2020-2021
Hall Admission for UG Halls
Non-Local Students (Cohort 2019)
General Application Information
Hall Application is on yearly basis (all should apply afresh!).

Late / incomplete application will not be accepted. (Deadline: 19 March 2020, 23:59 HKT)

*traffic jam (system) may happen in the last 10 minutes, better submit your application earlier. If you are unable to submit your application due to technical issue, it will be treated as late application.

AIMS is the only means for Hall Admission/Application
01 General Application Information

A: 10 – 19 March
Online application available on AIMS
Upload document proof on AIMS

B: 5 – 12 May
Announcement of result via email
Pay confirmation fee to confirm offer

C: 31 May
Deadline of preference indication on AIMS

D: 4 August
Room Assignment announcement
General Application Information

**Eligibility**
All full-time students in government funded bachelor’s degree programmes

**Allocation Criteria**
- Score B (Leadership Qualities and Potential Contribution to Residence Life)

**Target**
Non-local students (Cohort 2019)
* You can check your cohort in AIMS
  Login AIMS → Student Record → My Status → My Student Status
  Example: Programme: Bachelor’s Degree in IS (BDIS)
  Cohort: 2019
General Application Information

$ UG Hall Lodging Fee 2020/21 $

<table>
<thead>
<tr>
<th>Rate for Double Room (per person)</th>
<th>Rate for Single Room (per person)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$15,400 / year</td>
<td>$30,800 / year</td>
</tr>
</tbody>
</table>

Hall lodging fee of residential year 2020/2021 is payable in **two instalments** to cover the whole residential period. In general, the due date of the 1st instalment is in mid-October and the 2nd instalment is in mid-January.

**Tentative Residential period : 24 August 2020 - 24 May 2021 (noon)**
Application Procedure
Application Procedure

**Step 1**
Fill Sore B information

**Step 2**
Continue to fill in other parts of hall application

**Step 3**
Submit the application and upload proofs before deadline

Application Procedures after login AIMS
**Application Procedure**

Score B – a combined scores of “Leadership Qualities and Potential Contribution to Residence Life” (Validity Period: **September 2018 – June 2020**)

1. **Leadership Quality**
   To select the position with the highest score attained

2. **Academic Scholarship**
   1st-3rd prizes/Excellence/ Distinction/1st Honour in Overall Student of Year/Academic Performance
   Excluding:Subject prizes, Merits

3. **Special Achievements/ Awards**
   1st-3rd (Gold-Bronze) prizes/Excellence/Distinction directly related to Sports/Music/Arts in Inter-school/District/Regional Competitions
   Excluding:Personal Achievement e.g. ABRSM Exams, Merits/Participation, Intra-school Competitions

4. **International Exchange Experience ≥ 28 days**

5. **Community Service organised by NGOs ≥ 10 hours**
   Excluding: one-off community service (< 10 hours) e.g. flag selling activity/blood donation/elderly visit, Student helper organised by schools/private companies

6. **Dean’s / Principal’s List**

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*Put in WRONG category, NO mark*
Remember to click “Agree and Submit” after filling all information before application deadline.
① You will receive an email of acknowledgement after submitting your application. You can check your application data through AIMS on the next working day.
② If you do not receive any acknowledgement via email AND cannot find your application data on AIMS, please contact SRO immediately.
③ SRO will make selection on the basis of the information stated in the application form. If there is any subsequent change of information, you can make the amendments on your application (by yourself) on AIMS by the application deadline.
④ Please double check the change of information on AIMS after you have amended the data.
03 Appeal, Vetting, Room Assignment
Vetting

- Vetting will be conducted by SRO throughout the application processing and residential period.

- Hall Application is an HONEST system. Students are required to submit true, accurate and correct information in AIMs.

Note: **DO** keep all document proofs relating to your hall application.

- Should students fail to respond to SRO’s request for vetting, they could be considered as submitting inaccurate information and their status of student residence will be revoked and disqualified for their entire study period.

Note: All hall fees paid under this circumstance will **NOT** be refunded.

- **Serious misleading cases will be subject to further disciplinary actions, which may undermine students’ opportunities for award, scholarship, exchange or internship.**
Rule of thumb: All applicants will be assigned to double-room double-occupancy if no preference is indicated.

Applicants' preferences on hall, room type and roommate will be considered as far as possible.

There is no guarantee that one will be assigned to a particular hall, unit, room type, or with a specific roommate. Final room assignment is subject to room availability and hall admission policies.

SRO and the Residence Masters reserve the right to make alternative assignment decisions or re-assign students when necessary.

No room assignment will be made if applicants fail to confirm their hall offer.
04 Outbound Exchange Arrangement
Outbound Exchange Arrangement

If your status in AIMS is “On formal exchange programme”, you are NOT eligible for hall residence during this period. You should check out from the hall residence and no refund of remaining hall lodging fee.

If you wish to stay in Student Residence, DO submit hall application via AIMS to compete for a bedplace this round as hall application is administered once a year for current students.

If you successfully get a bedplace in 2020/21, you should follow the following instruction.
<table>
<thead>
<tr>
<th>If you get a bedplace in 2020/21, for</th>
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<tbody>
<tr>
<td>Confirmation Fee (non-refundable)</td>
</tr>
<tr>
<td>● Pay the confirmation fee before a specific deadline to secure a bedplace in 2020/21</td>
</tr>
<tr>
<td>● Use for offsetting hall lodging fee of Sem B</td>
</tr>
<tr>
<td>● Will not be refunded if giving up bedplace in Sem B</td>
</tr>
<tr>
<td>Room Assignment of Sem A</td>
</tr>
<tr>
<td>● No room assignment on 4 August</td>
</tr>
<tr>
<td>Withdrawal of Sem A exchange programme due to any reason</td>
</tr>
<tr>
<td>● Notify SRO before <strong>4 August</strong> with proof;</td>
</tr>
<tr>
<td>● Will try to resume a Sem A bedplace subject to availability</td>
</tr>
<tr>
<td>Return to CityU for Sem B bedplace</td>
</tr>
<tr>
<td>● SRO will contact you via email in <strong>mid-October 2020</strong> and you are required to follow the instruction in email to confirm your return</td>
</tr>
<tr>
<td>Room Assignment of Sem B</td>
</tr>
<tr>
<td>● Only those students reply successfully before a specific deadline will receive room assignment in <strong>mid-December 2020</strong></td>
</tr>
<tr>
<td>Sem B Check-in</td>
</tr>
<tr>
<td>● Starting from 4 January 2021</td>
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</table>
# Outbound Exchange Arrangement

**For students who go for Outbound Exchange in Sem B**

## If you get a bedplace in 2020/21, for

| Confirmation Fee (non-refundable) | ● Pay the confirmation fee before a specific deadline to secure a bedplace in 2020/21  
| | ● Use for offsetting hall lodging fee of Sem A  
| | ● Will not be refunded if giving up bedplace |
| Room Assignment of Sem A | ● Receive room assignment on 4 August  
| Sem A Check-in | ● 24 - 26 August 2020  
| Go for Sem B exchange | ● Submit Application for Withdrawal from Student Residence (Sem B) by **7 November 2020** even though the offer has not been granted by the institution;  
| | **Otherwise, you are liable for settling hall lodging fee of Sem B even you check out on or before 28 December 2020 noon.**  
| | ● Check-out by 28 December 2020 noon (last day of Sem A)  
| Withdrawal of Sem B exchange programme due to any reason | ● Notify SRO by **21 December 2020** (1 week before last day of Sem A)  
| | ● Your hall application will be re-considered by SRO, subject to the availability  
| Confirmation Fee (non-refundable) | ● Pay the confirmation fee before a specific deadline to secure a bedplace in 2020/21  
| | ● Use for offsetting hall lodging fee of Sem A  
| | ● Will not be refunded if giving up bedplace |
Final Reminder

Application Period
10 - 19 March 2020
(23:59 HKT)

Late Application will not be accepted!
Student Residence Office
Opening Hours
Monday to Friday: 9:00am - 1:00pm and 2:00pm - 5:30pm
Saturday, Sunday and Public Holiday: Closed

Tel: (852) 3442-1111

E-mail: srouga@cityu.edu.hk (UG Hall Application)