

## Hotel Reservation Form Template

### International Conference on Applied Mathematics 2018

### June 3-9, 2018

Please return this Hotel Reservation Form to **RESERVATION DEPARTMENT**  
70 Mody Road, Tsimshatsui East, Kowloon Hong Kong  
Tel: (852) 2731 2822 Fax: (852) 2721 5912  
Email: [Reservations@icgrandstanford.com](mailto:Reservations@icgrandstanford.com) / [crystal.shek@icgrandstanford.com](mailto:crystal.shek@icgrandstanford.com)

**1. YOUR DETAILS** *Please complete in block capitals*

Family Name:		Given Name:		Title:	
Company:					
Tel (direct line):		Fax:			
Email:					

**2. YOUR REQUIREMENT** Please tick your options

<u>Room Types:</u> <Room Type>	<input type="checkbox"/> <b>HK\$1,300 + 10%</b> service charge per room per night.			
<u>Supplement:</u>	<ul style="list-style-type: none"> <li>➤ <input type="checkbox"/> Daily Buffet Breakfast at HK\$150.00 + 10 % per person per day</li> <li>➤ <input type="checkbox"/> Harbour View Room supplement rate at HK\$500+10% per room per night</li> <li>➤ <input type="checkbox"/> Club package supplement at HK\$650+10% for single occupancy and HK\$850+10% for double occupancy per room per day</li> </ul>			
Room preference :	<input type="checkbox"/> Non-Smoking	<input type="checkbox"/> Smoking	<input type="checkbox"/> King Bed	<input type="checkbox"/> Twin Bed
<i>Note: The above rates are subjected to 10% service charge per room per night, NON-commissionable</i>				
Arrival Date:		Departure Date:		
Arrival Flight:		Departure flight :		
Hotel Limousine Service (3-seater)	<input type="checkbox"/> HK\$ 750 Net per car	Hotel Limousine Service (3-seater)	<input type="checkbox"/> HK\$ 750 Net per car	
<i>Note: Supplement charge of HK\$200 Net will be applied for limousine service from 0:00-06:00 hours.</i>				

**3. TO GUARANTEE YOUR ROOM**

<b>Terms and Conditions:</b>	
1. All bookings should be guaranteed by a credit card of one night room charge before <b>25 May 2018</b> otherwise; there may not be room available.	
2. In the event of any cancellation/late arrival/early departure/no show is made after <b>25 May 2018 Full period of room charge</b> will be debited to the above credit card as late cancellation penalty.	
Type of card :	<input type="checkbox"/> VISA <input type="checkbox"/> AMEX <input type="checkbox"/> MasterCard <input type="checkbox"/> DINERS <input type="checkbox"/> JCB
Card Number:	
Expiry Date:	Name on Card:
Signature of cardholder to guarantee room:	

*\* Check where appropriate*

**4. CONFIRMATION** To be completed by the hotel **(OFFICAL USE ONLY)**

<b>❖ This section will be completed by the hotel who will then fax or e-mail the whole form back to you.</b>		
We are pleased to confirm the above booking	Date of Confirmation:	
Group Code:	Confirmed By:	
Reservation Number:	Hotel Stamp (for faxed copy only)	

Thank you for your reservation. We look forward to welcoming you to InterContinental Grand Stanford Hong Kong.