



Blackwell Reference Online

Blackwell Reference Online provides full text access to about 270 works such as dictionaries, encyclopedias and concise companions in humanities and social sciences. Subjects covered include business, management, economics, history, language, linguistics, literature, cultural studies, philosophy, religion, sociology and psychology.

Access

1. At the Library Homepage (<http://www.cityu.edu.hk/lib/>), select **E-Resources**.
2. Click on **E-Reference Works**.
3. Access **Blackwell Reference Online** by choosing one of the following options:
 - Select **Access the collection** to enter the database.
 - Select **Available titles** to access individual titles held in the library catalogue.

Search

At the top right hand side of the screen:

The screenshot shows a search interface with a search bar containing the text "Search" and a "GO" button. Below it is a "Quicklink" dropdown menu with the text "Select a book..." and a "GO" button.

Enter search term(s) and click on the **GO** button to perform a search. (Search terms are automatically combined with the operator AND).

OR

Click on down arrow to view list of available titles. Select from list and click on the **GO** button.

Advanced Search

Click on the Advanced Search link on the navigation panel at top of the screen.

1. Enter search term(s)
2. Select one or more fields to search.
3. Select one of the search options.

[Optional]

Click on to search individual books by topic.

OR

Click on subject title to search individual books arranged by subtopic.

The screenshot shows the "Advanced Search" interface. It has a red header with the text "Advanced Search". Below the header is a "Search for" section with a search bar and a "SEARCH" button. There are four checkboxes for search fields: "Bibliography", "Chapter title", "Full Text" (checked), and "Author". There are three radio buttons for search options: "Standard search" (selected), "Pattern search", and "Adjacency". The "Pattern search" option has a "Select precision" dropdown menu, and the "Adjacency" option has a "Select max distance" dropdown menu. Below the search options is a "Search by book" section with three subject titles: "Anthropology", "Art", and "Business and Management", each with a plus icon to its left.

- ① Boolean operator AND automatically applied unless different operator is entered in Search bar.
- ② Finds exact and alike matches eg. encyclopaedia finds encyclopedia. Select the degree of precision from drop-down box.
- ③ Select number of words between search terms from drop down list. Has exact match for phrase searching.

Search tips

Library subscribed books have green dot next to title.

To increase the number of search results, select **Pattern search**.

Use quotation marks “ ” to search for a phrase. e.g. “crime prevention”.

- Use Boolean Operators to combine multiple words/phrases:

Operator	Example	Finds
AND	culture AND crime	records with both the words <i>culture</i> and <i>crime</i>
OR	web OR internet	records with the word <i>web</i> or <i>internet</i> or both
NOT	literature NOT poetry	records with the word <i>literature</i> but not <i>poetry</i>

Boolean operators must be typed in capital letters.

Use brackets () to specify the order of the Boolean operators in your search statement. For example, *art AND (modernism OR postmodernism)*, the operator inside the brackets (OR) is executed before the operators used outside the brackets (AND).

- Wildcard Symbols:


Symbol	Function	Example	Finds articles containing...
?	to substitute a single character	wom?n	<i>woman</i> or <i>women</i>
*	to replace zero or more characters in a search word	behavi*r manage*	<i>behavior</i> or <i>behaviour</i> <i>manage</i> , <i>managed</i> , <i>manager</i> , etc.

Display Search Results

The screenshot shows a search results page for "crime and poverty" with 573 matching results. Annotations include:

- Search Results are grouped into topics (subject, place, period, people, key topics). Click on topic to access available books.** - Points to the "Subject" section with a list of topics like Anthropology (15), Law (27), etc.
- Click on + to see subtopics.** - Points to the plus sign icon next to a topic.
- The number in parentheses indicates the number of results found for each topic.** - Points to the numbers in parentheses next to the topic names.
- To refine the search, enter additional search terms** - Points to the search input field.
- To start a new search click on button and enter terms.** - Points to the "new search" button.
- Click on title to view full text record.** - Points to the title "Urbanization, Poverty, and Crime".
- Click to access the complete book.** - Points to the link "From A Companion to Europe 1900-1945".

Print Full-Text Record

To print an HTML full-text record, click on the printer icon  on right hand side of the page of the full-text record or use the browser's Print function.

Bookmark/Store/Save/Email



Select from options on right hand side of screen of full text record to bookmark, store, save or share record via email, social bookmarking or networking sites.