Cultural Literacy Programme Guidelines

Student Development Services
Student Life & Resources Section
Multi-cultural Centre

Cultural Literacy Programme (CLP)

Looking for a subsidy to watch a cultural performance? (e.g. Opera, Musical, Dance Performances, Drama) Here you go! SDS offers you a chance!

I. Programme Aims
   • To encourage more engagement between students from different cultural backgrounds
   • To facilitate students to explore more about different cultures through off-campus art programmes
   • To enhance students’ appreciation of art
   • To enhance students’ awareness of off-campus art programmes

II. Programme Details
   • Sponsorship will be provided to students who attend cultural and arts activities
   • Students should form a group of 3 or above and at least ¼ of the participants are non-local students
   • Most of the operas, musicals, dance performances or drama shows will be included
   • Please visit https://www.facebook.com/cityumcc/ for the approved programme list
   • Students can obtain prior approval for off-listed programmes
   • All students’ suggestion in terms of programmes and / or style of promotion are welcome

III. Application
   • All UGC-funded undergraduate and Associate Degree students are eligible
   • Students should fill in the application form through online submission or in person a week in advance of the event
   • Application form can be downloaded or submitted here: https://goo.gl/forms/ykODoBWPTmzGNndv2

IV. Reimbursement
   • Students without prior approval will not be subsidized after the event
   • Students must submit original copies of the receipts within 4 weeks from the date of event
   • Students will only be subsidized a maximum of 3 times per semester

V. Enquiries
   • sdmcc@cityu.edu.hk
   • https://www.facebook.com/cityumcc/
   • Contact Ms. Flora Leung on 3442 9728 or Room G314@AC2

Cultural Literacy Programme Guidelines (Rev.12/2016)
(Q & A – Guidelines of CLP)

I know you may have loads to ask about it. In order to save your time, a detailed Q&A is prepared for you. For queries, just come and reach us through email or Facebook! You are welcome to Room G314@AC2 too!

1. Q: What is Cultural Literacy Programme (CLP)?
   A: CLP (not China Light & Power :p) is a programme that offers you a chance to engage with students from different backgrounds and to explore more about different cultures. There is a limited fund for subsidies, you will be subsidized at the rate of 60% of the ticket price or HKD$100 (whichever is lower) for each cultural performance per student. For more details about the shortlisted programmes, please refer to our Facebook page. Generally speaking, most of the operas, musicals, dance performances or drama shows are included. **Most importantly, CLP is on a First-Come-First-Served basis. Once the funding is used up, we cannot offer any more subsidy.**

2. Q: Who can apply?
   A: All **UGC-funded** undergraduate and Associate Degree students are eligible.

3. Q: Any special application criteria?
   A: You **MUST** form a group of 3 or above and at least 1/4 of the participants have to be non-local students.

4. Q: How to apply?
   A: Simply fill in the application form which is available on our Facebook page by online submission or in person **a week in advance of the event**. Ad hoc applications may be entertained upon request depending on the availability of fund. However, retrospective applications will not be considered.

5. Q: How much will I be subsidized?
   A: 60% of the ticket price or HKD$100 per ticket, whichever is lower.

6. Q: When should I submit the receipt?
   A: You must submit your **original copies of receipts** within **4 weeks** from the date of event. If you fail to do so, the approved subsidy will be considered forfeited.
7. Q: If I purchased the ticket online, can I submit e-receipts?
   A: If only electronic receipts are available, please note that company stamp is required on the e-receipts. Without the company stamp, you have to declare with your signature that the e-receipt is the only receipt issued by the company. Otherwise, the e-receipts will not be accepted.

8. Q: How long does it take to get my money back after the programme?
   A: Normally it takes 2 – 3 weeks. You are required to submit the signed receipt of each participant if subsidy for individual is granted.

9. Q: Can the subsidy be reimbursed to my bank account?
   A: Yes. Please make sure that you’ve provided the correct bank account details to us. Any incorrect information may cause a delay in reimbursement.

10. Q: Any quota per student per semester?
    A: Students will only be subsidized a maximum of 3 times per semester.

11. Q: The programme that I want to attend isn’t on the list, can I still get the subsidy?
    A: Why not? There may be thousands or hundreds more cultural programmes that are not on our list. If you think the one that you’ve found is good, simply come to us and obtain prior approval. We do welcome your suggestions as well.

12. Q: Can my group include Mainland students? Are they counted as non-local students?
    A: Sure! Mainland students are actually non-local students too.

13. Q: Can my groupmates include exchange students?
    A: Yes. However, only exchange students under UGC funded programmes will be accepted.

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** Like our Facebook to get more details! ---- ‘Multi-cultural Centre X CityU’ **

https://www.facebook.com/cityumcc/

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