



Chow Yei Ching School of Graduate Studies
(Research Degree and Professional Doctorate Programmes)
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Research Activities Fund Report (SGS14R)

Notes:

1. This Research Activities Fund Report should be completed and submitted to the Chow Yei Ching School of Graduate Studies within two months after completing your research activities.
2. Reimbursement of the Research Activities Fund will be made directly to the student's bank account as listed in the Scholarship and Financial Aid function under AIMS. For students who have not provided their bank account information before or would like to change their bank account for receiving Scholarship/Financial Aid payments, please fill in a "Scholarship and Financial Aid - Bank Account Information Form" (obtainable at SGS) and attach the completed form to this Research Activities Fund Report.

Section A (To be completed by the awardee) (* please delete as appropriate)

1. Personal Particulars

Name: _____ Student No.: _____

School/Department: _____ Programme: MPhil/PhD* Mode of Study: FT/PT*

Contact Phone No.: _____ Source of Funding: UGC-funded/Institutional-funded*

Are you a Hong Kong PhD Fellowship (HKPF) recipient? No Yes

(If yes, please state the expenses incurred from the cost of one return passage below to claim for reimbursement through the "Conference and Research Related Travel Allowance of Hong Kong PhD Fellowship Scheme":

Currency: _____; Amount: _____)

2. Claim for Reimbursement of Research Activities Fund

Actual leave period: From: _____ to: _____ (_____ months and _____ days)

Location(s) (names of cities and countries) where the research activities were undertaken:

Funds claimed: HK\$ _____

(i.e. duration in months x HK\$5,000 per month, up to a maximum amount of HK\$30,000. If the leave period is not on a full month basis, funding will be provided on a pro-rata basis.)

3. Report on Research Activities

Please provide (a) a brief summary of your research activities and outcomes; and (b) a brief assessment of the value and usefulness of the activities to your research (not less than 200 words) (use separate sheets if necessary):

