The subscribed titles in this collection cover subjects such as business and management, criminology and criminal justice, education, geography and environment, health and social welfare, politics, psychology, counseling, sociology, social issues, research methods and evaluation.

Access

1. At the Library Homepage (http://www.cityu.edu.hk/lib/), select E-Resources.
2. Click on E-Reference Works.
3. Access SAGE Knowledge by choosing one of the following options:
   - Select Access the collection to enter the database.
   - Select Available titles to access individual titles held in the library catalogue.

Basic Search

On menu bar on right hand side of screen.

Advanced Search

Click on ‘Advanced Search’ below the Search box.

1. Choose the search field.
2. Enter search term(s).
3. Select relevant operator to combine search terms.

[Optional Limits]
Select from Content from options to limit search to by content.
Select to include Multimedia or Images
Limit search by print publication date.
Limit search by Publisher

[Optional]
Select from options to Add Row to search multiple fields and search terms or to Remove (added) Row.

4. Click ‘Search’.
Search tips

Select **Browse** function to browse individual titles or to browse titles by subject. Use quotation marks " " to search for a phrase. e.g. “Chinese language”.

Use **Boolean Operators** to combine multiple words/phrases:

<table>
<thead>
<tr>
<th>Operator</th>
<th>Example</th>
<th>Finds</th>
</tr>
</thead>
<tbody>
<tr>
<td>AND</td>
<td>sound AND pronunciation</td>
<td>records with both the words sound and pronunciation</td>
</tr>
<tr>
<td>OR</td>
<td>web OR internet</td>
<td>records with the word web or internet or both</td>
</tr>
<tr>
<td>NOT</td>
<td>French NOT Canadian</td>
<td>records with the word French but not Canadian</td>
</tr>
</tbody>
</table>

Use brackets ( ) to specify the order of the Boolean operators in your search statement. For example, *language and (Chinese or Japanese)*, the operator inside the brackets (or) is executed before the operators used outside the brackets (and).

- **Stem searching:**
  Insert an * (asterisk) at the end of a search term to find words that have a common root. For example, translat* returns translation, translator, translating, etc.