Guide on RefWorks Account Creation

To create your RefWorks account when you are on campus.

Select the “E-Resources” menu, then “E-Tools → RefWorks” at the Library Homepage.

Click on “Log in RefWorks” button.
Authenticate yourself when prompted.

On the RefWorks login page, click on “Sign Up for a New Account”.
1. Enter your CityU email address. Other email addresses will not be accepted.

2. Create your login name (no spaces allowed)**.

3. Create and confirm your password.

4. Click the “Next” button.

**Your email address is automatically entered as your login name. It is recommended that you accept this login name. If you enter a different login name and it happens to be the same as that of any RefWorks user from another institution, you may receive email request from RefWorks-COS later on asking you to change your login name.

5. Enter your full name.

6. Select your area of focus (i.e. your subject area) and user type.

8. Click the “Create Account” button.
When you see this page, you have successfully created your personal RefWorks account and have logged in your account.

To create your RefWorks account when you are off campus

1. Go to the section “Create Your Personal RefWorks Account”.

What Can RefWorks Do for You?

RefWorks is a web-based bibliographic management tool, available to CityU staff and students, that allows you to:

- create a personal database of references/citations that you found by searching various databases or library catalogues
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2. Click this link to obtain the Group Code first.

3. Click on "Log in RefWorks" button and then authenticate yourself when prompted.
On the RefWorks login page, click on “Sign Up for a New Account”.

Fill out this registration form to create your personal RefWorks account.

1. Enter the Group Code.
2. Click the Find Institution button.
When you see “City University of Hong Kong” here, you can then fill out this form to create your personal RefWorks Account.