

Social Sciences Citation Index

This database provides access to current bibliographic information and cited references, covering more than 1,700 of the world's leading social sciences journals in a broad range of disciplines. Also covers individually selected, relevant items from more than 3,300 of the world's leading scientific and technical journals.

Subject coverage: anthropology, archaeology, area studies, business and finance, communication, community health, criminology and penology, demography, economics, education research, ethnic group studies, geography, history, information/library science, international relations, law, linguistics, management, marketing, philosophy, political science, psychology, sociology, statistics, urban planning and development.

Update frequency: quarterly

TO START

1. Go to the Library home page (<http://www.cityu.edu.hk/lib>).
2. Under **Electronic Resources: Databases**, click on **by title**, then select Social Sciences Citation Index from the list.

TO SEARCH

1. In *Enter/Modify Query* window, select a desired search field, e.g., Title word, Author name, etc., from the **Field** pull-down list. *➤To search whether a particular author's previous work or a particular publication has been cited by others, use Cited author/reference search. Always refer to the dictionary before entering a citation search! Note that only the first author of a cited reference is indexed in the citation dictionary.◀*
2. Enter word(s) or phrase(s) in the search area. **Or** select term(s) from the dictionary:
 - (i) Press the [Dictionary] button.
 - (ii) Type in a term or just the first few letters and press [Enter].
 - (iii) Click to highlight a term then press [Add to Query].
3. Click on the [Limits] button to further narrow down the search, if necessary. Search can be narrowed down by Language, Document Type and Update Period.
4. Click on the [Search] button in the *Modify/Query* window.

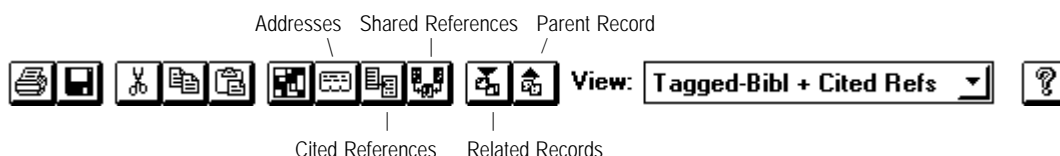
Other Search Techniques:

- Use wildcard (*) to replace any number of characters, e.g., a Title word search on REHABILITAT* retrieves articles containing *rehabilitated*, *rehabilitating*, *rehabilitation* or *rehabilitative* in the titles.
- Choose [Set Combination] from the **Field** pull-down menu to combine searches of two or more different fields. Set numbers are combined using Boolean operators, e.g., 1 AND 2 OR 3, and THRU, e.g., instead of typing 1 OR 2 OR 3 OR 4, type 1 THRU 4.

TO DISPLAY RESULT

1. *Search Status* window appears after a search has been executed.
 2. Click on the [Results] button to display *Search Results*.
 3. Use the arrow buttons at the bottom of the window to move among records.
 4. To change record format, choose an option from the **View** pull-down menu.
- ☒ To display previous searches, choose [Search History] from **Search** menu.

Additional Information can be obtained by clicking on the respective button in the toolbar:




- [Addresses] - Author's address.
- [Cited References] - Articles listed in an article's bibliography (reference list).
- [Share References] - Citations that are shared between the current Related Record and its Parent Record.
- [Related Records] - Records that have at least one reference in common with the record on screen.
- [Parent Record] - go back to the record in the Search Results.


TO MARK OR UNMARK RECORD

1. At the *Search Results* window, click in the PIC (Personal Interest Checklist) box to mark a record. Click again to unmark.
2. If you prefer to order articles directly from ISI, click in the TGA (The Genuine Article) box and print the order form later on.

TO PRINT

1. Click on .
2. Select records to be printed from *What to Print* pull-down menu and specify *Page Range* if necessary.
3. Choose a record format from *Record View*.
4. Specify a range of records to be printed under *Records to Print*, if necessary.
5. Click on [OK].

TO SAVE RESULTS TO A FILE

1. Click on .
2. Type in a path and filename, e.g., b:\sci.doc
3. Select record(s) to be saved from *Save What* pull-down menu.
4. Choose a record format from *Record View*.
5. Specify a range of records to be saved under *Records to Save*, if necessary.
6. Click on [OK].

TO BEGIN A NEW SEARCH

- ✧ Choose [New Query] from **Search** in the top menu bar.
- ✧ Or choose [New Session] from **File**. This will clear the search history and results.

TO QUIT

Choose [Exit] from **File**.