

## Air-conditioning

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### Operation Guide for Smartmeter of Air Conditioner:

*(for JC Academy Hall, Chan Sui Kau Hall, Lee Shau Kee Hall, JC Harmony Hall, Halls 8-9 & Jockey Club House)*

The Smartmeter and your Resident Card form an electronic payment system that operates the air-conditioner in student room.

#### To Activate Your Resident Card:

Before operating the electronic system, you should activate your Resident Card by adding value to it in cash, from \$50 to \$200, at SRO when checking in.

#### How to use:

##### 1. To Check Card Balance:

Scan the Resident Card over the Smartmeter, the card balance will be shown on the screen.

##### 2. To Download Cash To Smartmeter:

Step 1: Press the PAY IN button, the screen will show: **Pay in 10 Pay in to select**

The default download value is \$10. The user can also press the PAY IN button to choose a different download value (eg. \$10, \$20, \$30, \$40, \$50, \$100 and ALL).

Step 2: Scan the Resident Card over the Smartmeter and hold for 1 second (you will hear a 'beep' sound).

The cash will be downloaded to the Smartmeter. The screen will show: **Add Value OK**

Step 3 Switch on the Air-conditioner.

##### 3. To Get the Cash back from the Smartmeter:

Step 1: Press the PAY BACK button.

Step 2: Scan the Resident Card over the Smartmeter and hold for 1 second (you will hear a 'beep' sound).

The screen will show: **Get Back OK**

##### 4. To Add Value to Your Card:

You can add \$50, \$100 or \$200 worth of value to your Resident Card at the SRO during office hours. For residents of JC Academy Hall, Chan Sui Kau Hall, Lee Shau Kee Hall, JC Harmony Hall, Hall 8 and Hall 9, they can add value (\$50 or \$100) to their Resident Cards on a 24 hours basis through the "Air-conditioning Value-adding Machine" placed outside Chan Sui Kau Hall. You can also buy an air-conditioning card from the Security Office for \$100, with \$50 of pre-loaded value and \$50 refundable deposit.

## 5. No Refund Policy:

No refund will be made on the remaining balance in the Resident Card upon check-out.

### *Important Notes :*

*The Smartmeter has three spaces to store the money. We call these spaces Card1, Card2 and Card3.*

*The Smartmeter will always use the money in Card1. If Card1 does not have any money inside, the Smartmeter will use the money in Card2. If Card1 and Card2 do not have money inside, the Smartmeter will use the money in Card3. If all Card1, Card2 and Card3 do not have money, the Smartmeter will cut off the power.*

*When we add value to the Smartmeter, the money will go to Card1, Card2 or Card3. If there is no money in Card1, the money you have added will go to Card1. If there is some money in Card1 but no money in Card2, the money you have added will go to Card2. If there is some money in Card1 and Card2 but no money in Card3, the money you have added will go to Card3. If there is money in Card1, Card2 and Card3, you cannot add any money into the Smartmeter.*

*Normally the Smartmeter will only display the money that it is now using on the LCD. To check all Card1, Card2 and Card3, press the "MENU" button twice. The LCD will display the money in Card1, Card2 and Card3.*