

(A) *Use of Campus Facilities for Student Activities*

Facilitator: Ms Winnie Pong
Executive Officer, SDS

Date: 13 January 2011 (Thur)

Time: 5:30 pm-7:00pm

Venue: SDS Meeting Room R6052, 6/F, Amenities
Building

- *Meeting with services providers*
- *Best practice on using campus facilities for student activities*
- *Online booking of venues and equipment for student activities*
- *“Dos” and “Don’ts”*

Remark:

Representatives of student societies are required to attend the workshop in order to activate the log-in account of on-line booking systems.

