Oxford Reference Online: Premium Collection offers access to more than 170 language and subject dictionaries and reference works published by Oxford University Press. It covers a wide range of subjects from mythology, business and the sciences to language, the arts and history.

Access

1. At the Library Homepage (http://www.cityu.edu.hk/lib/), select E-Resources.
2. Click on E-Reference Works.
3. Access Oxford Reference Online: Premium Collection by choosing one of the following options:
   - Select Access the collection to enter the database.
   - Select Available titles to access individual titles held in the library catalogue.

Search

At the top left hand side of the screen:

Enter search term(s) and click on the GO button to perform a search. [Search terms are automatically combined with the operator AND.]

Click on the Advanced Search link on the main navigation bar at top of the screen or under Quick search box.

Select one of the search options.

Search tips

To increase the number of search results, select either Pattern search or Standard search.

In the Quick Search option, you can increase the number of results by clicking on the Widen Your Search button on search results page.

Use quotation marks “ ” to search for a phrase. e.g. “French impressionists”.

Click on Links on toolbar to view links by subject to external sites.
Use **Boolean Operators** to combine multiple words/phrases:

<table>
<thead>
<tr>
<th>Operator</th>
<th>Example</th>
<th>Finds</th>
</tr>
</thead>
<tbody>
<tr>
<td>AND</td>
<td>culture AND crime</td>
<td>records with both the words <em>culture</em> and <em>crime</em></td>
</tr>
<tr>
<td>OR</td>
<td>web OR internet</td>
<td>records with the word <em>web</em> or <em>internet</em> or both</td>
</tr>
<tr>
<td>NOT</td>
<td>statistics NOT econometrics</td>
<td>records with the word <em>statistics</em> but not <em>econometrics</em></td>
</tr>
</tbody>
</table>

Use brackets ( ) to specify the order of the Boolean operators in your search statement. For example, *zen and (art or painting)*, the operator inside the brackets (or) is executed before the operators used outside the brackets (and). Boolean operators are not case sensitive.

- **Wildcard Symbols:**

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Function</th>
<th>Example</th>
<th>Finds articles containing...</th>
</tr>
</thead>
<tbody>
<tr>
<td>?</td>
<td>to substitute a single character</td>
<td>wom?n</td>
<td>woman or women</td>
</tr>
<tr>
<td>*</td>
<td>to replace zero or more characters in a search word</td>
<td>behavi*r</td>
<td>behavior or behaviour</td>
</tr>
<tr>
<td></td>
<td></td>
<td>manage*</td>
<td>manage, managed, manager etc.</td>
</tr>
</tbody>
</table>

**Display Search Results**

Select one of the options to re-order results by category.

**Cross-reference**

Highlight a word or a group of words in a full-text entry then click on the Cross-reference tab to the left of the entry to search for that word or words across the whole database.

**Print/E-mail**

To print/email list of search results, click on relevant icon on the top of the page.

To print/email full text entry click on icon on the left hand side of the page.