

## Air-conditioning

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### Operation Guide for Smartmeter of Air Conditioner:

*(for JC Humanity Hall, HSBC Prosperity Hall, Alumni Civility Hall)*

The Smartmeter and your Resident Card form an electronic payment system that operates the air-conditioner in student rooms.

#### To Activate Your Resident Card:

Before operating the electronic system, you should activate your Resident Card by adding value to it in cash, from \$50 to \$200, at SRO when checking in.

#### How to use:

##### 1. To Check Card Balance:

Step 1: Press the Green Button (Balance) of the Smartmeter to "Check Balance Please Scan Card" interface.

Step 2: Scan the Resident Card over the Smartmeter. The card balance will show on the screen.

##### 2. To Download Cash To Smartmeter:

Step 1: Press the Yellow Button (Pay-In) of the Smartmeter to "Download Cash Value" interface. The user can choose the amount to be downloaded (\$2, \$5, \$10 or \$20).

Step 2: Scan the Resident Card over the Smartmeter. The meter balance and card balance will show on the screen.

Step 3 Switch on the Air-conditioner.

The Air-conditioner runs on the positive meter balance in the Smartmeter and shuts down automatically when the meter balance reaches \$0.

##### 3. To Add Value To Your Card:

- You can add \$50, \$100 or \$200 worth of value to your Resident Card at SRO during office hours.
- Buy a temporary card from 24-hour Security Office at \$100, with \$50 of pre-loaded value and \$50 of refundable deposit.
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##### 4. No Refund Policy:

No refund will be made on the remaining balance in the Resident Card upon checkout.

*Important Notes :*

*The Smartmeter has three spaces to store the money. We call these spaces Card1, Card2 and Card3.*

*The Smartmeter will always use the money in Card1. If Card1 does not have any money inside, the Smartmeter will use the money in Card2. If Card1 and Card2 do not have money inside, the Smartmeter will use the money in Card3. If all Card1, Card2 and Card3 do not have money, the Smartmeter will cut off the power.*

*When we add value to the Smartmeter, the money will go to Card1, Card2 or Card3. If there is no money in Card1, the money you have added will go to Card1. If there is some money in Card1 but no money in Card2, the money you have added will go to Card2. If there is some money in Card1 and Card2 but no money in Card3, the money you have added will go to Card3. If there is money in Card1, Card2 and Card3, you cannot add any money into the Smartmeter.*

*Normally the Smartmeter will only display the money that it is now using on the LCD. To check all Card1, Card2 and Card3, press the "MENU" button twice. The LCD will display the money in Card1, Card2 and Card3.*