
(v)	總計 Total :	

Whether or not you receive a scholarship awarded by the University, all visa applicants are requested to provide the estimated cost of living in Hong Kong for each expenditure item listed. We shall not be able to process your application if you do not provide reasonable estimates on school fee, accommodation, and living costs in the application form. Students are advised to provide financial proof (e.g., balance of a savings account) that they have enough funds to support their study in Hong Kong. If you are financially sponsored by someone else, provide the Declaration by Financial Sponsor completed and signed by your financial sponsor. The Declaration should state the sponsor's relationship with you and that he/she agrees to underwrite your study and living expenses in Hong Kong.

7. 申請人的經濟狀況 Financial Situation of Applicant

	事項 Item	金額（港幣） Amount (HK$)	簡述（如適用） Brief description (if applicable)
(i)	存款 Deposit	70,000	
(ii)	入息 Income		
(iii)	其他（請簡述） Others (please state briefly)		

If you are financially supported by another person, please write "supported by parent/guardian/family/financial sponsor".

If you're awarded a scholarship, please indicate the amount in this section.

8. 曾在港修讀短期課程的資料 Information on Previous Short-term Studies in Hong Kong

在緊接本申請前的12個月內，申請人是否曾在港修讀由經有學位頒授權的香港高等教育院校開辦的短期課程？
Has the applicant ever taken any short-term studies offered by Hong Kong higher educational institutions with degree-awarding powers in the past 12 months immediately before the submission of this application?

☐ 是 Yes (請提供該短期課程的名稱、修讀學校及修讀日期) (please provide the name, school and period of such short-term studies) _____

☑ 否 No

如本表格為影印本或從互聯網下載，請填寫此欄。
Please complete this column if this form is a photocopy or downloaded copy.

在本頁內所填報的資料均屬正確、完備和真實。
The information given on this page is correct, complete and true.

日期 Date 31/5/2026 *申請人／父／母／合法監護人簽署 *Signature of applicant/parent/legal guardian Smith

Same handwritten signature on all 4 pages.

9. 申請人／父／母／合法監護人的聲明 Declaration of Applicant/Parent/Legal Guardian

本申請表甲部第 1 項內的申請人須填寫本項。如申請人為 16 歲以下的兒童（兒童申請人），須由其父、母或合法監護人簽署。
The applicant in item 1 of Part A of this application form is required to complete this item. If the applicant is a child under the age of 16 (child applicant), this application should be signed by his/her parent/legal guardian.

本人向香港特別行政區入境事務處遞交本申請，謹此作出以下聲明：
In submitting this application to the Immigration Department of the Hong Kong Special Administrative Region (HKS

(i) (a) ☑ *本人／兒童申請人從沒有更改姓名。
*I/The child applicant have/has not changed my/his/her name before.
☐ *本人／兒童申請人曾經更改姓名，曾用的姓名如下：
*I/The child applicant have/has changed my/his/her name and used the following name(s) before:

If you have previously changed your name, please declare it here and provide the relevant documentary proof.

(b) ☑ *本人／兒童申請人從未被拒絕簽發簽證／進入許可以入境香港，以及從未被拒絕入境／遣解／遣送或要求離開香港。
*I/The child applicant have/has never been refused a visa/entry permit for entry into Hong Kong and have/has never been refused entry into, deported from, removed from or required to leave Hong Kong.
☐ *本人／兒童申請人曾被拒絕簽發簽證／進入許可以入境香港或曾被拒絕入境／遣解／遣送或要求離開香港。有關的日期及詳細資料如下：
*I/The child applicant have/has previously been refused a visa/entry permit for entry into Hong Kong or have/has previously been refused entry into, deported from, removed from or required to leave Hong Kong. The date(s) and details are as follows:

(c) ☑ *本人／兒童申請人從未在香港或其他地方因任何罪行或違法行為被定罪。
*I/The child applicant have/has never been convicted of any crimes or offences either in Hong Kong or elsewhere.
☐ *本人／兒童申請人曾在香港或其他地方因任何罪行或違法行為被定罪。有關的日期及詳情如下：
*I/The child applicant have/has previously been convicted of crime(s) or offence(s) in Hong Kong or elsewhere. The date(s) and details are as follows:

(ii) 本人同意為處理本申請個案而進行任何所需的查詢。
I consent to the making of any enquiries necessary for the processing of this application.

(iii) 本人同意為處理本申請個案而向任何機構或政府機關（包括在香港特別行政區境內或境外的）提供 *本人／兒童申請人的資料。
I consent to releasing *my/the child applicant's information to any organisations and authorities, including those inside or outside the HKSAR, for the processing of this application.

(iv) 本人授權所有公營及私營機構（包括在香港特別行政區境內或境外的）向香港特別行政區入境事務處提供為處理本申請個案所需的任何紀錄或資料。
I authorise all public and private organisations, including those inside or outside the HKSAR, to release any records or information which the Immigration Department of the HKSAR may require for the processing of this application.

(v) 本人同意可將本申請表內各項資料提供予各政府決策局、部門（包括[illegible]）及其他在香港特別行政區境內或境外的公、私營機構（包括強制性公積金計劃管理局）以作核對用途。
I consent to the use/disclosure of any information herein by/to any government bureaux, departments (including the Inland Revenue Department) and any other public or private organisations inside or outside the HKSAR (including the Mandatory Provident Fund Schemes Authority) for verification purposes.

(vi) 本人明白任何人為本申請的目的而言，明知而故意申報失實[illegible]為虛假或不相信為真實的資料，根據香港法例即屬違法，可被檢控及於其後被遣離香港。本申請可被拒絕，而任何已向申請人[illegible]發的入境簽證／進入許可／延期逗留，或任何已簽加於申請人及受養人的逗留條件，均可被宣告為無效。
I understand that any person who knowingly and wilfully makes any statement or gives any information which he/she knows to be false or does not believe to be true for the purpose of this application shall be guilty of an offence under the laws of Hong Kong and is liable to prosecution and subsequent removal from Hong Kong. This application may be refused, and that any visa/entry permit/extension of stay granted or issued to the applicant and his/her dependants and any conditions of stay so imposed on him/her and his/her dependants may be declared null and void.

(vii) 本人明白如 *本人／兒童申請人獲批准在港[illegible]，*本人／兒童申請人只可在經批准的指定院校修讀指定課程。除非事先獲得入境事務處的批准，否則 *本人／兒童申請人不得轉換[illegible]及不得接受有薪或無薪的僱傭工作。
I understand that the permission given to *me/the child applicant to remain in Hong Kong for study will be subject to the condition that *I/the child applicant shall only take up a specified course at the specified educational institution as may be approved. Unless prior permission is obtained from the Immigration Department, change of educational institution /course or taking employment, whether paid or unpaid, are not allowed.

(viii) 本人明白 *本人／兒童申請人[illegible]金[illegible]支付在港就讀期間的一切費用及開支。
I understand that *I/the child applicant [illegible] required to have adequate funds to cover all the expenses and expenditure throughout the period of study in Hong Kong.

(ix) ^本人代表本部第 3 項內的所有隨行受養人[illegible]以本人的受養人身份來港居留的申請，有關申請載於本申請表乙部。本人承諾擔任本申請表內各受養人的保證人，負責在其獲[illegible]香港期間的一切費用及開支。本人亦承諾倘受養人在入境事務處處長所批准的逗留期限屆滿時仍未離港，本人願意承擔責任，將受養人遣返（填上原居地）_____。
^I submit on behalf of all the accompanying dependant(s) of item 3 in this Part their application(s) for residence in Hong Kong as my dependant(s) which are set out in Part B of this application form. I undertake that I will be the sponsor responsible for all the expenses and expenditure of the accompanying dependant(s) of this application while he/she is allowed to remain in Hong Kong. I also undertake to assume responsibility for the dependant(s)' repatriation to (insert place of domicile) _____ if at the expiry of limit of stay granted by the Director of Immigration, the accompanying dependant(s) fails to leave Hong Kong.

(x) ※如*本人／兒童申請人的進入許可申請獲得批准，*本人／兒童申請人將會向內地有關部門申領《往來港澳通行證》（通行證）及有關的赴港簽注以來港就讀。本人明白*本人／兒童申請人須於辦理入境手續時一併出示其相關赴港簽注的通行證及簽發予*本人／兒童申請人的進入許可。本人明白如*本人／兒童申請人持用其他旅行證件，*本人／兒童申請人將會被拒入境。
※Should this application for an entry permit be successful, *I/the child applicant will apply for an "Exit-entry Permit for Travelling to and from Hong Kong and Macao" (EEP) and the relevant exit endorsement from the relevant Mainland authorities for travelling to Hong Kong for study. I understand that *I/the child applicant should present *my/the child applicant's EEP bearing the relevant exit endorsement together with the entry permit granted to me/the child applicant for immigration arrival clearance. I understand that should *I/the child applicant enter Hong Kong on other travel document, *I/the child applicant will be refused entry to Hong Kong.

(xi) 就本人所知所信，本申請表內甲部所填報的各項資料均為正確、完備和真實。
All information given in Part A of this application form is correct, complete and true to the best of my knowledge and

Same handwritten signature on all 4 pages.

日期 Date 31/5/2026 *申請人簽署 或 父／母／合法監護人姓名及簽署 *Signature of applicant or Name and signature of parent/legal guardian Smith

* 請將不適用者刪去。Please delete where inappropriate.
^ 只適用於在申請表內列有受養人的申請人。請將不適用者刪去。
Only applicable to applicants who have accompanying dependants in the application. Please delete where inappropriate.
※ 只適用於內地的中國居民，包括現時暫居於香港和澳門的內地居民申請進入香港就讀。請將不適用者刪去。
Only applicable to the Chinese residents of the Mainland including those who are currently residing in Hong Kong or Macao on a temporary basis, and who are applying for entry to Hong Kong for study. Please delete where inappropriate.

SAMPLE