

TAYLOR & FRANCIS ONLINE

DATABASES

SEARCH GUIDE

Taylor & Francis Online is a multidisciplinary journal collection spanning the humanities, social sciences, science and technology. The journal titles are from some of the world's leading publishers of scholarly journals.

Access

1. At the Library Home Page (<http://www.cityu.edu.hk/lib/>), select the **Databases** tab.
2. Select **Taylor & Francis Online** from the alphabetical list of databases.

Search

1. Enter search terms.

2. Click on Search.

Click to go to
Advanced Search

Enter keywords, authors, DOI etc

Advanced search

Advanced Search and Citation Search

Search for

Anywhere +

Publication Date

All dates

Last:

Custom range: Year To: Year

Search

Citation search

a

b

Citation Search

Advanced Search

1. Click on down arrow to search by title, author or keywords.
2. Click on plus sign + to add extra search boxes.
3. Select down arrow to search by the last month, 6 months or year.

Citation Search

If you have the exact details of the citation you are searching for, you can enter the details in the Citation Search box to retrieve the document.

Note. Only those titles that are available under the Library's subscription can be accessed in full text.

- a. Enter the exact journal title. Or, enter the first few words of the title and click **Citation Search** to then select from available titles.
- b. Enter year, volume, issue and starting page number.

★ Search Tips ★

- Search terms are NOT case-sensitive.
- **Phrases** should be enclosed in quotation marks, e.g. *“social worker”*.
- Use **Boolean Operators** in **capital letters** to broaden or narrow your search:

Operator	Example	Finds records ...
OR	internet OR web	containing <i>internet</i> or <i>web</i> or both
AND	Internet AND banking	containing both <i>internet</i> and <i>banking</i>
NOT	internet NOT email	containing <i>internet</i> but not <i>email</i>

◆ **Note.** If no operator is entered, the search terms are automatically combined with AND.

- Use of **wildcard symbols** for more efficient searching:

Symbol	Function	Example	Matches
*	replaces zero or more characters	behav*	<i>behave, behavior, behaviour</i>
?	represents a single character	wom?n	<i>woman or women</i>

Display Search Results

The screenshot shows a search results page. At the top, there are two dropdown menus: 'Order by Relevance' and '10 per page'. A purple arrow points to the 'Order by Relevance' dropdown, with the text 'Click down arrow to change order to *Newest first*.' Below the dropdown, a menu is open showing 'Newest first'. Another purple arrow points to a right-pointing chevron next to the article title 'Defining “Fake News”: A typology of scholarly definitions >'. A third purple arrow points to a green checkmark icon in the bottom right corner of the article card, with the text 'Indicates full text is available'. A fourth purple arrow points to the article title, with the text 'Click to view abstract, options for full-text, article references, metrics, tables & data.'

Personalized Services

Click on **register** on top of screen to create your **personal username** and **password** in Taylor & Francis Online. Click on **Log in** if you already have a personal account.

With a **personal login**, you will be able to enjoy the following personalized services:

- Save a search
- View saved searches
- Create and manage an email alert when a selected citation has been cited
- View saved search results

Print/Download the Full-Text Articles

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To print a PDF full-text article, click on the **Print/Save a Copy** button of the Acrobat Reader.