

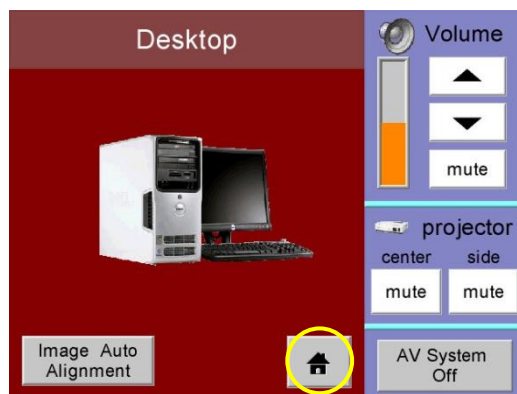
# Guidelines for operating Audio/Visual & Data Projection System

80-Seat Classrooms at 4/F (Y4302,B4302,G4302,P4302,P4701 & P4703)

**Desktop Computer Projection** - Please follow the step(s) **1** to **3** as shown



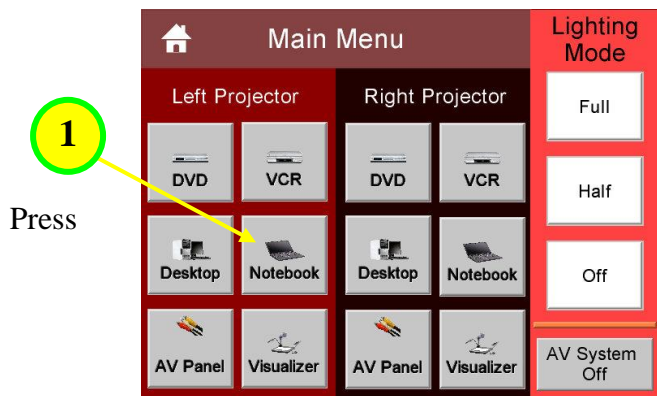
Press



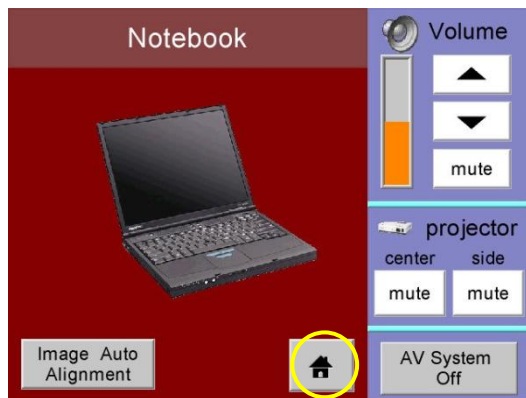
Return to Main Menu



**Notebook Computer Projection** - Please follow the step(s) **1** to **4** as shown



Press

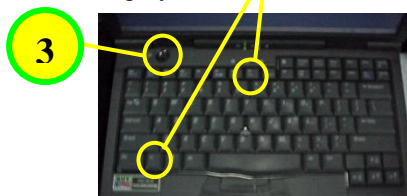


Return to Main Menu



Hook up the cables available at the lectern

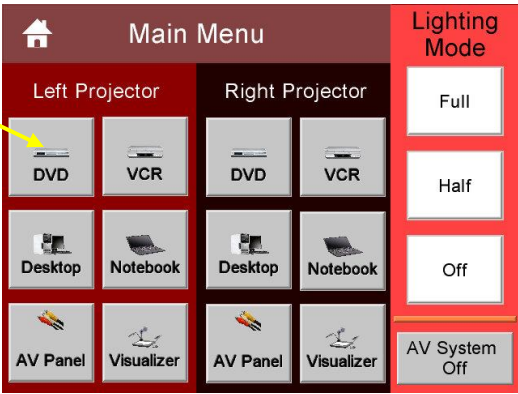
Switch on the notebook power and waiting for a steady "Windows" display



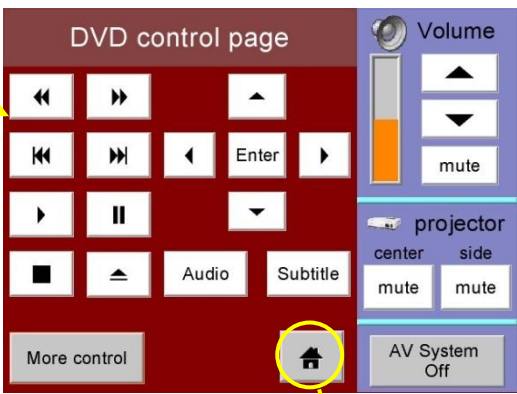
Switch display to Projector

**DVD Projection** - Please follow the step(s) **1** to **2** as shown

**1** Press



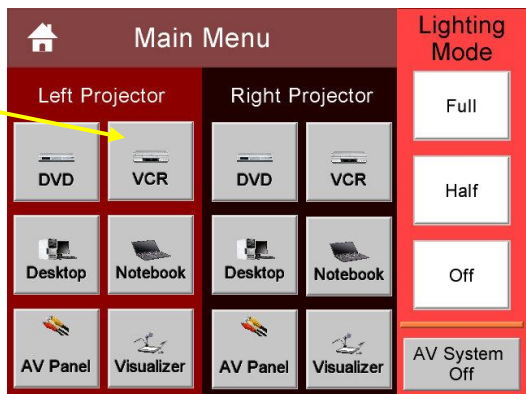
**2** Select



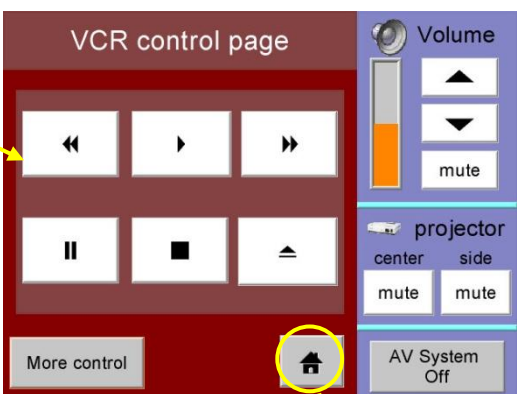
Return to Main Menu

**VCR Projection** - Please follow the step(s) **1** to **2** as shown

**1** Press



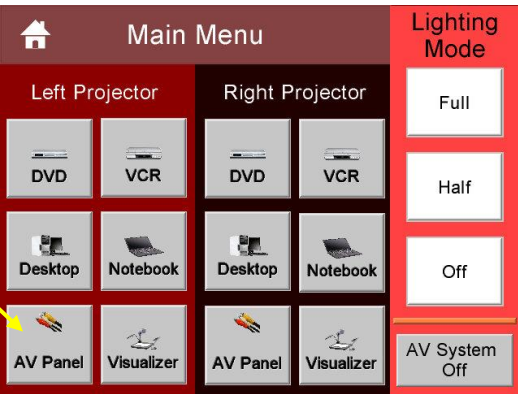
**2** Select



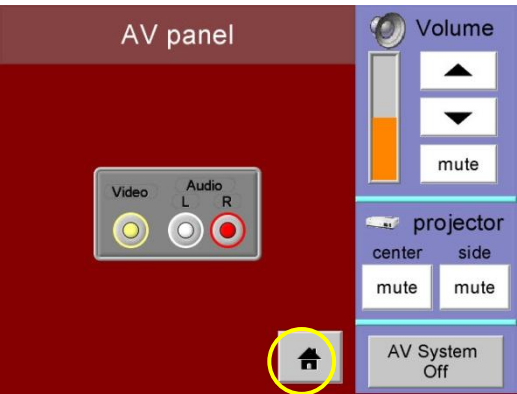
Return to Main Menu

**External AV Projection** - Please follow the step(s) **1** to **2** as shown

**1** Press



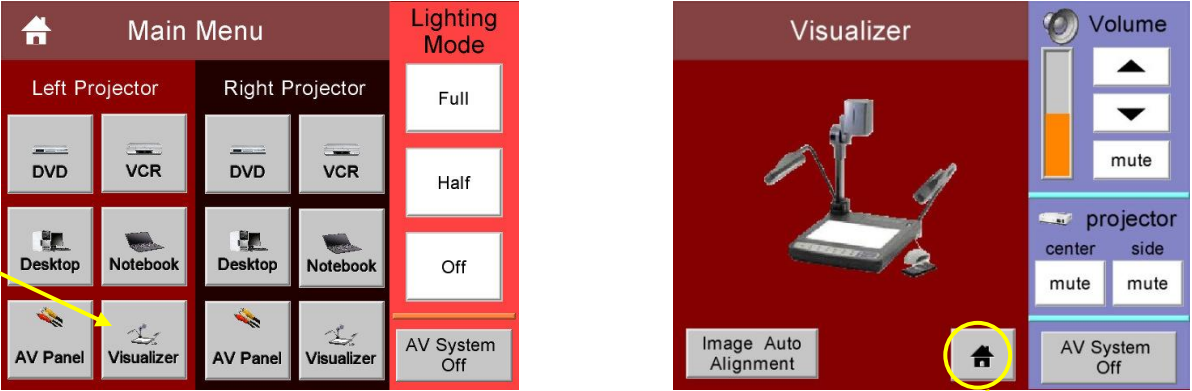
**2** Hook up the cables available at the lectern



Return to Main Menu

**Visualizer Projection** - Please follow the step(s) **1** as shown

**1**  
Press

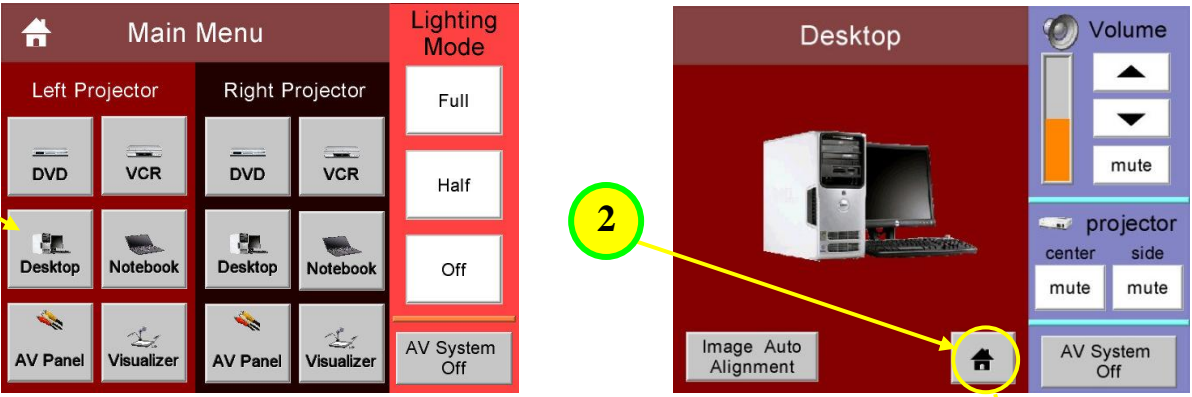


The image shows two screenshots from a control panel. The left screenshot is the 'Main Menu' with a grid of source options: Left Projector (DVD, VCR, Desktop, Notebook, AV Panel, Visualizer) and Right Projector (DVD, VCR, Desktop, Notebook, AV Panel, Visualizer). A 'Lighting Mode' column on the right has buttons for Full, Half, Off, and AV System Off. A yellow circle with the number '1' and an arrow points to the 'Visualizer' button in the bottom row of the Left Projector section. The right screenshot is the 'Visualizer' screen, showing a projector icon and a control panel with Volume, projector center/side, and AV System Off buttons. A yellow circle with a home icon and an arrow points to the home button in the bottom right corner.

Return to Main Menu

**Desktop Computer Projection on Both Screens** - Please follow the step(s) **1** to **4** as shown

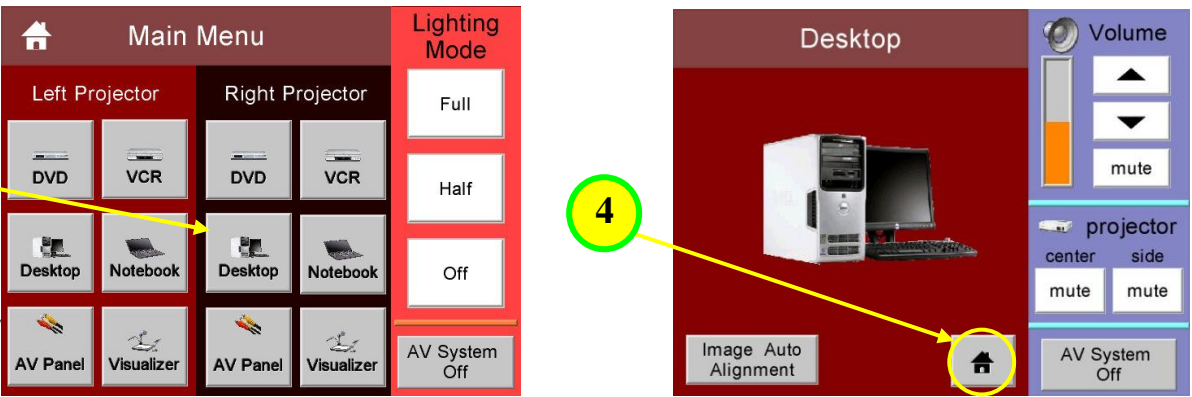
**1**  
Select source for projector 1



The image shows two screenshots. The left screenshot is the 'Main Menu' with a grid of source options. A yellow circle with the number '1' and an arrow points to the 'Desktop' button in the second row of the Left Projector section. The right screenshot is the 'Desktop' screen, showing a desktop computer icon and a control panel. A yellow circle with the number '2' and an arrow points to the home button in the bottom right corner.

Return to Main Menu

**3**  
Select source for projector 2



The image shows two screenshots. The left screenshot is the 'Main Menu' with a grid of source options. A yellow circle with the number '3' and an arrow points to the 'Desktop' button in the second row of the Right Projector section. The right screenshot is the 'Desktop' screen, showing a desktop computer icon and a control panel. A yellow circle with the number '4' and an arrow points to the home button in the bottom right corner.

Return to Main Menu

**Projection Off** - Please follow the step(s) **1** to **2** as shown

The image shows two parts of the AV system interface. On the left is the 'Main Menu' with a grid of options: 'Left Projector' (DVD, VCR), 'Right Projector' (DVD, VCR), 'Desktop', 'Notebook', 'AV Panel', and 'Visualizer'. A 'Lighting Mode' column on the right has 'Full', 'Half', 'Off', and 'AV System Off' options. A red box highlights the 'AV System Off' option, with a yellow circle '1' and the word 'Press' pointing to it. On the right is a blue confirmation dialog titled 'Power off the system?' with 'Yes' (marked with a checkmark) and 'No' (marked with a red X) buttons. A yellow circle '2' and the word 'Confirm' point to the 'Yes' button.

PLEASE WAIT FOR  
THE SYSTEM COOLING!!

Cooling counter  
30 s

To save energy, please always  
switch off **“video projectors”**  
after use.

*Remarks: After switching off the Video Projectors, they need 30 seconds to cool down before they can be switched on again*