How to Pay the Acceptance Fee

You may pay by one of the following methods. Do not send a cheque to the University.

**ATM Bill Payment**

ATM cardholders of HSBC, Hang Seng Bank or JETCO can pay the acceptance fee at the ATM machines:

1. Choose ‘Bill Payment’
2. Choose ‘Education – Universities’
3. Choose ‘City University of Hong Kong’
4. Key in:
   - Bill Type – ‘04’
   - Bill no. – as shown on the admission letter
   - Amount – as shown on the admission letter (payment must be made in full in one transaction)
5. Collect the customer advice as proof of payment
6. After payment, attach the ORIGINAL ATM customer advice to the reply form as proof of fee payment.

**Online Bill Payment via E-banking**

If you are a registered user of the following e-banking services, you may use the ‘Bill Payment’ function to pay by credit card (if applicable) or from your bank account:

**Participating Banks**

- AEON Credit Service (Asia) Co Ltd
- Chong Hing Bank
- Dah Sing Bank Ltd
- Hang Seng Bank Ltd
- Shanghai Commercial Bank Ltd
- Wing Lung Bank Ltd
- Bank of China
- Citibank
- DBS Bank (Hong Kong) Ltd
- HSBC
- Standard Chartered Bank (Hong Kong) Ltd
- Bank of Communications
- CITIC Ka Wah Bank
- Fubon Bank
- Mevas Bank Ltd
- The Bank of East Asia Ltd

On the ‘Bill Payment’ page, key in/select:

- Payee – ‘City University of Hong Kong’
- Bill no. – as shown on the admission letter
- Bill type – ‘04’ (Miscellaneous Charges)
- Amount – as shown on the admission letter (payment must be made in full in one transaction)
- Pay from account – your credit card (if applicable) or bank account

After payment, write down the payment reference number on the reply form and attach the payment confirmation page to the reply form.

**Payment at Bank Counter**

Obtain a deposit form at Hang Seng Bank:

- write down your name in full, your application number, the total amount of the acceptance fee and the programme code on the deposit form
- make payment to CityU’s Hang Seng Bank account 293-318028-009
- after payment, attach the ORIGINAL deposit receipt to the reply form as proof of fee payment