



Chow Yei Ching School of Graduate Studies
Taught Postgraduate Student Records Service Counter
4/F, Fong Yun-wah Building, Tat Chee Avenue
Tel No.: 3442-9014 Fax No.: 3442-0237
Email: tpenquir@cityu.edu.hk

Change of Personal Particulars

Please complete the appropriate part(s) and submit this application in-person to the SGS Taught Postgraduate Student Records Service Counter together with the original of relevant supporting documents for verification.

Student Name: Student No. Programme of Study (Code and Title): Mode of Attendance: FT/PT/Combined\* Day-time Contact Phone No.: Email Address:

I Change of Name

(Supporting documents e.g. Deed on Change of Name, HKID Card, passport, etc. required.)

Name in English Surname First/Other Names Name in Chinese Chinese Commerical Codes

II Change of HKID/Passport No.

(Supporting documents required.)

HKID/Passport No.\* :

III Change of Student Status

(Supporting documents e.g. student visa, employment visa, HKID Card, etc. required.)

Original Status: Holder of student visa/employment visa/dependant visa/others\* (please specify) New Status: with effect from

I declare that the information given above is true and correct at the time of submission.

Signature of Student Date

(For Office Use Only)

Computer record updated by on

\* Please delete where inappropriate

Use of Information: Information provided in this form will be treated as strictly confidential and will be used by the University for checking of records only.