Library Catalogue 2.0 is a new tool for searching the Library’s catalogue. Enter words into the search box to search.

**Quick Search Tips:**
- If you want to search for a phrase, use quotation marks. e.g. “corporate social responsibility”
- You don’t need to use the word “And” as it is already implied in the search. Boolean operators such as “Or”, “Near” are not recognized nor are brackets.
- The truncation symbol * can be used e.g. manag* will search for management, manage, managed, managing, etc.

**Search Results List**
1. Refer to the status, location and call number to locate a desired item
   - Click **Show all x copies/volumes** (if available) to view all copies
2. Click the title, the book image (if available) or **More info** for full record display
3. Click **Request it** to log into your library account and place a hold for a checked-out title
   - Click **Table of Contents** (if available) to view the table of contents of the book
4. Click **Add to cart** to mark the record. Click **My Cart** to e-mail all marked records in brief or full-text format.
   - To print the results list, just use the print function of your web browser.
5. Click the hyperlink to access the e-book, e-journal or database

**Search Box**
6. **Click Explore Related Searches** for a list of suggested terms to perform other relevant searches
   - Click **Classic Catalogue** to find materials by specific field, e.g. Author, Title; or to do a sophisticated keyword search

**Criteria**
7. Click a term in the left navigation to refine the results by criteria, such as **Availability**, **Format**. Click + more or - less to expand or collapse a list of terms
   - Refined criteria are shown at the top of the results list. Click the X next to a criterion to remove any search limit

**Other Sources, Tag Clouds, etc.**
8. **Click Search HKALL** to search other local libraries for titles on the search topic
9. Click a tag in the “tag cloud”, a visual grouping of keywords and topics, to refine a search by topics
   - Click **Show more tags** to select from all tags associated with the search
10. Click a **Recently added** title for full record display of a recently added title on the topic

Click **Login** to log into your library account
Full Record Display

1. Refer to the status, location and call number to check for availability and to locate the desired item.

   Click Show all # copies/volumes (if available) to expand or collapse information of all copies.

2. Click More Details to expand or collapse descriptive information of the title and subject headings assigned to it.

   Click other hyperlinks in the record, such as subject, author or other title, to initiate a new search using these terms.

   Click on the five stars to rate the title. You will be asked to log into your library account. Click on the corresponding star to select your rating from 1 to 5.

3. Click Request it to log into your library account and place a hold for check-out title.

   Click Add to cart to mark the record.

   Click View in classic catalogue to view the record from CityU classic Library Catalogue for more detailed information.

4. Click Community Tags to expand or collapse tagging information and to view tags assigned by other library users.

   Click Add a Tag to add your own tags to a title. You will be asked to log into your library account.

5. Click Table of Contents (if available) to expand or collapse the table of contents.

Other Sources, Browse Results

6. Click Search HKALL or Show Results to search other local libraries for this title.

   Browse Results displays other titles in the results list.

   Click any of these titles for full record display of the selected title.

   Click previous or next for more titles in the results list.

   Click Back to results to return to the results list.

Printing, Emailing

7. Click My Cart at the top right corner to e-mail all marked records in brief or full-text format.

   To print the record, just use the print function of your web browser.