Quick Library Guide for Staff

CityU LibraryFind
Library search platform to locate books, journal articles, e-resources, media resources and more

Course Reserve – Depositing Service
Teaching staff may request to put heavily-used items for short term loan.

Loan Privileges

<table>
<thead>
<tr>
<th>Staff Types</th>
<th>Max no. of Books * (items / days)</th>
<th>Max no. of Media Resources * (items / days)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic / Teaching / Research / Administrative Staff</td>
<td>200 / 120</td>
<td>10 / 7</td>
</tr>
<tr>
<td>General / Minor Grade Staff</td>
<td>100 / 30</td>
<td>5 / 7</td>
</tr>
</tbody>
</table>

*Renewable: subject to recall  *Not-renewable

CityU Scholars
The University’s research hub to showcase your profile, research output and activities

Open Access (OA)
- Funders’ OA requirements and self-archiving options
- Copyright restriction and OA policy verification

ORCID
- Unique author ID to ensure correct paper attribution
- Automatic update of ORCID publication lists

More
- Research impact measurement
- Research data management

Get Help

<table>
<thead>
<tr>
<th>Telephone</th>
<th>E-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>3442-8316</td>
<td>lbasprs (@cityu.edu.hk)</td>
</tr>
<tr>
<td>3442-6963</td>
<td>libemt</td>
</tr>
<tr>
<td>3442-8395</td>
<td>lbinf</td>
</tr>
<tr>
<td>3442-6935</td>
<td>lbscholars</td>
</tr>
</tbody>
</table>

More Service Contact Points
WhatsApp a Librarian
6798-7732

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Resources

Facilities

Services

Research Support

Contact Us

My Library Account
Sign in with your CityU EID and AD/LAN password to view and renew loans, keep track of requests and fines

Research Guides
- Teaching Support from the Library - A Guide for Teaching Staff
- Measuring Research Impact
- Open Access

Teaching & Learning
- Curriculum-based Workshops
- Online Library Courses on Canvas
- Library Workshops

Access to Resources of Other Libraries
- HKALL Services
- Interlibrary Loan Services
- JULAC Library Cards

Aug 2023