

# Services

## ■ Resident Card Operation Guide

### Smartmeter for air conditioner

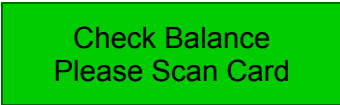
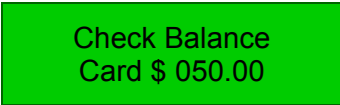
Resident Card and Smartmeter form an electronic payment system that operates the air-conditioner in student room.

#### To activate your resident card:

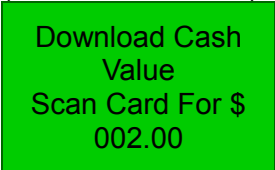
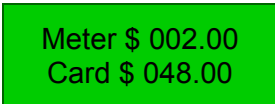
Before operating the electronic system, you should activate your Resident Card by adding value to it in cash, from \$50 to \$200, at SRO when checking in.

#### How to use

##### 1. To check card balance

Step 1	Step 2
<p>Press the <b>Green Button</b> (Balance) of the Smartmeter to "Check Balance Please Scan Card" interface.</p> 	<p>Scan the Resident Card over the Smartmeter. The card balance will show on the screen.</p> 

##### 2. To download cash to Smartmeter

Step 1	Step 2	Step 3
<p>Press the <b>Yellow Button</b> (Pay - In) of the Smartmeter to "Download Cash Value" interface. The user can choose the amount to be downloaded (\$2, \$5, \$10 or \$20).</p> 	<p>Scan the Resident Card over the Smartmeter. The Meter balance and Card balance will show on the screen.</p> 	<p>Switch on the Air-conditioner.</p>

The Air-conditioner runs on the positive meter balance in the Smartmeter and shuts

down automatically when the meter balance reaches \$0.

### **3. To add value to your card**

- You can add \$50, \$100 or \$200 worth of value to your Resident Card at SRO during office hours.
- Buy a temporary card from the Security Office at \$100, with \$50 of pre-loaded value and \$50 of refundable deposit.

### **No Refund Policy**

No refund will be made on the remaining balance in the Resident Card upon check-out.