Course Add/Drop Form (SGS52A)
(for EngD / JSD / JSDCJ students)

Notes:
1. Requests to add/drop courses should be submitted to the Chow Yei Ching School of Graduate Studies no later than the add/drop deadline (normally the first day of the second week of the course(s) offering semester). Late requests will not normally be processed.
2. Lists of required/elective courses are available at: www.cityu.edu.hk/sgs/

Section A  Student’s Particulars

Student Name: _____________________________________ Student No.: ________________________
Department:  ______________________________________ Year of Study: _______________________
Contact Phone No.: _________________________________

Section B  Details of the Application

I would like to apply to add/drop the following course(s):

I.  Course(s) to be dropped

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Semester/Year</th>
<th>CUs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<tr>
<td>2</td>
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</tbody>
</table>

II.  Course(s) to be added

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Semester/Year</th>
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</tr>
</tbody>
</table>

Signature of Student: __________________________  Date: ______________________

Please pass the form to your supervisor/programme leader for approval.

Section C  Decision of the Supervisor/Programme Leader
(*Please delete as appropriate)

I approve/do not approve* the above add/drop application.

Comments:  __________________________________________

Signature: __________________________________________  Date: ______________________

Name:  __________________________________________

********* Please forward the completed form to SGS **********