Guidelines in using Refinitiv Eikon Workstation Booking System

- You may access this System through the Library homepage (http://www.cityu.edu.hk/lib/).
  
  CityU Library homepage → Facilities → Booking System

- Or directly at URL: http://booking.cityu.edu.hk

- [ Login with your CityU <Electronic ID> and the corresponding <Password> ]

- Click “Make a booking” at left menu and select
- Then click on any desired time slot(s) in WHITE.
• Once you have identified your preferred available time slot, you can secure it by clicking on it and completing the reservation form.

• Upon successfully making a booking, you will receive a confirmation email.