

## **Board of Graduate Studies**

### **1 Terms of Reference**

Subject to the general oversight of the Senate, the Board of Graduate Studies shall:

- 1.1 review and make recommendations on the Academic Regulations, Rules and Procedures governing all postgraduate programmes and studies;
- 1.2 develop, implement, monitor and review policy pertaining to postgraduate work;
- 1.3 establish and maintain academic standards of all postgraduate programmes;
- 1.4 provide guidance and advice to College/School Boards and the Examination Boards and Panels for all postgraduate programmes on the implementation of regulations and on individual cases where necessary and approve recommendations relating to examinations on behalf of the Senate;
- 1.5 advise and make recommendations to the Senate for introduction of new postgraduate programmes;
- 1.6 submit an annual report to the Senate on matters relating to the Board's business during the year;
- 1.7 advise the Senate on any matter which may be referred to it by the Senate;
- 1.8 appoint sub-committees, working parties and similar bodies for the purpose of discharging its duties, and approve their terms of reference and membership.

### **2 Constitution**

*Chairman* — Dean of Graduate Studies

*Deputy Chairman* — Associate Dean (School of Graduate Studies)

*Members* — (a) Deputy President  
— (b) Chairman of Senate's Research Committee  
— (c) Chairmen of College/School Graduate Studies Committees  
— (d) Two members appointed from each College Graduate Studies Committee  
— (e) One member appointed from each School Graduate Studies Committee  
— (f) Five members appointed from and by the Senate  
— (g) Three postgraduate students, one of whom is to be the President of the CityU Postgraduate Association, who are appointed by the Board, in consultation with the CityU Postgraduate Association

*Secretary* — A person appointed by the Dean of Graduate Studies

*In Attendance* — Director of Research Grants and Contracts Office  
— Director of Student Development Services  
— Director of Academic Regulations and Records Office

The period of office of members shall be two years, except for category (g) whose tenure shall be one year. The membership in categories (d) - (f) above should be staggered for overlapping periods to ensure continuity.

## Membership

<u>Constitution</u>	<u>Membership</u>	<u>Term of Office (until)</u>
<i>Chairman:</i>		
Dean of Graduate Studies	Prof Roderick Wong	Ex officio
<i>Deputy Chairman:</i>		
Associate Dean (School of Graduate Studies)	Prof Y V Hui	Ex officio
<i>Members:</i>		
(a) Deputy President	vacant	Ex officio
(b) Chairman of Senate's Research Committee	Prof Roderick Wong	Ex officio
(c) Chairmen of College/School Graduate Studies Committees	CB: Prof Matthew Lee (IS)	]
	CHASS: Dr Pan Haihua (CTL)	]
	CSE: Prof K F Man (EE)	] Ex officio
	SCM: Dr Steve Fore	]
	SLW: Dr Lin Feng	]
(d) Two members appointed from each College Graduate Studies Committee	CB: Dr Muammer Ozer (MGT)	]31.8.2009
	Dr Cai Jun (EF)	]31.8.2010
	CHASS: Prof Gong Ting (SA)	]31.8.2010
	Prof C C Lee (COM)	]31.8.2010
	CSE: Dr Sam Kwong (CS)	]31.8.2009
	Prof Robert Li (AP)	]31.8.2010
(e) One member appointed from each School Graduate Studies Committee	SCM: Dr K W Wong	]31.8.2010
	SLW: Dr Surya Deva	]31.8.2010
(f) Five members appointed from and by the Senate	Prof Paul K H Chu (AP)	]31.8.2009
	Prof. KWAN Yui Huen Alex (SS)	]31.8.2010
	Prof. Douglas VOGEL (IS)	]31.8.2010
	Prof. YANG Mengsu (BCH)	]31.8.2010
	Prof Zhang Longxi (CTL)	]31.8.2010
(g) Three postgraduate students, one of whom is to be the President of the CityU Postgraduate Association, who are appointed by the Board, in consultation with the CityU Postgraduate Association	CHOI Yuet Ming Chris (President of CUPA)	]31.3.2009
	Ms Mandi Leung	]31.8.2009
	Mr Yau Chi Hang Jerry	]31.8.2009
<i>Secretary:</i>		
A person appointed by the Dean of Graduate Studies	Ms Millie Mark (SGS)	
<i>In Attendance:</i>		
	Mr Joseph Chan (Director, SDS)	
	Mrs Linda Cheng (Director, RO)	
	Mrs Mary Rose Chu (Director, ARRO)	